

## Minutes

**Members Present:** Adraine Jackson-Garner, Alesia Smith (chair), Angie Carter (deputy chair), Bruce Ransom, Harrison Pinckney, Jada Ford, Kellye Whitaker, Kendra Stewart-Tillman, Kesha Williams, LaToya Maddox, Matthew Jordan, Oliver Myers, and Simeon Mckelvey

**Members Absent:** Jerry Knighton and Rhondda Thomas

**Other:** Karon Donald (CUCDI Program Manager)

**Guest:** Kaifa Roland and Tessa Byer

**Call to Order:** Alesia Smith (chair) called the meeting to order at 11:04 a.m.

### **Approval of Minutes from May 14, 2021 Meeting:**

LaToya made a motion to approve and it was seconded by Harrison. The motion passed and the minutes were approved.

### **Financial Update**

Karon stated that the proposed CBE budget for FY22 is \$6,200 from E&G, \$3,750 of Foundation funds, and \$1,500 for Kwanza vending (\$11,450 total). Kellye asked about unspent funds from previous years. Commissioners reached out to Lee Gill, but never heard back. Karon stated that the unspent money would not carry forward, as all E&G money is returned to the university to cover financial deficits. Kellye also asked about the potential of a financial surplus for the upcoming year. Alesia intends to spend a decent amount of the Commission's funds now that we are returning to in-person events and programs. Simeon requested that unspent funds be contributed to the Homecoming event for the Black Graduate Students Association and Kellye seconded. Jada also noted that the Black Student Union leadership has been paying out of their own pockets to host events. Commissioners stated that pulling from your own pockets should never occur for students. It was agreed to help Jada find external funds.

### **CBE Fall Student Intern**

- A. Matthew Jordan – Alesia took time to introduce the student intern. She stated he would be working on the Student Sub-Committee, assisting with CBE social media, assisting with secretary duties, and working with the Clemson Area African American Museum on their social media. He is always a resource for commissioners. Time was given for him to introduce himself.

### **Monthly Meeting Schedule**

Meetings will be held virtually with the exception of one in-person meeting before the end of the semester. The Commissioners agreed to meet on the second Friday of every month at 11:00 a.m.

### **CBE Strategic Plan**

Alesia reminded the Commission to review the Strategic Plan. In the future, commissioners will be placed on sub-committees to begin working on the goals and objectives for this semester.

### **CUCDI and President's Social Justice and Equity Task Force Update**

Alesia and Angie met with senior administrators to give them an overview of the CBE's Strategic Plan. She will share the PowerPoint with Commissioners next week. The Gantt Multicultural Center will be relocated to the Hendrix Student Center. The university wants to be more intentional in responding to events and crises.

**Old Business:**

- A. Student Meet and Greet – Commission plans on merging this event with the Faculty and Staff Fellowship Award program.
- B. Faculty and Staff Fellowship Award program – Angie and LaToya agreed to help Kesha plan this program. The Commission's Student Sub-Committee will also help. The Commission will engage in outreach with Black student leaders.
- C. Canvas Course for Sexual Assault Survivors – The course organizers would like to meet with the university commissions (LGBTQ, Women, Black Experience, etc.) to talk about their course and find potential resources.
- D. Commission Vacancies – The Commission has a faculty and a staff vacancy. Alesia knows of one faculty member who is interested, and she will reach out to them.

**New Business:**

- B. Email Address for CBE – Commissioners agreed to move forward with securing an email address. Matthew will email CCIT to move forward.
- C. Inclusive Faculty Mentoring Retreat – Harrison and Oliver volunteered depending on availability.

**Announcements:**

- From Harrison: On October 6, 2021, Black male students are invited to a barbershop event at the Littlejohn Community Center. Students can get haircuts, learn from each other, and engage in fellowship.
- From Angie: Plugged the Trailblazers for Faculty Leadership Development program and encouraged all faculty members to join. They meet once a month on Friday afternoons.

**Adjournment** – Meeting adjourned at 12:41 p.m.