POLICY TITLE

Pre-Collegiate Programs (or Youth Programs) Policy and Procedure

POLICY STATEMENT

All Clemson University youth-serving programs covered by this policy must contact the Pre-Collegiate Programs Office (pcpoffice@clemson.edu OR 864-656-5535) and must be approved for operation on an annual basis.

The Clemson University Operating Standards for Youth Programs apply to all programs covered by this policy. These standards will be maintained, reviewed annually, and updated as appropriate by the Pre-Collegiate Programs Office (PCPO).

Scope and Applicability

This policy applies to all Clemson University programs designed for individuals under 18 years of age, whether operated on or off campus, where the program participants are to be left in the care and supervision of Clemson University employees or volunteers. The policy applies year-round—it is not limited to programs that are operating during the summer months.

Limitations

This policy is limited to programs in which the University is knowingly supervising the participants, i.e., the youth are (1) registered in a program that places them (2) in the care and supervision of a University employee for a period of time (3) without a parent, guardian, teacher, etc. who is responsible for their supervision. This policy does not include fairs, festivals, entertainment events, sporting events, educational programs offered to schools, youth visiting the campus on their own or simply using university facilities, campus tours, or other programs that might attract individuals under 18 years of age but do not involve the University’s assent to directly supervise the individual.

Excluded from this policy are:

- Programs designed for individuals 18 years of age or older
- Programs designed for individuals who have graduated from high school

Such programs are excluded even if they might serve some participants who are under 18 years of age.
PURPOSE

Clemson University’s Pre-Collegiate Programs Office (PcPO) is commissioned by the President of Clemson University to support a high-quality, safe environment for children that participate in programs affiliated with our University. The PcPO takes a proactive approach to protecting children and the employees, faculty and staff of the University.

RESPONSIBLE DEPARTMENT/DIVISION (CONTACT INFORMATION)

Pre-Collegiate Programs Office (PcPO)
Clemson University
212 Barre Hall
Clemson, SC 29634
Phone: 864-656-5545
Email: pcpoffice@clemson.edu

APPROVAL DATES:

Administrative Council: January 14, 2013
President: January 14, 2013

PUBLISHED LOCATION(S):

http://www.clemson.edu/faculty-staff/policies.html
http://www.clemson.edu/pcpoffice