



Clemson University

Request to Withdraw Previously-Approved Tenure Clock Extension

Request to Withdraw Previously-Approved Tenure Clock Extension Request and Change Probationary Period Schedule

Updated: Fall 2022

This form provides the mechanism for faculty to indicate an intent to withdraw an earlier, Provost-approved tenure clock extension and revise penultimate year/probationary period timeline. The completed form should be sent by the Dean’s Office of this faculty member to the Provost’s Office at APFA@clemson.edu. It is also preferred that faculty complete this form and route it to the Provost's Office by March 1 of each academic year, so that the new probationary period timeline is accounted for during the subsequent TPR review cycle.

Name: Department/School:

Title: College:

CU ID: Campus Address:

Employee ID: Email Address:

Hire date for first year of tenure position:

Current Penultimate Year:

Original or previously-approved Penultimate Year Intention:

Reason for change in penultimate year and how one expects to be successful in promotion/tenure within original probationary period timeline. If additional space is needed, please add documents as an Adobe Portfolio.

For more information, please see <https://helpx.adobe.com/acrobat/using/create-customize-pdf-portfolios.html>

Faculty Signature, Date

Department Chair/School Director, Division Lead,

TPR Committee Chair, Dean and Provost complete the section below

By signing below, I either support or have reservations about this probationary period request. **Please provide explanation for either perspective in the text box above the signature.** If additional space is needed, please add documents as an Adobe Portfolio. <https://helpx.adobe.com/acrobat/using/create-customize-pdf-portfolios.html>

Division Lead (if Applicable)

Support:

Reservations:

Comments:

Division Lead Signature, Date

Department Chair/School Director

Support:

Reservations:

Comments:

Department Chair/School Director Signature, Date

TPR Chair

Support:

Reservations:

Comments:

TPR Chair Signature, Date

Dean

Support:

Reservations:

Comments:

Dean Signature, Date

Provost

Support:

Reservations:

Comments:

Provost Signature, Date