Dear Parents,

Welcome to the College of Business family! We hope this information answers some of the questions and concerns you may have regarding your student’s academic career. If you have further questions, please do not hesitate to contact us.

**Academic Advising Center**

The Academic Advising Center provides high-quality, student-oriented academic advising services. We help students prioritize and select classes to achieve intellectual and personal development while pursuing their educational goals. The Center’s mission reflects the core values of Clemson University by fostering enhanced student academic, scholarship, and leadership experiences.

Students are advised by a faculty or professional advisor once they move from pre-business into their chosen business major. Visit [clemson.edu/business/aac](clemson.edu/business/aac).

**Student Enrichment**

The Student Enrichment office cultivates and engages students to become effective leaders, successful graduates, and globally competitive professionals. We understand the significance of preparing students for the professional workforce and life after graduation. Thus, we provide resources (workshops, career coaching, etc.) for undergraduate business students in the areas of career preparation, internship opportunities, mentoring, and international program participation.

The office collaborates with faculty and staff to serve as a conduit for connecting students with corporate partners, alumni, and other programs to enhance our students’ experiences. Visit [clemson.edu/business/enrich](clemson.edu/business/enrich).

**Family Weekend: September 14-16**

Dean’s Reception: Friday, Sept. 14

You will receive more detailed information before the event. Saturday’s game will be against Georgia Southern University.

**Fall 2018 Important Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>August 22</td>
<td>Classes begin</td>
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<tr>
<td>August 28</td>
<td>Last day to add a class</td>
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<tr>
<td>September 4</td>
<td>Last day to drop a class without a “W” grade*</td>
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<tr>
<td>Sept. 20-Nov. 6</td>
<td>Preregistration advising</td>
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<tr>
<td>(TENTATIVE)</td>
<td><em>(Required to register for spring semester.)</em></td>
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<tr>
<td>October 26</td>
<td>Last day to drop or withdraw without final grades*</td>
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<td>November 5-6</td>
<td>Fall Break</td>
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<td>November 7</td>
<td>Registration begins for spring and summer terms</td>
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<td>November 21-23</td>
<td>Thanksgiving Holiday</td>
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<tr>
<td>December 10-14</td>
<td>Exams</td>
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<tr>
<td>January 9</td>
<td>Spring 2019 classes begin</td>
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*For more details, see the academic calendar: [www.registrar.clemson.edu/html/acad_cal.htm](www.registrar.clemson.edu/html/acad_cal.htm).
Confidentiality and Student Records

Clemson University abides by the Family Educational Rights and Privacy Act of 1974 (FERPA). This federal law prohibits the University from sharing student information with anyone other than the student without written permission from the student.

Where can I get information on how to get involved as a parent?

Visit clemson.edu/parents/ to learn about resources available to you, upcoming events and how to volunteer. Subscribe to the Clemson Family Press newsletter, distributed by email throughout each semester. Sign up here: clemson.edu/parents/stay-connected/communications.html.

What should my student do in case of missed classes due to illness or other extenuating circumstances?

In case of a family member’s death, family emergency or student illness that requires a student to miss class, the student can complete a “Notification of Absences” through Canvas. This system will automatically notify all applicable instructors that the student will miss class.

Students unable to access a computer can contact the Division of Student Affairs at 864-656-0935. Student Affairs will alert the student’s instructors. Please refer to the “Absence” section of the catalog for more detailed information on anticipated and unanticipated absences.

What is considered full-time enrollment?

Students must be enrolled in 12 credit hours or more to be considered full time during the fall or spring semesters unless otherwise approved.

While 12 hours is considered full time, students should complete a minimum of 15 hours each semester. This is necessary to maintain some scholarships and allow for on-time graduation.

What is probation?

Students who fall below a 2.0 GPA will be placed on academic probation. For more information, visit clemson.edu/academics/eligibility.

What is iROAR?

This online system provides students access to registration, unofficial transcripts, billing information, parking fees, and more.

Who can my student see for academic guidance or advice?

The Academic Advising Center (AAC) employs five full-time professional staff advisors to assist all pre-business students with questions about academics.

Office hours are Monday through Friday from 8 a.m. to 4:30 p.m. The AAC is located in G-02 Sirrine Hall. The only time an appointment is required is for a student’s mandatory pre-registration advising meeting. Otherwise, the AAC employs a walk-in advising system.

What is mandatory advising?

All students are required to meet with their advisor prior to registering for the next semester’s classes. After this meeting, advisors provide each student with their personal identification number required to register for classes. Typically, appointments occur in October/November and March/April.

How will my student know when it’s time to meet with an advisor for pre-registration advising?

Students seen by the AAC staff are notified by email. The email provides a link to the advisor’s calendar, allowing each student to choose his or her appointment date and time.

Curriculum Worksheets

To access curriculum worksheets, visit clemson.edu/business/aac and go to the “Curriculum Worksheets” tab.

Where can I find additional College of Business academic advising, orientation, and student responsibility resources?

Visit clemson.edu/business/aac.