Curtis Group Architects is seeking a full-time **Architectural Intern/Drafter** with a passion for providing creative environments that promote healing, interaction, and safety to join our team. Located in the beautiful Pawleys Island, CGA serves clients throughout the country while focusing primarily on healthcare. We provide comprehensive services in architectural design, strategic and master planning, project management, and interior design while working alongside our clients to create meaningful and functional spaces. For additional firm information visit [www.cga-arch.com](http://www.cga-arch.com)

**Job Summary:** Support success of client projects through all phases of design production and research.

**Primary Responsibilities include (but are not limited to):**

- Prepare architectural plans and renderings
- Research products and techniques for their use
- Research and produce design concepts independently, as well as developing concepts initiated by others.
- Create BIM models of plans, sections, elevations, and details to produce drawing sets and construction documents for clients and building contractors

**Qualifications:**

- Degree from a NAAB-accredited Architecture program on a path to licensure with enrollment in NCARB Intern Development Program
- Strong working knowledge of Revit and SketchUp. Familiarity with the Adobe Suite and additional Autodesk products a plus.
- Excellent time management, prioritization, and organizational skills, with the ability to complete projects on time, with precision and attention to detail.
- Strong interpersonal skills and ability to work independently and as part of an effective team, assisting and supporting team members.
- Desire to learn, accept direction, and be mentored.
- Strong verbal, written and graphic communication skills
- Ability to build good relationships, both internally and externally, with integrity, respect, humor, and a sense of responsibility.

**To apply:**

Please send a resume and samples of your work to [bward@cga-arch.com](mailto:bward@cga-arch.com)