

The College Research Team are available to assisted faculty members in submitting grant proposals. We are happy to work with you in framing ideas, reviewing grant narratives, developing budgets and working your proposals through the Office of Sponsored Programs and to its external sponsor.

Successful grant applications specifically address the RFP and should be flawless—thus, demonstrating to the funding agency how well you will complete the proposed project. This takes time and care.

To insure you the highest likelihood of success, we are setting a deadline for you to submit your final grant application draft, and budget to Diana Thrasher one week before its due date to the sponsor. Please remember the proposal process is first in, first out.

There are several reasons for this earlier due date. First, we want to insure that the proposal is of the highest quality, without typos or budget errors. Second, it takes time to work through the process at the College and University levels. Your proposal is not likely to be the only one being processed. Third, anything going through the grants.gov website will require considerable time to load, be subject to overwhelming web traffic, and needs to take advantage of the two-day correction window provided by the Federal website. Of course, we will work with you as best we can and understand that the unexpected sometimes happens. We do reserve the right to have you submit a proposal in the next review cycle.

The best way to be successful is to develop your proposal carefully and in a timely manner. The attached proposal submission process checklist urges a 2-3 month timeline for developing the idea and proposal. More complex, interdisciplinary proposals to NSF or NIH can easily take more than a year to develop the concepts, build a research team, and attain preliminary results necessary for a successful application.