INSTRUCTIONS TO SUBMIT ONLINE REQUEST FOR WAIVER FOR STUDENT INSURANCE
GRADUATE AND INTERNATIONAL STUDENT MANDATORY ENROLLMENT

STUDENTS FOR WHOM THE INSURANCE CHARGE HAS BEEN INCLUDED WITH TUITION & FEES BUT STUDENT HAS ALTERNATE INSURANCE THAT MEETS AFFORDABLE CARE ACT AND CLEMSON UNIVERSITY REQUIREMENTS AND WANTS STUDENT INSURANCE CHARGE REMOVED

1. Go to www.studentinsurance.com
   Look for Find your institution on the right side of the page

2. Choose South Carolina and Clemson University

3. On Main Page choose Waive
   Check the box:
   You are now waiving the student insurance plan.

   [I understand that I will be required to waive out of this plan each semester, Fall and Spring/Summer semester.]

   Click Below to Continue with waiver
   Waive

4. Review your plan to make sure it meets Affordable Care Act and Clemson University requirements. See “Waiver Requirements” on the Redfern Health Center web site under Insurance and Billing.

5. Fill in requested information and Submit. You will need your insurance card or your insurance information. Save or Print Confirmation Page.

Be Sure To Follow Up:

1. You should receive an e-mail from AIG Educational Markets within 24 hours verifying they have Received Request for Waiver.

2. If AIG Educational Markets e-mails you to Request Information, it is your responsibility to follow up. For international plans, they make ask you to scan and e-mail your full policy along with confirmation of coverage dates. If they are unable to verify your insurance information, you will receive an e-mail. Failure to follow up on the student’s part could result in denial of waiver.

3. If your insurance is verified and meets requirements, you will receive an e-mail to let you know Waiver Accepted. If waiver is accepted, the charge for the Student Insurance should come off your student account the next day. If you received a subsidy for the insurance, the university will get the $600 back.

4. If your insurance cannot be verified or does not meet requirements, you will get an e-mail to let your know that Waiver Declined. If you feel your waiver was denied in error, please contact the Student Insurance Office in Redfern Health Center via e-mail at Redfern@clemson.edu.