Dear Parents,

The Academic Advising Center welcomes you to the College of Business and Behavioral Science (CBBS) family! We hope this newsletter answers some of the questions and concerns you may have regarding your student’s academic career at Clemson and in the College of Business and Behavioral Science. If you have further questions, please do not hesitate to contact us.

Office of Student Enrichment (OSE)
374 Sirrine Hall
OSE exists to cultivate and engage students specifically within the college to become effective leaders, successful graduates and globally competitive professionals. CBBS understands the significance of preparing students for the professional workforce and life after graduation. Thus, OSE provides principal resources (workshops, career coaching, etc.) for undergraduate CBBS students in the areas of career preparation, leadership development, internship opportunities, mentoring and international program participation. The office also collaborates with CBBS faculty and staff to serve as a conduit for connecting with corporate partners, Clemson alumni and other programs to enhance the Clemson CBBS experience. Visit the website at clemson.edu/cbbsstudents/student-enrichment.

CBBS also hosts two ROTC living-learning communities (LLC). The Air Force ROTC LLC provides a means for successfully easing first-year students into the Air Force ROTC program and provides a vital social and professional support network. The Army ROTC LLC brings cadets together to create camaraderie and instill a sense of self in each cadet through recognition of individual responsibility and motivation.

Family Weekend and Dean’s Reception
Friday, September 11
You will receive more detailed information from the CBBS Office of Advancement prior to the event. Saturday’s game will be Clemson vs. Appalachian State.

CBBS offers a variety of living-learning communities. The Community for Undergraduate Business and Behavioral Science (CUBBS) is a freshman program that enhances students’ overall college experiences and helps them transition comfortably from high school into college. Adviser contacts are listed to the left. Visit the website at clemson.edu/cbbsstudents/academic-advising/living-learning.

Clemson IDEAS (Innovation, Design and Entrepreneurship among Students) provides an environment conducive to the creation of student businesses and encourages active dialogue in the realm of entrepreneurial thought and action. IDEAS is available to sophomore through senior students of all disciplines. More information can be found on the website clemson.edu/centers-institutes/spiro/service/llc.

Notes:
To access our curriculum worksheets? Visit the website at clemson.edu/cbbsstudents/academic-advising/
What majors are offered in CBBS?

**Business majors:** Accounting B.S., Economics B.S., Financial Management B.S., Management B.S., Marketing B.S.

**Behavioral Science majors:** Anthropology B.A. and B.S., Economics B.A., Political Science B.A. and B.S., Psychology B.A. and B.S., Sociology B.A. and B.S.

**Graphic Communications:** B.S.

How will my student know when it is time to meet an adviser for preregistration advising?

Students seen by the advising center staff are notified by email. The email provides a link to the advisor’s calendar, allowing each student to choose his or her appointment time.

What should students do in case of missed classes due to illness or other extenuating circumstances?

In case of a family member’s death, family emergency or student illness that requires a student to miss class, the student can complete a “Notification of Absences” through Blackboard. This system will automatically notify all applicable instructors that the student will miss class. Students unable to access a computer can contact the Division of Student Affairs at 864-656-0935. Student Affairs will alert the student’s instructors. Please see page 30 of the 2015–2016 Undergraduate Announcements catalog for more detailed information on anticipated and unanticipated absences.

What is considered full-time enrollment?

Students must be enrolled in 12 credit hours or more to be considered full time during the fall or spring semesters unless otherwise approved.

What is probation?

Students who fall below a 2.0 GPA will be placed on academic probation. Please see page 28 of the 2015–2016 Undergraduate Announcements catalog for more information on Clemson’s Academic Eligibility Policy.

What is mandatory advising?

All CBBS students are required to meet with their adviser prior to registering for the next semester’s classes. Advisors will clear a student to register only after they meet with their advisor. Typically, appointments occur in October/November and March/April.

What is iROAR?

This online system provides students access to online registration, unofficial transcripts, billing information, parking fees and more.

Who can my student see for academic guidance or advice?

The Academic Advising Center (AAC) employs three full-time advisers to assist all pre-business and first-semester behavioral science students with questions about academics. Office hours are Monday through Friday from 8:00 a.m. until 4:30 p.m. The AAC is located in G-02 Sirrine Hall. No appointments are necessary with the exception of pre-registration, which has a mandatory advising period.

Fall 2015 Important Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>August 19</td>
<td>Classes begin</td>
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<tr>
<td>August 25</td>
<td>Last day to add a class</td>
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<tr>
<td>September 1</td>
<td>Last day to drop a class without a “W” grade</td>
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<tr>
<td>October 12-13</td>
<td>Fall Break</td>
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<tr>
<td>October 27</td>
<td>Last day to drop or withdraw without final grades</td>
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<tr>
<td>November 25–27</td>
<td>Thanksgiving Holiday</td>
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<td>December 7</td>
<td>Exams begin</td>
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<tr>
<td>January 6</td>
<td>Spring 2016 classes begin</td>
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Academic calendars are available under “Academic Resources” at clemson.edu/academics.

Updated 6/15