## CLEMS N RURAL HEALTH

## **Online Access to Immunization Records**

People who receive immunizations from South Carolina providers can access their immunization record through the <u>SIMON public portal</u>. As of Jan. 1, 2017, all immunization providers are to report all administered doses of vaccines to the state immunization registry. If you have questions regarding your immunizations, please reach out to your primary health care provider or the provider that administered the vaccines.

Once in the SIMON public portal, follow the below steps to access an immunization record:

1. Enter patient information:

-First Name -Last Name -Date of Birth -Gender

2. Select relationship to patient:

-Parent -Guardian -Self

3. Enter either the proper mobile phone number or email address.

-The mobile phone number or email address must already have been provided as part of the patient's SIMON record to receive the request code that will be sent for access to immunization record.

4. Click "Search."

-If your information matches, you will receive a text message or email with a "Verification Code." *Then skip to step No. 5.* 

-If the information does not match, you will receive the following error message after clicking "Search":

"We were unable to find a record matching the search criteria supplied. An exact match is required for all of the data provided, so please make sure the data you entered is typed correctly and is a likely match for the data in our system. For example, try using the patient's legal name."

## CLEMS N RURAL HEALTH

-Some of the common reasons for not matching are:

-Patient record in SIMON.

-Different name used (i.e., nickname instead of legal name).

-Mobile phone number does not match the one in the cell phone field in SIMON.

-Email address does not match the one in the email field in SIMON.

-In these instances, we may be able to assist you: Complete and submit the <u>SIMON Vaccination Record Request form</u>.

-Patient information submitted will be used to update the patient's information in SIMON. Once this update has been completed, the individual will be contacted via an email from SIMON email account with steps needed to access the online immunization record.

5. Enter the access code in the "Verification Code" field.

6. Once the access code has been entered, the immunization record will be displayed.

7. Download the desired record:

-Select "Download Full Record" for the South Carolina Personal Immunization Record.

-Please note that at this time, the South Carolina personal immunization record cannot be used as an immunization certificate for attendance at childcare or school. DHEC is exploring the option to include the immunization certificate in the public portal. Until then, immunization certificates for childcare or school attendance must be obtained from your immunization provider or a DHEC immunization clinic.

8. After file is downloaded, print and/or save it to your device.

## **My Health-e Web Portal**

The web portal, MyHealth-e, is available only to students at Clemson University. Students use their university username and password to log into MyHealth-e.

If you have any questions, suggestions or concerns about MyHealth-e, please contact the director of administrative services at 864-656-2233.

https://www.clemson.edu/studentaffairs/find-support/shs/my-health-e.html