



Advisory Board Constitution

Purpose and Composition

The Advisory Board of the Department of Bioengineering consists of a select group of industrial leaders and academic representatives who are primarily alumni of the department, or members of its constituent groups. They have shown leadership and professional success in their career, and are fully dedicated to helping Clemson University develop and maintain highly competitive research and educational programs in bioengineering.

The Advisory Board is the primary source of external guidance for the department and provides counsel for the department's research, educational, and economic development programs. Members provide leadership to the department, develop assets to enhance the department's abilities to meet its goals, and help promote the department to the profession at large as well as to the general public.

Members of the Advisory Board serve at the pleasure of the Chair of the Department of Bioengineering and are appointed for a three-year term. Following a three-year term, members can be reappointed annually at the discretion of the Chair. A maximum of 15 members will serve on the Board at any given time. Membership representation shall reflect the bioengineering profession. Members can be replaced within a term, following notification to the member, for the following reasons:

1. Failure to attend three consecutive scheduled or called Board meetings;
2. For actions of a member that places unfavorable publicity on Clemson University, the College of Engineering and Science, or the Department of Bioengineering; and,
3. Upon written resignation by the Advisory Board Member.

The Board shall choose a Chair from among its membership who shall be responsible for running the meetings and coordinating meeting content with the Department Chair. The Advisory Board Chair will serve for a two-year term. Election of a Chair will be conducted at the end of the two-year term. If the Advisory Board Chair resigns or is replaced during her/his two-year term, board members will elect a new chair. A one-day meeting will be held each year in the Spring at any of the sites where the Department of Bioengineering conducts activities and has offices, with additional teleconferences as necessary. The Department of Bioengineering shall cover all appropriate travel expenses for Board Members subject to Clemson University regulations for travel and entertainment reimbursement.

Board Member Qualifications

Board Members:

- Are knowledgeable of, and support the goals and mission of the department;
- Have demonstrated an interest in the Clemson Bioengineering Department through financial, time, or intellectual contributions that have enhanced the department;
- Have gained stature in the field of bioengineering or related disciplines with demonstrated leadership, visibility and respect within their sphere of influence;
- Are aware of, have access to, and are willing to approach individuals and organizations within their ability and means to help the Department achieve its goals and objectives.

Responsibilities

Members of the Advisory Board agree to:

- Attend meetings and participate in teleconferences to the fullest extent possible.
- Provide expert advice, counsel and assistance to the Department in setting and then accomplishing its strategic goals.
- Support the Department's long term goals and objectives
- Invest in the Department's future, develop personal relationships with its faculty members and students, and contribute to the academic life of Clemson University.
- Represent the Department within Industry and Academia, and to the Public.