The location of the Chemical Hygiene Plan, Hazardous Waste Management Plan, and Chemical Hood Program Plan, are located in each lab. It is your responsibility to know where they are located in the lab you work.

1. Fire Safety Training Module (Annual Online)
   Go to: http://media.clemson.edu/humanres/new_employee/breeze/port_fire_ext/index.htm
2. Go to http://www.clemson.edu/research/safety/
3. Select - Training (requires login)
4. Modules to complete:
   a. Bloodborne Pathogen Training (1 total LIVE-CU event) + (Annual Online) You must take live BBP training before your online BBP module
   b. Chemical Hygiene Training
   c. Hazardous Waste Management Training
   d. Hazard Communication Training
   e. Laser/Radiation Training (if applicable)

**** When each module is complete send an email to Chad McMahan clmcmah@clemson.edu to notify him of your completion. Please include your name, module(s) name(s) and CUID number. At the completion of each module an automatic score will be provided to you. Make sure you completely fill out the information at the end of the test and click “submit”. Please notify me if you have any problems with the on-line training or submitting documents to us.

5. Mandatory for graduate students: Ethics in Research Training
   Go to http://www.clemson.edu/research/compliance/citi.html
   Follow the instructions.

6. Know procedure to follow if you are injured at work.
   a. Call CompEndium @ 877-709-2667 (available 24/7)
   b. Give your Name/Company Name and tell the operator that you have an injury to report.
   c. A medical Manager Nurse Consultant will take your call and ask the name of the injured worker and specific questions about the accident.
   d. CompEndium will assist the injured worker in selecting a physician and scheduling an appointment or will direct the injured worker to the Emergency Room (ER)
   CompEndium will notify the Physician or the ER of the injury and the arrival of the injured worker.
   The Physician or the ER will call CompEndium before the injured worker leaves the facility to receive authorization for treatment.

Chad McMahan, Bioengineering Research Safety Liaison, 864-656-5553