

Terms and Conditions

1. TPP enrollment is accomplished by submitting a TPP application. This plan allows the payer to pay tuition & fees in five equal installments a semester & authorizes the university to draft the payments from the specified checking account. The TPP is not a contract between the payer and the university for the amount of tuition & fees.
2. Automatic draft from a checking account is the only way to take advantage of TPP. Savings accounts, money market accounts, equity line accounts, and credit card accounts may not be used. The financial institution must be a member of an Automated Clearing House (ACH) located in the United States. It is the responsibility of the payer to verify with their financial institution the accuracy of the requested information.
3. The application fee is \$45.00 and is non-refundable. This amount should be included in the TPP budget.
4. Returned Items -- If for any reason a debit is returned, a \$25 returned item fee will be assessed to the student's account. Clemson University will not resubmit returned debits. Two returned items during one plan period will result in cancellation of the TPP and you will be denied future participation in the plan. In the event of default or a charge back from the bank for insufficient funds, the student will be responsible for the penalty fees. All returned items will need to be paid in full by cash, cashiers check or money order.
5. Cancellations & Changes -- All requests to alter the TPP application must be submitted by emailing Budget_TPP or mailing in the web form. Any changes to the bank account information must be received no later than thirty (30) calendar days prior to the effective debit date. If not specified, the debit change will be reflected in all remaining debits. Bank account changes or payer changes require a valid signature & cannot be e-mailed. Clemson University will not make changes to an account without proper authorization.
6. Debit Amounts -- The total amount budgeted is payable in 5 installments per semester & is withdrawn on the 3rd Friday of each month. Fall debits will begin in June and end in October. Spring debits will begin in November and end in March. Past due charges from a previous semester cannot be budgeted in the TPP. All prior term debt must be satisfied before enrolling in TPP. All debits received will be credited to the student's tuition & fee account. Do not assume that tuition & fees are paid in full because of participation in the TPP. If the TPP amount is less than the total amount due, the payer should adjust the remaining debits or pay by check the remaining amount due by the tuition payment deadline. For example, if the TPP budget is \$2000 & the actual tuition & fee charges total \$3000, the remaining \$1000 must be paid by check, cashiers check or cash prior to the payment deadline or the TPP budget should be adjusted to satisfy the remaining amount due.
7. Credits -- No credits will be given while there are scheduled debits to be processed for the semester. All TPP accounts with a credit balance after the first refund period will automatically be adjusted to lower future drafts. If a refund is due, the payer should contact Student Accounts Receivable to reduce or cancel the TPP.
8. Prior Participation -- A new application must be submitted and the application fee must be paid each semester. Participation in the TPP does not carry over from semester to semester. You must enroll each semester.
9. Change in Student Status -- The TPP office is not automatically notified if there is a change in the students' residency status (in-state vs. out-of-state), withdraws from the university, changes to part-time hours, co-ops, or is suspended from the university. The student or payer must notify Student Accounts Receivable in writing ten (10) working days prior to the next debit date to adjust or cancel the TPP. Failure to do so may result in unnecessary debits being withdrawn from the authorized account.