



**Department of Pesticide Regulation**  
**Request to Place a Commercial Pesticide Applicator License**  
**into Inactive Status**

Submission of this request allows a commercial pesticide applicator to place his/her South Carolina Commercial Applicator license into an inactive status for up to five (5) years, beginning on the date this request is filed with the Department of Pesticide Regulation. All applicators requesting inactive status must continue to renew their certification annually and maintain all recertification requirements during the period of inactivity. At the end of the five-year inactive period, applicators must obtain the required insurance coverage and activate their license or relinquish the license. No commercial pest control activities may be performed during the period of license inactivity. If any work is performed with an inactive license, this will constitute a violation of the Rules and Regulations for the Enforcement of the SC Pesticide Control Act, and violators will be subject to fines, license revocation, and/or other enforcement actions.

Name \_\_\_\_\_  
                    First  Middle  Last

Address \_\_\_\_\_  
                    PO Box or Street  City  State  Zip

License Number \_\_\_\_\_

Company Name (if applicable) \_\_\_\_\_

Home Number (\_\_\_\_) \_\_\_\_\_ Mobile (\_\_\_\_) \_\_\_\_\_

E-mail address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please state the reason(s) you are requesting your license to be put into an inactive status.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If any contact information changes, you must notify the Department within **two weeks**. If you do not renew your certification annually, or if the Department is unable to send renewal notices due to a change of address during the period of license inactivity, **your license will be revoked**.

**Please mail this request form to: Department of Pesticide Regulation**  
**511 Westinghouse Road**  
**Pendleton, SC 29670**

**Or, email the form to: [dprca@clermson.edu](mailto:dprca@clermson.edu)**