SCACAA Board Meeting  
June 24, 2016  
Newberry Extension Office

Present: Alana West, Lee Van Vlake, Matt Burns, Millie Davenport, Cory Tanner, Jacob Stokes, Bryan Smith, David DeWitt

Call to order: President Matt Burns called the meeting to order at 9:58 am

Secretary’s Report: Alana West, Secretary
• Minutes from the May 2016 board meeting were distributed via email prior to this meeting. Changes have been made accordingly. Jacob made a motion that the minutes be accepted. Lee seconded the motion. Minutes were approved.
• No new members since our last meeting.

Treasurer’s Report: Millie Davenport, Treasurer
• Dobbins has paid for his portion of AM/PIC.
• Checking $32,531.
• No foundation account report.
• Total profit from AM/PIC $849.63. Need to determine how we need to split this with SCAE4HA. David motioned that we split this profit via attendance rather than 50/50. Lee seconded. No discussion. Motion carries.
  o Split per paying attendee (sponsors and award winners did not pay registration fee) it comes to $565 for SCACAA and $284.63 for SCAE4-HA.

Old Business:
• SCACAA AM/PIC 2016 ReCap – Lee Van Vlake
  o Profits
    ▪ Split per paying attendee (sponsors and award winners did not pay registration fee) it comes to $565 for SCACAA and $284.63 for SCAE4-HA.
  o Evaluation-reviewed survey monkey responses

New Business:
• Future AM/PIC
  o Joint or Not?
  o Consider Frank Fitzsimmons input
  o Are both associations sharing the load when it comes to cost and effort?
    ▪ Decision needs to be made by December, considering if Field Ops will help pay for banquet.
    ▪ If we continue joint meetings we need to approach FO about making this a full 3 day meeting so we can have a full day of professional development in addition to a full day of tours. We need to look at this association adding a fundraiser type event to profit off of SCAE4HA.
    ▪ We need to include specialist as speakers in hopes that they stay for the entire conference.
  o First Timers Fee Waiver-It was not taken advantage of this year. No one asked. Either we need to add “upon request” or change this to giving new members their first year of membership in the association free. David motions that we drop the first timer’s fee waiver policy and add a policy that states we grant first year membership fee waiver for new members. Motion
seconded by Jacob. No discussion. Motion carries. Policy needs to be added to policy manual (Cory Tanner) and to membership registration form and website (Alana).

- **Association Website:** new website is ready to go minus Policy Manual and deciding how we want to display minutes. Cory will send Policy manual when complete. Board decided to house old minutes in Clemson Box, to be created by Cory Tanner. One year’s worth of minutes will be included on website.
  - Cory asked a few questions so that he could finish updated the policy manual.
  - The 4 boxes of old secretaries stuff is being scanned in for electronic documentation by an intern in the upstate.

- **Donor Gifts:** Cory motions that we have the fundraising chair look into donor gifts. The fundraiser chair is the VP, Bryan Smith for upcoming year. Lee seconds the motion. No discussion. Motion carries.

- **Reimbursement for NACAA 16’ Meeting:** Cory Tanner motions that the association is giving AA and DSA $600 reimbursement for travel towards the NACAA AM/PIC. Cassie Wycoff will also get $600 as a national winner to attend NACAA AM/PIC. Seconded by Lee.

**Future Meeting Dates:**
- To be determined by new President, Jacob Stokes

**Adjourn:** Motion to adjourn made by Millie. Seconded by Lee. With no additional business, the meeting was adjourned at 11:41 am.