

EXAMPLE ONLY

MTD MAINTENANCE AND RESPONSIBILITY AGREEMENT

The Permanent *Stormwater System Maintenance and Responsibility Agreement* requires adequate maintenance for stormwater management/Best Management Practices (BMP) facilities including Stormwater Manufactured Treatment Devices (MTDs). Document Stormwater Manufactured Treatment Devices (MTDs) deficiencies during **semi-annual** inspections. Complete any necessary repairs and/or preventive maintenance procedures in a timely manner to ensure proper functioning as a Stormwater Manufactured Treatment Devices (MTDs).

Important maintenance procedures:

- Inspect and maintain all MTDs in accordance with the manufacturer's written recommendations.
- Prepare specific maintenance requirements and maintenance schedules for each MTD.
- Inspect MTDs at least semi-annually to ensure that the MTD is working properly.
- Maintain MTDs as required to maximize pollutant removal.
- Keep a maintenance log to track all MTD inspections and maintenance with the quantities of materials removed from each MTD. Lack of maintenance is the most common cause of failure for MTDs.
- Remove accumulated sediment and other trapped pollutants when the MTD becomes full. Typical removal of pollutants requires the use of a vacuum truck.
- Ensure proper site stabilization is achieved so MTDs function as designed.
- Do not use MTDs to trap eroded sediment from construction operations, unless the manufacturer has approved such use in writing.
- Install MTDs as the last stormwater runoff structures installed on site, or keep these MTDs off-line or isolated until final stabilization is achieved.

After the installation of Stormwater Manufactured Treatment Devices (MTDs), perform inspections once a quarter. **Long term inspection and maintenance frequency is dependent on land use, accumulated solids, weather conditions, and specific design of the specific MTD.** Keep operation and maintenance records in a known location and make them available upon request.

Perform recommended maintenance activities as follows:

Required Maintenance	Frequency
Clean and remove trapped sediments, oil and grease, and other pollutants.	As needed.
Inspect for damage to MTD components	Semi-Annual Minimum
Inspect for sediment and pollutant accumulation	Semi-Annual Minimum
Inspect for operational inlet and outlet structures	Semi-Annual Minimum

