MINUTES
FACULTY SENATE MEETING
MAY 8, 2007

1. **Call to Order:** The meeting was called to order at 2:33 p.m. by President Charles H. Gooding.

2. **Approval of Minutes:** The Minutes of the Faculty Senate meeting of April 10, 2007 were approved as written.

3. **“Free Speech”:** None

4. **Election of Senate/Faculty Representatives to University Committees:** Elections of Faculty Senators and Faculty representatives to University Committees/Commission were held by plurality and secret ballot.

5. a. **Faculty Senate Select Committee Reports:** None

   b. **Senate Standing Committee Reports:***

      1) **Welfare** – Bill Bowerman, Chair, stated that the Committee met last week but only one committee member was in attendance. He noted that Senator Linda Li-Bleuel will be the lead person for the childcare issue. Committee will meet next week.

      2) **Scholastic Policies** – No report.

      3) **Research** – Chair Christina Wells stated that the Committee had not yet met. A meeting will be scheduled before the end of the semester.

      4) **Policy** – Bill Surver, Chair, noted that Committee had met and will present an item under New Business (Attachment A).

      5) **Finance** – Mark Smotherman, Chair, reported he had spoken with Wickes Westcott, Director of Institutional Research, and asked that format changes be made to the salary report so it would be presented as it has been in the past. Mr. Westcott responded that the new format was based on guidelines for reporting salaries of state employees. The Committee has not yet met.

   c. **University Committees/Commissions:** None
7. **President’s Report**: President Gooding  
   a. introduced guests;  
   b. noted that the Senate needed an Athletic Council representative to be designated by him and for any interested Senators to notify him;  
   c. stated that he attended the Board of Trustees Committee meetings during which approval was granted for a new program in applied biology, a new Center for Chinese Studies and a National Institute of Parks;  
   d. noted that there was a ten percent increase in the reduction of Life Scholarships for which the Academic Success Center was praised;  
   e. stated that there was a reduction in D’s, F’s, and Withdrawal rates attributed to a new way of teaching calculus; and  
   f. informed the Senate that the University will look at current campus security measures for improvement in light of the tragedy at Virginia Tech.

8. **Old Business**: None

9. **New Business**:  
   a. Senator Surver submitted for approval, a Request for Authorization – Grievance Procedures Compliance with State Law, which was further explained by Renee Roux, Associate General Counsel. Following much, much discussion, motion was made to postpone indefinitely and send issue to the Policy Committee to address. Motion was seconded. Vote to postpone was taken and passed (Attachment B).

10. **Announcements**:  
    a. Faculty Senate WILL meet on June 12, 2007  
       Faculty Senate WILL NOT meet in July  
       Faculty Senate WILL meet on August 21, 2007 in the STUDENT SENATE CHAMBERS.  
    b. Senator and Secretary Deborah Thomason explained the Faculty Display in the Connector between the Martin Inn and the Madren Center and asked Senators to send her books, chapters, publications and such so that they can be displayed for visitors.

11. **Adjournment**: 3:43 p.m.

__________________________________________  
Deborah Thomason, Secretary

__________________________________________  
Cathy Toth Sturkie, Program Assistant

MINUTES
FACULTY SENATE MEETING
JUNE 12, 2007

1. Call to Order: The Faculty Senate Meeting was called to order at 2:35 p.m. by President Charles Gooding.

2. Approval of Minutes: The Faculty Senate Minutes dated May 8, 2007 were approved as distributed. The General Faculty and Staff Minutes dated May 10, 2007 were also approved as distributed.

3. “Free Speech”: None

4. Committee Reports:
   a. Senate Committees:

      3) Scholastic Policies - Chair Antonis Katsiyannis noted that this Committee will next week. Issues the Committee plans to address are: the academic calendar, final exam schedule, attendance policy, faculty excellence awards from students and responses from Faculty Senate regarding the admission policy for student athletes.

      4) Research Committee – For Chair Christina Wells, Senator John Meriwether submitted and explained the Research Committee Report dated June 8, 2007 (Attachment B).

      5) Policy Committee – Chair Bill Surver submitted and explained the Policy Committee Report dated June 12, 2007 (Attachment C). He informed the Senate that the issue of faculty discrimination allegations being addressed through the faculty grievance process rather than the Access & Equity Office had been approved by the Office of Civil Rights (Attachment D). He further noted that the new Grievance procedures had been already approved at the first of three state levels and notice should be received by the end of June.

      6) Finance Committee – Chair Mark Smotherman submitted and briefly explained the Committee Report dated May 23, 2007 (Attachment E).

   b. University Committees/Commissions: None

   c. Faculty Senate Select Committees: None
5. **President’s Report:** President Gooding submitted the report that he will present to the Board of Trustees in July (Attachment F).

6. **Old Business:** None

7. **New Business:**
a. Holley Ulbrich, the Faculty Manual Editorial Consultant, informed the Senate that the 2007 Faculty Manual has been edited and transmitted to the Senate’s Web Manager for placement on our website on July 1, 2007. Faculty will be notified of its existence on the site.

8. **Announcements:**
a. The Faculty Senate will **not** meet in July.

b. The next Faculty Senate meeting will be on **August 21st** at 2:30 p.m. in the **Student Senate Chambers**.

9. **Adjournment:** President Gooding adjourned the meeting at 3:07 p.m.

__________________________________________
Deborah J. Thomason, Secretary

__________________________________________
Cathy Toth Sturkie, Program Assistant

Absent: V. Shelburne, C. Wells, B. Bauerle, C. White, Y. An, S. Clarke, L. Li-Bleuel, G. Tissera, B. Simmons (E. Muth for), E. Weisenmiller, F. Edwards, W. Sarasua, T. Boland, R. Figliola
MINUTES
FACULTY SENATE MEETING
AUGUST 21, 2007

1. Call to Order: The Faculty Senate Meeting was called to order at 2:33 p.m. by President Charles Gooding.

2. Approval of Minutes: The Faculty Senate Minutes dated June 12, 2007 were approved as distributed.

3. “Free Speech”: None

4. Committee Reports:
   a. Senate Committees:
      1) Welfare Committee – Chair Bill Bowerman that this Committee had not yet met.
      2) Scholastic Policies Committee - Chair Antonis Katsiyannis stated that this Committee met on June 12 and August 14, 2007. Senator Katsiyannis submitted the Committee Report dated August 14, 2007 (Attachment A). The next meeting will be on September 18th. Senator Katsiyannis asked senators to forward any issues they would like addressed to him.
      3) Research Committee – Chair Christina Wells, noted that this Committee last met on June 7, 2007 and will meet again on August 27th at 4:00 p.m. to consider proposed changes to the Faculty Manual regarding changes to research compliance issues. Committee Report dated August 21, 2007 is attached (Attachment B).
      4) Policy Committee – Chair Bill Surver submitted and explained the Policy Committee Report dated August 21, 2007 (Attachment C).
      5) Finance Committee – For Chair Mark Smotherman, Senator Robert Campbell stated that the Committee has not met but that the first meeting will be held during the first week of the fall semester.
   b. University Committees/Commissions: None
   c. Faculty Senate Select Committees: None

6. **Old Business:** None

7. **New Business:** None

8. **Announcements:**
   a. The next Faculty Senate meeting will be on September 11, 2007 at 2:30 p.m. at the Madren Center (regular schedule and location).

9. **Adjournment:** President Gooding adjourned the meeting at 3:16 p.m.

__________________________________________
Deborah J. Thomason, Secretary

__________________________________________
Cathy Toth Sturkie, Program Assistant

Absent: H. Liu (C. Rice for), G. Tissera (J. Field for), K. Smith, F. Edwards (E. Muth for), R. Figliola, A. Girgis (P. Rangaraju for), L. Howe
MINUTES
FACULTY SENATE
SEPTEMBER 11, 2007

1. **Call to Order:** President Charles H. Gooding recognized guests and called the meeting to order at 2:34 p.m.

2. **Approval of Minutes:** The Minutes of the Faculty Senate Meeting dated August 21, 2007 were approved as written.

3. **"Free Speech":** None

4. a. **Senate Committees:**

1) **Welfare Committee** - Chair Bill Bowerman submitted and explained Report dated August 29, 2007 (Attachment A).

2) **Scholastic Policies Committee** - Chair Antonis Katsiyannis noted that Committee has not met since the last Faculty Senate meeting. Two issues that the Committee will address are student evaluations of faculty teaching and what kind of data is accessible and the issue of student athlete admission process. The August 14, 2007 meeting Minutes are attached (Attachment B).

3) **Research Committee** - Chair Christina Wells stated that this Committee met on September 5 to begin efforts to update the *Faculty Manual* (in particular, the research compliance section) and submitted and explained the Committee Report dated August 29, 2007 (Attachment C). This Committee will next meet on September 24, 2007 at 4:00 p.m. in F142 P&A Building

4) **Policy Committee** - Chair Bill Surver stated that the Policy Committee has not met since the last Faculty Senate meeting and submitted the Committee Report dated August 21, 2007 (Attachment D). He referred to a memorandum from President Gooding and him to Chris Prziembel, Vice President for Research and Economic Development (Attachment E). Much discussion was held regarding the administration not adhering to the *Faculty Manual*. Senator Surver then reminded lead senators to obtain a copy of each department's promotion, tenure and reappointment guidelines and to forward to Pat Smart.
5) **Finance Committee** - Chair Mark Smotherman submitted Report dated September 4, 2007 (Attachment F). Committee will meet on September 18 with Bruce Rafert to discuss GADs.

   b. **Faculty Senate Select Committees**: None
   
   c. **Other University Committee/Commissions**:

      1) **Staff Development and Advancement** - Dan Schiemdt, President of the Staff Senate, informed the Senate of a proposed opportunity for staff to enhance their jobs and professional development with a salary performance increase when completed.

5. **President's Report**: President Gooding submitted and explained his President's Report dated September 11, 2007 (Attachment G) and a talk that he gave to the Rotary Club on the Clemson Faculty Senate dated September 7, 2007 (Attachment H).

6. **Old Business**: None

7. **New Business**: None

8. **Announcements**:

   a. Cooper Library Book Sale will be held on Friday, September 28, 2007.

   b. The Board of Trustees Dinner hosted by the Faculty Senate will be held on October 4, 2007 (invitations forthcoming).

   c. Next Faculty Senate meeting will be on October 9, 2007.

   d. Senate Alternate Michelle Martin announced that the annual Banned Book Reading will be held on October 3, 2007 from 11:00 a.m. until 1:00 p.m.

   e. Class of ’39 Award nominations are due to the Faculty Senate Office on October 19, 2007.

9. **Adjournment**: 3:19 p.m.

1. **Call to Order**: President Charles H. Gooding recognized guests and called the meeting to order at 2:34 p.m.

2. **Approval of Minutes**: The Minutes of the Faculty Senate Meeting dated September 11, 2007 were approved as written, as were the Minutes of the August 21, 2007 Victor Hurst Academic Convocation.

3. **"Free Speech"**: The following is a summary of a presentation by Dr. Mary M. Beck, Department Chair of Animal and Veterinary Science: Compliance with federal guidelines for care and use of animals in research, teaching and Extension programs is excessively stringent at Clemson, in ways that negatively impact those programs. A list of specific examples was provided to show that the negative impacts are indeed real and substantive. Recent efforts by the Senate’s Research and Policy Committees to address some of this issue were acknowledged and the Senate was asked to address three other aspects: Immediate revision of IACUC composition; review of faculty service and performance reviews of faculty by chairs and deans; and a periodic review of compliance procedures at Clemson. Questions and answers were then exchanged.

4. **Senate Committees**:


   b. **Scholastic Policies Committee** - Chair Antonis Katsiyannis submitted and explained the Committee Report dated September 18, 2007 (Attachment B).

   c. **Research Committee** - Chair Christina Wells submitted and explained the Committee Report dated September 24, 2007 (Attachment C). Senator Wells noted that Senator Steve Stuart has worked diligently on the creation of a research handbook to be distributed to new faculty which is a compilation of research information and directions so that faculty will have one location to go to for research information and that the Provost and the Research Grants Committee has increased the monetary cap from $3,000 to $10,000.

   d. **Policy Committee** - Chair Bill Surver submitted and explained the Committee Report dated October 9, 2007 (Attachment D).

   e. **Finance Committee** - Chair Mark Smotherman submitted Report dated September 18, 2007 (Attachment E).
b.  Faculty Senate Select Committees:

1)  Emeritus College – Chair Lydia Schleifer reported that this Select Committee is working on bylaws and proposed changes to the *Faculty Manual*.

2)  Faculty Ranks/Titles – The Select Committee Reported dated October 8, 2007 was submitted on behalf of Chair Hap Wheeler (Attachment F).

3)  Faculty Evaluation and Professional Development – President Gooding reported that this Committee, chaired by Mary Ann Taylor (Professor of Psychology) has worked during the past year on a three-part effort and have developed in interim report that focuses on determining skills and attributes that are most important to effective teaching, research and service. (Unfortunately, Dr. Taylor has resigned as Chair of this Select Committee due to time constraints.) This report has been discussed with the Provost, who is anxious to accomplish revision of the faculty evaluation system in the current academic year, if possible. The Provost has developed a conceptual outline of a flexible but systematic approach to faculty evaluation based on FAS goals and accomplishments and will discuss the basic ideas with the chairs tomorrow at a retreat. President Gooding stated that this effort on faculty development and evaluation is separate from, but certainly related to the Faculty Senate review of departmental TPR guidelines and bylaws. The goal of this connected effort is to have all academic departments to the place where each faculty member knows clearly what his or her responsibilities are with respect to teaching, research and service; has some control over the distribution and focus of these efforts and is ensured that his or her work will be evaluated using fair, consistent processes and criteria for tenure, promotion and salary adjustments.

4)  Academic Reputation – Co-Chair John Ballato stated that this Select Committee was conceived as a result of unprecedented participation by him (as Faculty Representative to the Board of Trustees) and Charlie Gooding (as Faculty Senate President) in the BOT Summer Retreat. The Committee is in the information and fact finding stage now. The question the Committee hopes to answer is “what can faculty do to create a culture where Top 20 isn’t the vision but the norm.” Discussion followed during which the Provost challenged the Faculty Senate to answer the question: “what does it mean (when we get to Top 20) we want Clemson to still be Clemson?”

c.  Other University Committee/Commissions:  None

5.  President's Report: President Gooding spoke about the Board of Trustees (BOT) meeting held last week. He provided the Senators with an admission update and reports made by him, the presidents of the Staff Senate, the undergraduate Student Body and the Graduate Student Body. He stated that the Faculty Senate Dinner hosting the BOT was well attended and very positive (and fun!). President Gooding noted that he and John Ballato were included in numerous committee discussions and in the open meeting on Friday. They were asked to stay and contribute to some of the executive sessions of the committees. President Gooding believes the BOT is sending a clear signal that they value a productive relationship with the faculty and that they welcome our input on important issues. We have thanked them for these opportunities.
John Ballato and President Gooding will be glad to discuss with you what we know about things discussed and actions taken in the open meetings.

The Board approved several capital projects. The timing and method of presenting these projects to the Board for approval has been modified. At the President’s Cabinet meeting yesterday, President Barker suggested to interim Chief Business Officer Steve Copeland that he provide more information to the faculty on how this process works. President Gooding asked that faculty also receive better information on how capital projects get on the docket to begin with and how priorities among projects are established. President Gooding will meet with Mr. Copeland and Brett Dalton, Chief Financial Officer to follow up on this initiative and establish a continuing line of communication through the Senate Finance Committee so that faculty will be informed and may have opportunities for input.

6. **Old Business:** None

7. **New Business:**

   a. Senator Wells submitted and explained proposed *Faculty Manual* changes regarding research compliance issues. Following much discussion, during which two suggestions were made for clarification, vote was taken and passed unanimously with two-thirds vote requirement (Attachment G).

   b. Senator Wells submitted a proposed *Faculty Manual* change to include the Associate Vice President for Research and Economic Development as an ex-officio member on the Research Grants Committee. Motion was seconded. Following discussion motion was made to postpone indefinitely. Vote to postpone was taken and passed unanimously. This issue will be referred back to Research Committee.

   c. Noting that the Executive/Advisory Committee unanimously agreed, Senator Smotherman asked for the Senate’s approval to request that the faculty salary report be restored to the previous format which included percent of raises and justification for raises. Vote was taken and passed unanimously.

   d. President Gooding made a motion to approve Clemson’s membership in COIA, a Coalition on Intercollegiate Athletics. The Executive/Advisory Committee has considered this membership and unanimously approved joining COIA at its September meeting. Motion was seconded and discussion was held. Vote to join COIA membership was taken and passed unanimously.

8. **Announcements:**

   a. Grievance Board Training hosted by the Provost and the Faculty Senate – October 10, 2007, Madren Center - 11:00 – 4:00 p.m. (Lunch Included)

   b. Class of ’39 Award for Excellence – Nominations due October 19, 2007

   c. Faculty Display – Connector between Madren Center and Martin Inn

   d. Next Faculty Senate Meeting – November 13, 2007
9. **Adjournment**: 4:26 p.m.

__________________________________________
Deborah Thomason, Secretary

__________________________________________
Cathy Toth Sturkie, Program Assistant

Absent: D. Layne (G. Wang for), Y. An, S. Clarke (M. Martin for), G. Tissera (J. Field), F. Edwards, E. Weisenmiller (E. Muth for), W. Sarasua (D. Warner for)
MINUTES
FACULTY SENATE
NOVEMBER 13, 2007

1. Call to Order: President Charles H. Gooding recognized guests and called the meeting to order at 2:33 p.m.

2. Approval of Minutes: The Minutes of the Faculty Senate Meeting dated October 9, 2007 were approved as distributed.

3. Class of ’39 Award for Excellence

4. "Free Speech": None

5. Special Orders of the Day: Biff Kennedy provided information on the United Way and encouraged the participation of the Senators (Attachment A).

Rusty Guill, Associate Dean of Students, explained the newly-established CARE Network.

6. a. Senate Committees:


   2) Scholastic Policies Committee - Chair Antonis Katsiyannis submitted and explained the Committee Report dated October 16, 2007 (Attachment C). Senator Katsiyannis noted that some items would come under New Business from this Committee. New issues this Committee will address are class attendance and grade inflation.

   3) Research Committee – For Chair Christina Wells, Senator John Meriwether submitted and explained the Committee Report dated October 29, 2007 (Attachment D).

   4) Policy Committee - Chair Bill Surver submitted and explained the Committee Report dated October 30, 2007 (Attachment E) and noted there would be items under New Business. Senator Surver encouraged lead senators to inquire as to who was appointed to the Research Council from their respective colleges.

b. **Faculty Senate Select Committees:** None

c. **Other University Committee/Commissions:** None

7. **President's Report:** President Gooding:

   a. noted that he has heard from the Library and HEHD regarding their respective college’s promotion, tenure, reappointment guidelines. He asked that other lead senators compile their college information and forward to Cathy Sturkie, Pat Smart and to President Gooding, as well. If the lead senator notices that there may be trouble where policies are not required to give him a brief analysis and he will talk with the department chair.

   b. stated that COIA has been notified of our vote to join the coalition and have accepted us as members. The Athletic Council will spend a significant amount of time looking at the items in the COIA Report to see Clemson’s standing.

8. **Old Business:** None

9. **New Business:**

   a. Senator Bowerman moved to adopt the initiative of exit interviews for faculty and motion was seconded. Discussion was held, during which a vote passed to include (with the permission of the person being interviewed) names. Call to Question was requested and seconded. Vote on call was taken and passed with required two-thirds vote. Vote was taken on amended motion to adopt exit interview initiative and passed unanimously (Attachment G).

   b. Senator Surver made a motion to approve the proposed *Faculty Manual* change, VII.E.3 Adjunct Faculty. Following much discussion and a motion to close debate, which was seconded and passed unanimously, vote on proposed change was taken and passed unanimously with required two-thirds vote (Attachment H).

   c. Senator Surver made a motion to approve the proposed *Faculty Manual* change, VII.C. 7 Summer Reading Advisory Committee. Following discussion and a motion to close debate, which was seconded and passed unanimously, vote on proposed change was taken and passed unanimously with required two-thirds vote (Attachment I).

   d. Senator Katsiyannis made a motion to collectively approve proposed *Faculty Manual* changes regarding Post-Tenure Review Statistical Ratings and Evaluation of Teaching by Students. Discussion was held. Call to Question was requested and seconded. Vote on call was taken and passed with required two-thirds vote. Vote on proposed changes (IV.H.6b Post-Tenure Review Statistical Ratings of Teaching Evaluations; IX.D. 11 Evaluation of Teaching by Students; and Appendix E.8 Summaries of Statistical Ratings) was taken and passed unanimously with required two-thirds vote (Attachments J, K, L).

   e. Senator Katsiyannis, on behalf of the Scholastic Policies Committee, recommended that President Gooding ask President Barker to submit Clemson University’s student athlete admissions policy to the NCAA to ensure that Clemson is in compliance. Senator
Katsiyannis further requested President Gooding to request of President Barker that when the current policy for the admission of student athletes is reviewed, that a wide range of constituents be included in that review. Discussion was held. A Sense of the Senate was taken to accept Senator Katsiyannis’ recommendations and passed.

10. **Announcements:**

a. Vice President Bryan Simmons informed the Senate of Chuck Linnell’s (a former Faculty Senator and current Grievance Board member) recent stroke. The Senate will plan to assist the Linnell family during Chuck’s rehabilitation.

b. President Gooding reminded everyone to visit the Faculty Display in the Connector between the Madren Center and the Martin Inn.


e. Bell Tower Ceremony at the Carillon Gardens – Tuesday, January 8, 2008 at 10:00 a.m.

f. Nick Green, Faculty Senate Student Assistant, asked senators to encourage their students to give blood during the Clemson/Carolina Blood Drive and to respond to the question, “when we get to the Top 20, what does it mean to say ‘we want Clemson to still be Clemson?’ ”.

11. **Adjournment:** 4:40 p.m.

__________________________________________
Deborah Thomason, Secretary

__________________________________________
Cathy Toth Sturkie, Program Assistant


3
MINUTES
FACULTY SENATE
DECEMBER 11, 2007

1. Call to Order: President Charles H. Gooding recognized guests and called the meeting to order at 2:33 p.m. A get well card was circulated for signatures for our friend, colleague and former senator, Chuck Linnell.

2. Approval of Minutes: The Minutes of the Faculty Senate Meeting dated November 13, 2007 were approved as distributed.

3. "Free Speech": None

4. Special Orders of the Day: Cathy Sams, Chief Public Affairs Officer, presented information regarding the University Brand, an integrated marketing and communication effort for Clemson University. Questions and answers were then exchanged.

5. a. Senate Committees:


   2) Scholastic Policies Committee - Chair Antonis Katsiyannis noted that the Committee met on November 20 and December 4, 2007. He then submitted and explained the Committee Report dated November 20, 2007 (Attachment B).

   3) Research Committee –Chair Christina Wells stated that this Committee has not met and did note that Senator Steve Stuart’s endeavor to compile all University research information into one guide/location for faculty is almost ready. Senators will soon receive a request from the Research Committee asking for identification of any research barriers they have personally experienced and general opinions they would like to share. Senator Wells noted that the Research Council has been constituted (Attachment C).

   4) Policy Committee - Chair Bill Surver stated that this Committee will not meet in December. He expects to receive several proposed Faculty Manual changes in the New Year.

   5) Finance Committee - Chair Mark Smotherman stated that he met with the Provost and Jane Gilbert (from the Provost’s Office) to address questions regarding the budget. He thanked them for their cooperation with the Committee’s pursuit of answers to questions it had received. The Committee will look at the budget report presented to it from the
Provost. Senator Smotherman informed the Senate that rumors and questions abound regarding ICAR and that Vice President for Research and Economic Development Chris Przirembel is open to presenting more information as to Clemson’s involvement. He noted also that the salary report will be provided in February, 2008 and will include the percentage of raises. (This information is now out in the public arena.) President Gooding stated that there have been good lines of communication regarding the budget information and that those involved have been cordial, cooperative and open with the representatives from the Faculty Senate.

b. **Faculty Senate Select Committees:** None

c. **Other University Committee/Commissions:** None

6. **President's Report: President Gooding:**

   a. reported that he did send a letter to President Barker regarding guidelines and procedures for the admission of athletes (Attachment D).

   b. noted the discovery of incorrect information in the *Faculty Manual* regarding the composition of a University committee. He asked Senators to help heighten the awareness of others that when changes are made to University committees, for the information to be shared with the Faculty Senate so that the *Faculty Manual* can be updated to include correction information.

   c. stated that the Academic Council unanimously voted to modify the academic schedule. After much discussion with the student government, the Provost has decided to stand by her original statement to have a five-day exam period for next fall).

   d. informed the Senate that he and Vice President Przirembel have discussed the possibility of the Faculty Senate sponsoring an ICAR faculty forum.

   e. reminded committee chairs to begin to finalize this year’s initiatives in February and March, 2008.

7. **Old Business:** None

8. **New Business:** None

9. **Announcements:**

   a. President Gooding reminded everyone that it is time to think about Faculty Senate officers.

   b. Donations to the Alan Schaffer Faculty Senate Endowment were solicited.

   c. Faculty Display – Connector between Madren Center and Martin Inn


   e. Bell Tower Ceremony at the Carillon Gardens – Tuesday, January 8, 2008 – 10:00 a.m.
f. Next Faculty Senate Meeting – January 8, 2008

g. Fran McGuire, Faculty Manual Editorial Consultant, informed the Senate of a situation regarding information in the *Faculty Manual* and asked the Policy Committee to address the issue of authority.

10. **Adjournment**: 4:00 p.m.

__________________________________________
Deborah Thomason, Secretary

__________________________________________
Cathy Toth Sturkie, Program Assistant

Absent: H. Liu, B. Bowerman, Y. An, S. Clarke (M. Martin for), A. Grubb, K. Smith, E. Weisenmiller, F. Edwards, (E. Muth for), R. Campbell, T. Boland, J. Meriwether, R. Figliola, L. Howe
1. **Call to Order**: President Charles H. Gooding recognized guests and called the meeting to order at 2:32 p.m. A get well card was circulated for signatures for our friend, colleague and former senator, Chuck Linnell.

2. **Approval of Minutes**: The Minutes of the Faculty Senate Meeting dated December 11, 2007 were approved as distributed.

3. **"Free Speech"**: None

4. **Special Orders of the Day**: Angie Leidinger, Governmental Affairs, informed the Senate of overall legislative/governmental relations and provided information regarding two separate budgets (PSA and E&G) (Attachment A); Clemson’s advocacy groups; implementation of state-wide and federal lobbying efforts and the strategic plan.

   Tracy Arwood, Director of Research Compliance, noted that the Office of Research has prepared a revised Research Ethics Policy, which will come to the Faculty Senate Policy Committee and, eventually, to the full Senate for approval. The revised policy reflects regulations for misconduct for investigation and inquiry aspects and will bring Clemson into federal compliance. Input has been provided by the NSF inspector and general counsel.

   Lucy Rollin, Chair of the Emeritus College Advisory Committee, presented information regarding the Emeritus College which included goals, beginning efforts, organization, general operations, teaching/scholarship/research efforts, University and community service, communications and the future of the College.

5. a. **Senate Committees**:

   1) **Welfare Committee** – Chair Bill Bowerman submitted and explained Report dated December 13, 2007 (Attachment B).

   2) **Scholastic Policies Committee** - Chair Antonis Katsiyannis submitted and explained the Committee Report dated December 4, 2007 (Attachment C) and stated that there would be an item under New Business.
3) **Research Committee** – No report.

4) **Policy Committee** - Chair Bill Surver stated that the Committee will meet on January 15. Issues for discussion include research ethics; Emeritus College; faculty ranks/titles; lecturers, in particular; and what exactly should and should not be contained within the *Faculty Manual*.

5) **Finance Committee** - Chair Mark Smotherman stated that Committee will meet in January. The Salary Report will be out soon in the preferred format. He thanked the Provost and others for sharing budget information. The Committee will work with Bruce Raefert on graduate and undergraduate expense reports.

   b. **Faculty Senate Select Committees**: None

   c. **Other University Committee/Commissions**: None

6. **President's Report**: President Gooding reported that he received a response to his letter to President Barker regarding guidelines and procedures for the admission of athletes (Attachment D) and submitted the President’s Report dated January 8, 2008 (Attachment E). President Gooding asked the lead senators to look over their reports and decide if there are individual issues within respective colleges that may merit a conversation with the department chair or faculty of a particular department. If so, he asked that lead senators let him know and offer recommendations as to how to approach each case.

7. **Old Business**: None

8. **New Business**:

   a. Revisions to Attendance Policy – Senator Katsiyannis submitted and explained the revised Class Attendance Policy for endorsement. Friendly amendments were offered and accepted. Vote to accept for approval was taken and passed unanimously (Attachment F).

   b. Election to Grievance Board was held by secret ballot and the following were elected: Tom Boland (E&S), Linda Howe (HEHD), Des Layne (AFLS), Lydia Schleifer (BBS), Kelly Smith (AAH) and Graciela Tissera (AAH).

   c. Grievance Counselor Election was held by secret ballot and the following were elected: Robert Campbell (BBS), Cindy Pury (BBS), Tom Straka (AFLS) and Deborah Thomason (HEHD).

   d. “Focus the Nation” will be held on January 25, 2008.

9. **Announcements**:

   a. Faculty Display – Connector between Madren Center and Martin Inn

   b. Next Faculty Senate Meeting – February 12, 2008
10. **Adjournment:** 4:18 p.m.

__________________________________________
Deborah Thomason, Secretary

__________________________________________
Cathy Toth Sturkie, Program Assistant

MINUTES
FACULTY SENATE
FEBRUARY 12, 2008

1. **Call to Order:** President Charles H. Gooding recognized guests and called the meeting to order at 2:30 p.m. Matt Watkins, Annual Giving Office, noted that the ideas for the faculty and staff appeals have been incorporated with the brochure that will be distributed shortly.

2. **Approval of Minutes:** The Minutes of the Faculty Senate Meeting dated January 8, 2008 were approved as distributed.

3. **"Free Speech":** Eleanor Hare, Professor Emerita, spoke to the Senate about her concerns regarding the Emeritus College (Attachment A). A question and answer period followed.

4. **Slate of Officers:** President Gooding submitted the slate of officers:
   - Vice President/President: Bill Bowerman (AFLS) and Kelly Smith (AAH)
   - Secretary: Linda Howe (HEHD) and Linda Li-Bleuel (AAH)

Nominations from the floor were sought and none were received. Nominations were closed. Each candidate for office provided the Senate with their statement of interest.

5. **Senate Committees:**
   1) **Welfare Committee** – Chair Bill Bowerman submitted and explained Report dated January 15, 2008 (Attachment B).

   2) **Scholastic Policies Committee** - Chair Antonis Katsiyannis noted the Committee met on January 15, 2008 and detailed what transpired during this meeting (see Report dated January 15, 2008 (Attachment C). A new issue to be addressed by this Committee is graduate student final exams.

   3) **Research Committee** – Chair Christina Wells stated that the next meeting will be tomorrow, February 13, 2008 at 4:00 p.m. See Committee Report dated February 12, 2008 (Attachment D).

   4) **Policy Committee** - Chair Bill Surver submitted and explained Committee Report dated January 29, 2008 (Attachment E) and noted that two items will appear under New Business.
5) Finance Committee – No report.

b. Faculty Senate Select Committees: President Gooding briefly the status of each of the Select Committees noting that each will complete their specific business and report to the Senate at the March or April meeting. He will also make recommendations to President-Elect as to the continuance of these select committees.

c. Other University Committee/Commissions: None

d. Grievance Activity Reports – Senator Des Layne, newly-appointed Grievance Board Chair, thanked new Grievance Board members and other senators who have been members of the Board for their service on this important procedure for faculty. He then presented and reviewed the Grievance Categories I and II Activity Reports from January, 2007 – January, 2008 (Attachment F).


7. Old Business: None

8. New Business:

a. Senator Surver submitted and explained the proposed Faculty Manual change regarding Emeritus Organization Membership, noting that the Executive/Advisory Committee had unanimously approved the proposed change. Much discussion followed. Call to Question was called and seconded. Vote to stop debate was taken and passed with required two-thirds vote. Vote on original motion to approved proposed change to Faculty Manual was taken and passed with required two-thirds vote (Attachment H).

b. Senator Surver submitted and Fran McGuire explained the proposed Faculty Manual change regarding the Clarification of Promotion, Tenure, Reappointment Recommendation by Department Chairs. Much discussion followed. Call to Question was called and seconded. Vote on Call was taken and did not pass so discussion continued. Call to Question was again called and seconded and passed. Vote was then taken on proposed change to the Manual and passed (Attachment I).

9. Announcements:

a. The Provost announced that the department chairs will have a retreat on March 5 to discuss goal setting regarding faculty reviews, including teaching and collaboration. She urged senators to be sure faculty are involved in discussions within respective departments because changes will be made to various pieces of departmental bylaws.

b. Deadline for the Alan Schaffer Faculty Senate Service Award is February 15th. Nominations should be sent to the Faculty Senate Office, Strom Thurmond Institute.
c. The CU-ICAR February Faculty Forum will be held on February 29, 2008 in the Auditorium of the Strom Thurmond Institute. Senators were encouraged to help publicize this event.

d. Senator Surver stated that he attended the Alcohol Summit and noted that President Barker considered this to be a most significant meeting. He asked that any suggestions from senators be forwarded to him.

e. Annual Spring Reception will be held on April 8, 2008 – invitations forthcoming.

f. Next Faculty Senate Meeting – March 11, 2008.

10. Adjournment: 4:22 p.m.

__________________________________________
Deborah Thomason, Secretary

__________________________________________
Cathy Toth Sturkie, Program Assistant

Absent: V. Shelburne (J. Wang for), Y. An, S. Clarke (J. Field for), B. Simmons, E. Weisenmiller, M. Smotherman (D. Warner for), D. Thomason
MINUTES
FACULTY SENATE
MARCH 11, 2008

1. Call to Order: President Charles H. Gooding recognized guests and called the
   meeting to order at 2:30 p.m. Matt Watkins, Annual Giving Office, shared and explained the
   newly-published brochure for the Capital Campaign that will be mailed out later this week. The
   brochure includes two opportunities for faculty that the Faculty Senate suggested: the Class of
   ’39 Student Scholarships and the Alan Schaffer Faculty Senate Endowment.

2. Approval of Minutes: The Minutes of the Faculty Senate Meeting dated February
   12, 2008 were approved as written.

3. "Free Speech": None

4. Election of Officers: President Gooding asked for nominations from the floor for
   the offices of Vice President/President-Elect and Secretary. There being none, nominations were
   closed and vote for officers was held by secret ballot. Bill Bowerman (AFLS) was elected as
   Vice President/President-Elect; Linda Howe (HEHD), as Secretary.

5. a. Senate Committees:

   1) Finance Committee – Mark Smotherman, Chair, submitted and
      explained the Committee Report (Attachment A).

   2) Welfare Committee – Chair Bill Bowerman submitted and

   3) Scholastic Policies Committee – Antonis Katsiyannis, Chair,
      submitted and explained the Committee Report (Attachment C).

   4) Research Committee – Christina Wells, Chair, submitted and
      explained the Committee Report (Attachment D).

   5) Policy Committee – Bill Surver, Chair, submitted and explained
      the Committee Report (Attachment E).

b. Faculty Senate Select Committees: None

c. Other University Committee/Commissions: Former Faculty Senate
   President Beth Kunkel introduced Dave Crockett, Classified Staff Senate, who informed the
   Senate of and explained a staff development plan. He asked Senators to provide him with
   feedback of this concept (Attachment F).
6. **President’s Report:** President Gooding submitted and briefly explained the President’s Report dated March 11, 2008 (Attachment G).

7. **Old Business:** None

8. **New Business:**
   a. Senator Wells submitted and explained the proposed *Faculty Manual* change regarding an addition to the membership of the Research Grants Committee. No discussion followed. Vote to approve proposed change was taken and passed unanimously (Attachment H).

   b. Senator Surver submitted and explained an amendment to the proposed *Faculty Manual* change regarding the Policy on Research Ethics, which was seconded. Discussion ensued regarding the clarity of the motion. Motion to accept amendment was taken and passed unanimously. Vote on amended motion was taken and passed unanimously (Attachment I).

   c. Senator Surver submitted and explained *Faculty Manual* change regarding Revisions to the Policy on Research Ethics for endorsement. Vote on revisions to policy was taken and passed unanimously (Attachment J).

   d. President Gooding submitted and explained a Resolution Expressing Appreciation to Clemson University Printing Services. Vote to approve resolution was taken and passed (Attachment K) (FS08-03-1 P).

9. **Announcements:**
   a. The Lead Senators provided an update of the status of college elections for the Faculty Senate within their respective colleges.

   b. Next Faculty Senate Meeting – April 8, 2008 with the Annual Spring Reception immediately following meeting at the FirstSun Connector between the Martin Inn and the Madren Center.

10. **Adjournment:** 4:20 p.m

    __________________________________________
    Deborah Thomason, Secretary

    __________________________________________
    Cathy Toth Sturkie, Program Assistant

1. **Call to Order**: The meeting was called to order by President Charles H. Gooding at 2:34 p.m.

2. **Approval of Minutes**: The Faculty Senate meeting minutes dated March 13, 2008 were approved as distributed.

3. **“Free Speech”**: None

4. **Special Order of the Day**: Amy Madden, Comptroller’s Office, provided a history and an update on fringe benefits and noted that a small increase in proposals would be incorporated soon for fringe benefits. She asked senators to talk with colleagues to help them understand this increase. (Attachment A).

5. **Committees**:
   a. **Senate Committees**
      1) **Finance Committee** – Mark Smotherman, Chair, submitted the 2007-08 Finance Committee Report (Attachment B). Senator Wayne Sarasua then explained the results of an analysis of salary increases for administrators, noting that justifications were provided for these increases.

      2) **Welfare Committee** – Chair Bill Bowerman submitted and explained the End-of-Year Report (Attachment C).

      3) **Scholastic Policies Committee** – Chair Antonis Katsiyannis submitted and briefly explained the 2007-2008 Activity Report (Attachment D).

      4) **Research Committee** – Chair Christina Wells reported on the Committee’s efforts this year and noted that a written report will be submitted soon. (Attachment E).

      5) **Policy Committee** – Bill Surver submitted and explained the Final Report of the Policy Committee Report dated (Attachment F).

   b. **Faculty Senate Select Committees**:
      1) **Emeritus College Issues** – Chair Lydia Schleifer submitted the Select Committee Report dated April 8, 2008 and moved for acceptance by the Senate. Motion was seconded. There was no discussion. Vote to accept Report was taken and passed unanimously (Attachment G).
2) Faculty Ranks and Titles – President Gooding provided a brief history of this Select Committee and offered his advice to the Senate regarding the continuation of the Committee. He then submitted the Report, on behalf of Chair Hap Wheeler, for acceptance by the Senate. Vote to accept Report was taken and passed unanimously (Attachment H).

c. Other University Committee/Commissions: President Gooding’s Report to the Board of Trustees was shared with the Senate (Attachment I).

6. Old Business:
   a. Senator Katsiyannis submitted and explained the proposed Faculty Manual change, Graduate Academic Integrity Committee, for approval. There was no discussion. Vote was taken and passed unanimously (Attachment J).

   b. Senator Surver submitted for approval and explained the proposed Faculty Manual change, Retention Committees. There was no discussion. Vote was taken to approve proposed change and passed unanimously. (Attachment K).

7. Presentations and Congratulations:
   President Gooding presented:
   (a) the hot-off-the-press Faculty Senate Brochure – Five Decades of Service and announced that they are ready for wide distribution;
   (b) the Alan Schaffer Faculty Senate Service Award to long-time Faculty Senator and Grievance Board member and Chair, John Huffman, and unveiled a perpetual plaque which will hang in the Library that will include names of all recipients of this Award;
   (c) Faculty Senate Certificates to Retiring Senators and Alternates; and
   (d) congratulated Beth Kunkel, who will be recognized at Graduation as the Algernon Sydney Sullivan Award Faculty recipient.

8. President Gooding provided his Outgoing President’s Remarks (Attachment L) and introduced Bryan Simmons as the 2007-2008 Faculty Senate President.

__________________________________________
Deborah Thomason, Secretary

__________________________________________
Cathy Toth Sturkie, Program Coordinator
9. **New Business:**
   a. The 2008-09 Faculty Senators introduced themselves.

   b. President Simmons informed the Senate that an Orientation/Luncheon will be held on May 13th prior to the Faculty Senate meeting and that invitations would be mailed soon.

   c. Senators were asked to return their committee preference questionnaires as quickly as possible so that the new Senate session may proceed.

   d. Senators were asked to inform Cathy Sturkie of the two college representatives to the Advisory Committee as soon as possible – one to be designated as the college lead senator.

10. **Announcements:**
   a. The next Faculty Senate meeting will be on May 13, 2008 at 2:30 p.m. at the Madren Center

11. **Adjournment:** 4:40 p.m.

__________________________________________
Linda Howe, Secretary

__________________________________________
Cathy Toth Sturkie, Program Coordinator

Absent: D. Layne (G. Wang for), C. Rice, L. LiBleuel (J. Field for), F. Edwards, S. Stuart (D. Warner for), B. Meyer