The Campus Business Officer’s Group met on Thursday, February 8, 2018, at 8:35 a.m. in the President’s Conference Room, second floor, Sikes Hall.

Present: Charles Tegen, presiding; Tammy Crane, Libraries; Savannah Bock, College of Education; Regina Carroll, College of Behavioral, Social & Health Sciences; Katherine Dobrenen, CCIT; Erin Thomas, President/Board/Finance; Todd Barnette, Facilities; Lisa Bona, Student Affairs; Eric George, Athletics; Sharon Littlejohn, Athletics; Marlo Raymark, College of Business; Cynthia Barnes for Leigh Dodson, College of Agriculture, Forestry, & Life Sciences; Brittney McCall, College of Engineering, Computer, and Applied Sciences; Barbara Bass, College of Science; Michelle Duncan, College of Science; Clint Carlson, Accounting for Related Organizations; Scott Pigeon for Mike Nebesky, Procurement & Business Services; Beverly Leeper, Controller’s Office; Ami Hood, Payroll; Stephanie Barker, Cash & Treasury Services; Debbie Newsom, Clemson University Foundation; Virginia Baumann, Office of Budgets and Financial Planning; Sherri Rowland, Accounting Services; Debra Galloway, Communications and Brand Strategy; LaToya Maddox, College of Architecture, Arts, & Humanities; Lori Briere, Procurement & Business Services; Steve Crump, Controller’s Office; Roberta Elrod, Grants & Contracts Administration; Lynn Cole, Internal Audit; Rebecca Trutwin, Public Service & Agriculture; Ginger Lusty, Clemson University Foundation; Dan Lewis, CCIT; Dustin Foxworth, Provost

I. Welcome & Introductions
Charles Tegen called the meeting to order and welcomed business officers.

II. IT Vendor Management Policy
Bobby Clark presented updates to the IT Vendor Management Policy. The policy states that all IT solutions, whether obtained through procurement, by gift, through research, donation, open source, or other shall go through the IT Acquisition process before use of the new IT solution. IT services delivered by vendors will be reviewed on a periodic basis in order to ensure contractual obligations are met. Beginning January 6, 2018 CCIT will communicate policy updates to the University. The policy was approved by ELT on 12/18/2017. The new processes will go into effect July 1, 2018. For more information on the policy please see the attached IT Vendor Management Policy document.

III. Accessibility Policy Draft
Dan Lewis with CCIT provided an update regarding the Accessibility Policy Draft. CU requires an accessibility policy for Information Communication Technology (ICT) to ensure equal access to online content, per current federal law and because of a complaint that Clemson University received in 2017 from the Office of Civil Rights (OCR) stating that several websites were inaccessible to people with disabilities. General Counsel has formed a team to respond to the OCR complaint by remediating issues on the websites identified in the complaint. The goal of the policy is to focus campus attention on issues, define how the University will meet the legal requirements, and provide clarity regarding accessibility guidelines. The Information and Communication Technology Accessibility Policy states: “Clemson University is committed to ensuring equal access to its educational services, programs, and activities in accordance with federal and state laws. Providing accessible ICT resources is the responsibility of all University
This policy establishes ICT accessibility standards considered necessary to meet this goal.” This policy applies to all ICT used to conduct University business or used for historical purposes, for example websites, electronic documents, hardware, software, etc. Please see the attached Accessibility Policy Presentation for more information regarding timeline, exceptions, and resources.

IV. Procurement and Business Services Update
Scott Pigeon and Lori Brierre provided a Procurement and Business Services Update.

a. Personal Communication Stipend Policy Update
The latest revision to the Personal Communication Stipend Policy made changes to further simply stipends (went to 2 levels of stipends) and added other components to better manage stipends (annual reviews, specific guidance to meet each stipend level, language addressing non-exempt employees with stipend, etc...). In whole, the proposed revision to the policy addresses many of the issues/concerns with the original/current policy, while also implementing specific details aimed to better govern how stipends are managed across the University. With the approval from CBOG, we will seek approval at ELT and implement this revised proposal this Spring. More details on implementation/transition will follow but please share any concerns with us if you have any about potential implementation challenges with Procurement and Business Services. For more details regarding the Personal Communication Stipend Policy Update please visit http://www.clemson.edu/procurement/faculty-staff/index.html.

b. Supplier Registration
The new supplier registration process began in December 2017, with the main goal being to create a process that will manage and mitigate the fraud risks the University faces while ensuring we are being responsible with our financial transactions. All suppliers the University will do business with MUST register using the supplier registration process, including those businesses left active. The new process works as intended and is relatively easy to follow for truly new suppliers – those suppliers and businesses with which the University has never conducted business. We have faced a greater challenge in registering suppliers that Clemson University had previously conducted business with, which was not considered routine business, as they were inactivated in December. The most trouble lies in registering individuals seeking a refund, as we cannot simply take a name/address and use it to cut a check. For this reason, Procurement and Business services is asking that users consider the backend process on how the University would return money if necessary, as this process requires additional steps than in the past. For more details regarding the Supplier Registration Update please visit http://www.clemson.edu/procurement/faculty-staff/index.html.
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V. Pooled Fringe Update
Beverly Leeper informed business officers that the proposed pooled fringe rates for FY19 have been submitted and are on the Controller’s website. The pooled fringe rates will be implemented with the first paycheck in July. For more information, visit the Controller’s website at https://www.clemson.edu/finance/controller/rates/.

VI. Tax Reform
Beverly Leeper provided details on how the new tax reform bill will impact business at Clemson University. Moving Expenses are no longer excludable from employee wages nor deductible by an employee through 2025. Therefore, moving expenses paid on behalf of an employee should be treated as taxable income. The “basic” supplemental withholding rates decreased from 25% to 22%, and the rate for earnings in excess of $1 million declined to 37%. Payroll tables will be updated to reflect the new rate on supplemental pay such as bonuses, overtime and dual employment. Withholding for ETAP will decrease by 3% effective February 15, 2018. The law no longer allows for “bucketing” of activities for Unrelated Business Income Tax reporting—losses in one activity cannot offset gains of another. Departments will be responsible for any tax that may be owed on net taxable income. The Unrelated Business Income Tax rate moved from a graduated tax schedule between 15% – 35% of taxable income to a fixed rate of 21%. However, fiscal year end corporations must file a blended rate in the first year. The law repealed the 80% charitable deduction for athletic event seating rights, which means if in exchange for a contribution the taxpayer receives the right to purchase tickets or seating to an athletic event then they cannot claim a deduction. The new tax reform bill eliminates advanced bond refunding. It implemented an excise tax that will be calculated at 21% on amount in excess of $1 million for “covered” employees. Please see the attached Tax Reform presentation for more details.

VII. Budget Update
Virginia Baumann provided an update to the Budget process for FY 2019. In September, several requests for funding were submitted to the state for FY 2018-19.

Clemson’s Public Service & Agriculture priorities include:

Recurring

- Water Resource Research, Management and Technology -- $2 million
- Comprehensive Statewide Extension Programs -- $2.2 million
- Critical Agriculture and Natural Resources Research -- $1.5 million

Nonrecurring

- Statewide Research and Education Facility Upgrades -- $3.25 million
- Facility Renovation for Water Research -- $7 million
- T. Ed Garrison Arena Education/Conference Center -- $10 million
- Built Environment Laboratory -- $1.3 million
CAMPUS BUSINESS OFFICERS
February 8, 2018
President’s Conference Room
201 Sikes Hall

Clemson’s Education & General priorities include:

Recurring Requests

• Connected Vehicles Center (CVC) at CUICAR — $3.2 million
• Cyber-Physical Security Institute (CPSI) — $3.1 million
• Product Lifecycle Management (PLM) Center — $2 million

Nonrecurring Equipment Request

• Critical Investment in SC’s Advanced Materials Industrial Competitiveness — $2 million

Capital Requests

• Daniel Hall Renovation and Expansion — $15 million
• Advanced Materials Science Complex Building — $25 million
• Martin Hall Renovation — $18 million
• Long Hall Renovation — $14 million

The Governor’s version of the Budget, released in January, included $500K for Clemson University’s Call Me Mister program, but did not include any allocations for the priorities mentioned above. Budget hearings are being held in the House Ways & Means committee and deliberations are expected to begin the week of February 19, 2018. The budget development timeline is posted on the Budget Office website, which includes dates for compensation planning, reorganization forms, permanent amendments, full budget development, etc. Please visit the Budget Office website for more information: https://www.clemson.edu/finance/budgets/.

VIII. Effort Reporting Enhancements/Changes

Steve Crump provided an update on effort reporting enhancements. A Lean process review was conducted in the Fall that proceeded to a Future State meeting in January. Those involved are in favor of the changes recommended which will reduce the current 3 cycles of effort reporting in the fall, spring, and summer to twice a year reporting from January 1 – June 30 and July 1 – December 31. The reports will be generated for PIs only, which drops volume in effort reports from approximately 2,500 to 500. Actual dollar amounts paid (not percentages) to participants will be indicated.

IX. Other Matters

Ami Hood reminded CBOG of ELT’s decision to eliminate comp time. New comp time will not be approved. More communications will be distributed regarding existing comp balances and next steps.
The Office of Internal Auditing is developing its FY19 audit plan. If you have any area of concern, please contact Cathy Tillett at young@clemson.edu.

There being no further business, the meeting was declared adjourned.
Information and Communication Technology Accessibility Policy

Executive Summary
Background

In 2017, Clemson received a complaint from the Office of Civil Rights (OCR).

- Several websites were listed as inaccessible to people with disabilities.
- General Counsel formed a team to respond to the OCR complaint.

Outcomes of the response included:

- Remediating issues on the websites identified in the complaint.
- Developing an accessibility policy to ensure equal access to online content.
Policy Development

Policy Development

- Working group: General Counsel, ADA Coordinator, Internal Audit, CCIT Security, CCIT Quality Assurance, Youth Learning Institute
- Leveraged results of an accessibility audit performed in 2014
- Referenced ~10 other university policies
Policy Goals

- Focus campus attention on issues
- Define how the University will go about meeting the requirements
- Provide clarity, helping to avoid potential questions like: does this have to be accessible? why? by when?
Campus Engagement

- Reviewed by CIO, CCIT Leadership, General Counsel, Director of University Compliance

- Reached out to campus stakeholders, including:
  - Staff, Faculty, & Student Governments
  - Procurement
  - Student Accessibility Services
  - CCIT Development & Architectural Teams
  - Admissions
  - Provost Leadership Team
  - Human Resources
  - Extension Services
  - Housing & Dining
  - Office for Teaching Effectiveness
Policy Statement

Information and Communication Technology (ICT) Accessibility Policy

Clemson University is committed to ensuring equal access to its educational services, programs, and activities in accordance with federal and state laws. Providing accessible ICT resources is the responsibility of all University administrators, faculty, and staff. This policy establishes ICT accessibility standards considered necessary to meet this goal.
Scope

This policy applies to all ICT used to conduct University business or used for historical purposes.

Examples

- Websites (Clemson homepage, online course content)
- Electronic documents (PDFs, online course documents)
- Hardware (information kiosks, classroom clickers)
- Software (vendor applications)
ICT Accessibility Standards

**Web Content Accessibility Guidelines (WCAG) 2.0 AA**

**Guidance on Applying WCAG 2.0 to Non-Web Information and Communications Technologies (WCAG2ICT)**

- Developed by the World Wide Web Consortium (W3C)
- Internationally recognized standards for accessibility
- “If you pass WCAG, you’re fine from our perspective” – Mary Lou Mobley, Esq., National Disability Expert, OCR
Timeline

Public ICT
18 month timeline for compliance.
Must be made available in equally effective alternate format upon request.

Nonpublic ICT
36 month timeline for compliance.
Must be made available in equally effective alternate format upon request.

Legacy ICT (used only for historical purposes)
Must be made available in equally effective alternate format upon request.
Resources

Training
● Campus website with accessibility information and training resources
● Information for testing and creating accessible content

Accessibility Coordinator
● Responsible for oversight, prioritization, outreach, policy, procedures, and research
● Single point of contact for ICT accessibility issues

Accessibility Review Board
● Periodic review of policy and standards
● Assist in development of training
● Review exceptions to this policy
Compliance

Units are responsible for their own ICT.

The CIO; in consultation with the Accessibility Coordinator, Chief Diversity Officer, and the Director of University Compliance; may direct the removal or remediation of non-compliant ICT.
Exceptions

1. Undue burden: when a proposed course of action causes significant difficulty or expense. Lack of funding for a single unit is not sufficient.

2. Fundamental alteration: a change that fundamentally alters the nature of a service, program, or activity.

3. Vendor product with no accessible alternatives.

4. ICT does not comply but there is a roadmap for remediation.

Exceptions require a written request, detailing why compliance is not feasible and how the unit will make ICT available to individuals with a disability in an equally effective alternate format.
Next Steps

- Gather your feedback and concerns
- Finalize policy draft
- Present to ELT for approval
- Organize accessibility resources
- Promote accessibility on campus
Questions?
Context: Accessibility

- Accessibility means that people with disabilities can use a resource.
- Accessibility is a requirement under the Americans with Disabilities Act (ADA).
- Accessibility is the right thing to do.
Nearly 1 in 5 people have a disability (2010 U.S. Census). Disabilities can be permanent, temporary, or situational. Types of disabilities include:

- Visual (low vision, colorblind)
- Auditory (deaf, hard of hearing)
- Motor (loss of limb, broken arm, arthritis)
- Speech (mute, stutter)
- Cognitive and Neurological (learning disabilities, seizures)
Context: Color Contrast and Cataracts

- Transferring Credits
- Appeal Process
- FAQ
- Contact Us

Find Out More
- Campus Slideshow
- Graduate School
- Rankings and Brags
- Request Information
Information Technology Vendor Management Policy

Policy

- All IT solutions, whether obtained through procurement, by gift, through research, donation, open source, or other, shall go through the IT Acquisition process before the new IT solution can be used. IT Services delivered by vendors will be reviewed on a periodic basis in order to ensure contractual obligations are met.

Why?

- This was based on an Internal audit finding, August 2015, that indicated Clemson had a lack of proper review and control procedures with IT Acquisitions.
- Protect Clemson University’s interests, property, and data.
- Manage the responsibilities and liabilities of the acquisition of IT goods or services with consideration for a myriad of potential factors including State procurement requirements, data governance, export control, compatibility, and support.
- Ensure overall compatibility with current CU IT systems (infrastructure, data security, identity management, etc.), reduce duplication, and minimize financial investment.

How?

- IT VMP Steering Committee formed reps from CCIT, Office of Procurement, and Office General Counsel to recommend actions to address the concerns which can’t be resolved. Also annual reviews VMP process and recommends changes, when needed.
- Five major components of the acquisition and annual review process:
  - Assessment of data usage, security, export, etc. CCIT IT Review Board, chair by assistant CTO, to review compatibility with new solutions with current systems and services (using IT Solution Assessment DB). This board also assists with KPI Reviews of existing solutions.
  - Stakeholders register of all IT Software/Service acquisitions (in the IT Solution Registry). “Guides” would assist stakeholder when necessary.
  - Stakeholders Inventory of all Hardware will be placed in the University Inventory tool (DAT/AIM)
  - CCIT Contract Office monitors contractual obligations
  - Promote and communicate the policy and the need for this change and to all users.

When?

- The policy should go into effect July 1, 2018 (contingent on approval and development process).

Communications Plan

- 6 month communications plan starting on January 6, 2018.

Policy Endorsements

- Data Governance Committee: initial presentation August 2016; approved October 2016
- Office of General Counsel: on committee; formal review and approval in October, 2016
- Human Resources: implementation plan feedback incorporated December, 2016
- Export Control Officer: implementation plan feedback incorporated December, 2016
- CCIT Senior Staff: initial presentation August, 2016; approval January 2017
Our situation:

In 2015, Clemson received an Internal Audit finding.

- A Task Force was created in September 2015 to respond
  - Compiled a Policy Statement and Guidelines for better managing IT Vendors and Solutions used by Clemson.

Our answer:

- Proposed a Policy Statement and Guidelines for better managing Vendors and IT Solutions used by Clemson.
Policy Statement

Information Technology Vendor Management Policy

All IT solutions, whether obtained through procurement, by gift, through research, donation, open source, or other, shall go through the **IT Acquisition process** before the new IT solution can be used. IT Services delivered by vendors will be reviewed on a periodic basis in order to ensure contractual obligations are met.

Purpose

- To protect Clemson University’s interests, property, and data.
- To manage the responsibilities and liabilities of the acquisition of IT solutions with consideration for a myriad of potential factors including State procurement requirements, data governance, export control, compatibility, accessibility and support.
- To ensure overall compatibility with current CU IT systems (infrastructure, data security, identity management, etc.), reduce duplication, and minimize financial investment.
Assess before you buy

There will be standard assessment procedure required when soliciting any IT Product. Support must engage before purchase.

Acquire correctly

Users are required to use appropriate procurement methods to procure IT solutions.

Register after you buy

Solutions must be registered within 30 days of acquisition. This data helps us make better decisions.

What are our Guiding Principles?

**Reduce delays**
Initial and renewal acquisitions may take >90 days. We offer suggestions for reducing timelines.

**Share when possible**
Users are encouraged to share information. Our direction is to reuse solutions to the benefit of Clemson University, regardless of the license funding.

**Assess before you buy**

There will be standard assessment procedure required when soliciting any IT Product. Support must engage before purchase.

**Acquire correctly**

Users are required to use appropriate procurement methods to procure IT solutions.

**Register after you buy**

Solutions must be registered within 30 days of acquisition. This data helps us make better decisions.

**IT Acquisition Process**

1. Review KPIs
2. Search IT Solutions
3. Engage Support
4. Check Data Use
5. Start Acquisition
6. Security Review
7. Legal Review
8. Complete Acquisition
9. Register Online

**Start**

**Gifts / Grants are included**
Gifts and Grants should be managed through the appropriate office (i.e. Advancement, Sponsored Programs).

**Search what we have**
Registration info will include details related to Licensing, and Vendor Management, Measurements.

**Performance & Security Matter**
Performance and Security audits will be done in tandem when triggered by the applicable data governance policies.

**Review & Sign Properly**
IT service agreements must be properly reviewed by the CU Legal and Procurement offices. Proper Sign authority are emphasized.
How does the policy work?

- **IT VMP Steering Committee** formed to oversee the policy and review the process annually.

- Major components of the acquisition process:

<table>
<thead>
<tr>
<th>Assess</th>
<th>Register</th>
<th>Guide</th>
<th>Monitor</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT Review Committee assess data usage, security, export concerns.</td>
<td>Stakeholders will register of all IT Solutions.</td>
<td>Stakeholders will inventory their hardware (DAT/AIM)</td>
<td>CCIT Contract Office monitors major contractual obligations</td>
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**Promote**

Communicate the policy and the need for this change to all users.
Principal Messaging for the IT VM Policy

● The IT Vendor Management Policy (ITVMP) was approved (12/18/17). Its two basic directions are as follows:
  ○ Assess before your acquire any IT Solution
  ○ Register after acquire any IT Solution

● We are engaging campus Business offices to lead their areas with this policy
● With IT Solutions you are already using, please add them to the ITS registry
  ○ CCIT is developing web-based tools to help with this effort.
● Evaluate your renewing IT Solutions with our suggested KPIs and measure their performance

1- IT Solution (ITS) - any solution delivered by the use of technology
2 - KPI - Key Performance Indicator
What is Assessment?

Pre-Assessment Qualifying Questions
If any of the answers to these initial questions is yes, then user must complete the Pre-Assessment questions and be vetted by the IT VM Review Committee.

1. Is there a signature for a legal agreement required with the acquisition?
2. Is there any university-owned data involved?
3. Is the value/cost of the acquisition over $2,500 dollars?

Primary Assessment Areas
The following five questions cover the five areas:

1. Function
2. Confirmation of an IT Solution Search
3. Funding / Legal Concerns
4. Data Usage Concerns
5. Support Required
What is Registration?

**IT Solution Info**
1. Clemson point of contact (POC)
2. Description of the Solution
3. Renewal timeframe
   a. (Annual, Multiple Years, Start & End Dates)
4. Cost
5. Owner / Sponsor
6. References
   a. Purchase Info (ie P-CARD, PO#, Requisition#, SKIPS, Vendor Management data)
   b. Pre-Assessment Profile (#)
7. Support needed
8. Signed Agreement (May refer other systems)
9. Status (Published, Private, Not Sharable, etc)

**Vendor Info**
1. Vendor / Supplier
2. Vendor POC
3. Vendor Email
4. Vendor Phone
5. Last updated
6. Vendor Notes/Comments
IT Vendor Management Policy Communication Time line

Under Consideration

Bridge Training for Selected users?

IT VMP Guide Training to Selected users?

ELT Approved Policy 12/18

Planning Jan - Feb

Present to Provost Council (Bobby) 1/31

Present to T3PICC IT & Assessments Guide (est.) Feb

Post on CCIT Website (est.) 3/15

Web Tools Completed (Est) 4/1

Announcement Date Policy and Soft release of Tools 5/1

Notify P-Cards users about IT/VP 5/15

Official Launch of Tools w/ Policy? 7/1

CIO conducts 1 on 1 sessions with Deans as requested

CCITPO meets w/ Business Offices and others as requested

Notify all CU employees (via Business Offices/ CBOG) Apr 15

CBOG
What we need:

➔ Support our promotion of the policy & guidelines in your colleges and areas.

➔ Provide feedback.
Questions?
IT Vendor Management Policy Pre-Assessment Questions

Qualifying Questions
If any of the answers to these initial questions is yes, then user must complete the Pre-assessment questions and be vetted by the IT VM Task Force.

1. Is there a signature for a legal agreement required with the acquisition?
2. Is there any university-owned data involved?
3. Is the value/cost of the acquisition over $2,500 dollars?

If all three questions are “No” then user proceeds with the workflow (bypassing Primary assessment questions, and moving to acquire the solution). All solutions must be registered.

Primary Assessment Questions:

1. **Function:**
   *What are you acquiring? Is it software, hardware or service?*
   
   a. If considering software or service, is anything being downloaded or running on a University computer?
      i. If hosting is needed, then you need to engage CCIT (ISO, in particular)
   
   b. Is this a new purchase or a renewal? Hardware maintenance renewals must be re-bid.
   
   c. What are you attempting to do or gain by acquiring this product?

2. **Confirmation of Solution Search:**
   *Does Clemson already have a license for this product or solution?*
   
   a. If **Yes**, does available license give you same capabilities as the one you wish to acquire? (if **No**, why not?)
   
   b. If this is a software renewal, hardware replacement or existing service, please review assess solution with recommended KPIs for the product.
3. **Funding / Legal Concerns:**

*Does Clemson already have a license for this product or solution?*
- a. Do you have a copy of a license or service agreement?
- b. Does Clemson have an executed contract /MOU in place for this product?
- c. Is the acquisition part of a research grant?

4. **Data Usage Concerns:**

*What Clemson data will be used by this software or service?*
- a. Is there FERPA, HIPAA, Export Controlled, or PII data used/accessed in solution?
  - i. If yes, then requires a legal review. Once the agreement is in hand, engage OGC through intake form (procurement/ccit)
- b. If you are not sure, how will Clemson use this software or service?
  - i. CCIT, Procurement, can assist in determining appropriate governance.
- c. If software or services are being hosted, in what location will the data reside (in or out the US.)?
  - i. If outside the US, engage Export Control Officer.
- d. Will you require data that resides in another existing CU system?
  - i. If data is required from another system, obtain a data governance MOU from the appropriate data steward. (how?)

5. **Support Required:**

*How is this acquisition to be supported?*
- a. What is the vendor providing?
  - i. For an existing solutions, is the vendor providing adequate support?
- b. Do you need additional assistance with the solution?
Tax Reform – What a Business Officer Needs to Know

Beverly Leeper
Cost Manager
February 8, 2018
bkl@Clemson.edu
Moving Expenses

- Moving Expenses are no longer excludable from employee wages nor deductible by an employee through 2025. Therefore, moving expenses paid on behalf of an employee should be treated as taxable income.
- Pay outstanding 2017 moving expenses following current procedures
- Inactivate account 7007 - EE Moving Exp Non-Taxabl to EE
- Use account 7008 - EE Moving Exp Taxable to EE
Supplemental Withholding Rates

• The “basic” supplemental withholding rates decreased from 25% to 22%, and the rate for earnings in excess of $1 million declined to 37%.
• Payroll tables will be updated to reflect the new rate on supplemental pay such as bonuses, overtime and dual employment.
• Withholding for ETAP will decrease by 3% effective 2/15.
Unrelated Business Income Tax

- The law no longer allows for “bucketing” of activities – losses in one activity cannot offset gains of another.
- Net Profit = Tax
- Advise departments that they will be responsible for any tax that may be owed on net taxable income. Examples of areas that need to be aware of the possible tax impact:
  - The Tiger
  - Botanical Garden Plant Sales
  - Electron Microscope Rental
  - Wind Turbine Facility
  - Student Affairs
  - Athletics
Unrelated Business Income Tax, Cont’d

- UBIT tax rate moved from a graduated tax schedule between 15% – 35% of taxable income to a fixed rate of 21%. However, fiscal year end corporations must file a blended rate in the first year. For example, a June 30, 2018 year end (FY18) taxpayer would apply a maximum blended rate of 28% (6 months at 35% and 6 months of 21%) to its FY18 taxable income. The reduced 21% rate would then apply to all future years.

- Assist with electronic UBIT questionnaire to identify areas within the University that may need to be reported on the UBIT return.

- Distribute the questionnaire to individuals within your divisions who can best answer the questions.
Charitable Contributions

• It is projected that only 5% of Americans will itemize and take the charitable deduction.
• The law repealed the 80% charitable deduction for athletic event seating rights, which means if in exchange for a contribution the taxpayer receives the right to purchase tickets or seating to an athletic event.
Other Items

- Eliminates advanced bond refunding
- Implemented an excise tax that will be calculated as 21% on amount in excess of $1 million for “covered” employees