INSTRUCTIONS FOR COMPLETING THE GS35
Supplemental Information Form Re: South Carolina Residency

This form must be completed for verification of your residency, if you indicated on your graduate school application that you are a legal resident of South Carolina and you have been asked to provide further support. You may find the South Carolina Residence Requirements on the Web at: http://www.che.sc.gov/StudentServices/Residency/Residency.htm

Please DO NOT submit this form unless:
You have been admitted to Clemson University’s Graduate School and
You have confirmed your intent to enroll and
You have been asked to submit this form for residency verification.

General Instructions

- This form is used to determine residency when supplemental information is required.

- You must submit a copy of your driver’s license, vehicle registration for all vehicles in your name, lease agreement for past and current year (if you own your home then a deed or closing statement), copy of your Federal taxes (page 1 and 2) and your SC State taxes (all pages), and any other relevant information along with this form to the address below.

- A full time employment letter may be required if you have lived in and had your license and all vehicles moved to SC for less than a year: **Full time employment letters must be on company letter head and the statement must: 1) verify full-time employment; 2) specify number of hours worked per week; 3) state original date of employment in South Carolina and physical address of the SC facility; 4) specify length or term of employment; if indefinite, please indicate. Regardless of employment status, provide a current verification of year-to-date income totals.

- Annual re-certification is not required as long as your enrollment is continuous.

- Each appropriate item must be completed before your eligibility for in-state tuition can be determined.

- Particular attention will be paid to your residency during the past two years.

- A cover letter may be added if you wish to give further information regarding your residency status.

- Further documentation may be required once this form and your documentation is reviewed.

This completed form must be mailed with all items listed above and any other relevant information to:

Director of Residency Classification
Clemson University
G-01 Sikes Hall
Clemson, SC 29634-5123
GS35 - SUPPLEMENTAL INFORMATION FORM RE: SOUTH CAROLINA RESIDENCY

1. Applicant’s Name ____________________________________________
   (Last) ____________________________________________ (First) ____________________________________________ (Middle) ____________________________________________

2. Clemson Student ID (if you have not been accepted to Clemson do not complete this form): C ____________________________

3. Telephone _______________________________ Age: ___________

4. Permanent Home Address _______________________________
   (Street or Box) ____________ (City) ____________ (State) ____________ (Zip) ____________

5. Semester and year you will enroll _______________________________

6. Did your parent(s), guardian(s) or spouse claim you as a dependent on their most recent federal income tax return?  
   □ Yes  □ No

7. Name(s) of Parent(s), Guardian(s) or Spouse (if over 24 and not married skip to #10) _______________________________
   (Street or Box) ____________ (City) ____________ (State) ____________ (Zip) ____________

8. Address of Person(s) listed in #7 _______________________________
   (Street or Box) ____________ (City) ____________ (State) ____________ (Zip) ____________

9. Have your Parent(s), Guardian(s) or Spouse lived at the above address for the past year?  
   □ Yes  □ No  If No, please give previous address and date of move: (If over 24 and not married skip to #10)
   (Street or Box) ____________ (City) ____________ (State) ____________ (Zip) ____________ (Date of Move) ____________

10. Has the address in #4 become your address during the past year?  
    □ Yes  □ No  If yes, please give previous address and date of move to present address:
    (Street or Box) ____________ (City) ____________ (State) ____________ (Zip) ____________ (Date of Move) ____________

11. Do you have a SC driver’s license?  
    □ Yes  □ No  If yes, is this a renewal of a previously issued SC license? _______________________________

12. Do you own a motor vehicle? □ Yes  □ No  If yes, is it registered in South Carolina? □ Yes  □ No  If yes, how many vehicles do you own? ____________ (If more than one list them all on the back of this form along with make and mode).  If yes, is this registration a renewal of previously issued South Carolina registration? □ Yes  □ No  Was the vehicle recently purchased? □ Yes  □ No

13. Did you file a Federal Income Tax Return? □ Yes  □ No  Did you file a South Carolina State tax return? □ Yes  □ No

14. Have you ever been gainfully employed in South Carolina? □ Yes  □ No  If yes, please provide information for your three most recent jobs: (if you are full time employed and been in SC less than a year then a full time letter maybe required, instructions on what the full time letter must state are on the first page):

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<th>EMPLOYER</th>
<th>CITY</th>
<th>POSITION</th>
<th>FROM (Mo/Yr)</th>
<th>TO (Mo/Yr)</th>
<th>P/T or F/T</th>
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15. If you answered yes to item #6, provide employment information for those individuals on whom you are financially dependent (parents/guardians/spouse).

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Student Signature _______________________________ Date __________________

Before submitting this form please read the General Instructions page. Submit form along with a copy of your driver’s license, vehicle registration for all vehicles in your name, lease agreement for past and current year (if you own your home then a deed or closing statement), copy of your Federal taxes (page 1 and 2) and your SC State taxes (all pages), and any other relevant information to: G-01 Sikes Hall, Clemson University, Clemson, SC 29634-5713.

Form GS35 Rev. 11/2016