Configuring Your Flipgrids and Topics

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Configuring your Flipgrids

The following step-by-step instructions will guide you through configuration of your Flipgrids (and Topics created within your Flipgrids). Note: Instructions assume that you have already created a Flipgrid through Canvas or the Flipgrid website.

1. Log in to your educator account (https://flipgrid.com/).
2. Click on Educator Login at the top of the screen.
3. Sign-in through the Google or Microsoft account that you used to create your Flipgrid account.
4. Grids created previously through the Flipgrid website or through Canvas will appear below the gray header bar as shown below.

5. To edit grid settings, click the pencil icon at the far right side of the screen.
6. Within the Grid Details section, you can change your grid name and customize your grid link.

7. You can change the Community Type to share your grids internally or externally; however, to restrict grids to your class(es), select School Email and list only Clemson email domains.
8. Within the Features section, anything toggled green is enabled or turned on. When grids are created, these are the default settings. You may change them however you would like.

9. Within the Personalize section, you can upload an image or choose from provided images to personalize your grids. This is optional.
10. When you are done making changes to your grid settings, be sure to click the blue Update Grid button at the bottom of the page.
Adding and Configuring Topics

1. Topics can be created within your grid to cover a variety of discussions that you will want your students to have. To create topics within your grid, click on your grid from the My Grids screen.

2. Next, click the + New Topic button.
3. Within the Topic Essentials Section, add a Topic Title, Recording Time, Topic Prompt and select optional resources under Focus.

4. Select More Options for additional settings.
5. When you are finished configuring optional settings, click the Create Topic button at the bottom of the screen.
6. Your topic is now ready. Click All Set!

7. Once your topic is created, you have the option to edit the topic and add topic resources (Add a Topic Focus), and share the discussion for participation.