This document highlights the significant changes coming to buyWays. The functionality of the system remains the same however, the look of the environment has a more streamlined appearance. This document highlights the general changes that every user will see.

**Color Scheme:** Users have previously been able to customize their color scheme. With the new User Interface (UI), users will only be able to choose from two color options; light and dark.

**Current Classic View:** Blue Color Scheme:

**New Version Color Scheme:** Light Version. Users will have the color scheme below by default. Users can update to the dark version on their user profile. The dark version changes only the left navigation.

**Profile Avatar:**

Click the profile avatar in the far upright:

In this window you will be able to access the following:

- Your Personal Profile*
- Managing your Saved Searches and Search Exports
- Set your Home Page
- Pending Requisitions or Complete Requisitions or Purchase Orders
- Logout Option

*Updating your personal profile is key to ensuring your default information is correct. This information can improve your shopping experience. If you need assistance, contact cubuyWays@clemson.edu.
All Other Header Icons:

- Quick Search – Users can still use this search at the top feature to search for any items within buyWays.
- Shopping Cart Icon – Displays current active cart. Amount will be zero unless there are products in your cart.
- The Heart - Users can mark pages within buyWays as their favorite pages for easier/quicker access.
- The Flag – Lists action items for the end-user depending on role. For approvers, this is quick access to their pending approvals.
- The Bell – This is a list of all the user’s “in-system” notifications. These notifications can be cleared at the user’s discretion and can be modified through the user profile.

Left Navigation:

- Updated Icons – Depending on your user access and roles, end-users will see updated icons for the left navigation.
- Use the arrow at the bottom of the column to expand the column to view the icon titles.
- Hover your mouse over the icon to see additional links for various items and places in the system.
Home/Shop Current Production Views:

Home/Shop New View:

Links/Tabs:

- Click the three dots above the magnifying glass to view the Jump to Links.
- All other Punch-Out Icons along with forms and requests will remain unchanged.
**Toggle:**

Users will have the option to toggle between the new User Interface (UI) and classic view. We recommend getting used to the new environment. The buyWays environment will continue to move to this type of view for the other sections of the system.

To toggle, click the round circle with the lines to change the views. This icon is located at the bottom right of the buyWays screen.

Refer to the [Procurement Services Training](#) site for additional videos and information.