

Dear Clemson faculty,

Congratulations to you and your students for another successful semester! As you know, graduation is a milestone for your students; the culmination of hard work and shared experiences that will shape their futures and make memories that will last a lifetime as well as form a bond with Clemson for years to come. Commencement ceremonies are a joyous occasion in which members of the Clemson family gather together to celebrate our graduating students. As faculty, you are an indelible part of your students' Clemson experience and we sincerely hope you will attend their graduation.

As a gesture of gratitude for your hard work and support the Office of Academic Affairs cordially invites faculty to The Coliseum Club in Littlejohn to enjoy a delicious catered meal with your colleagues prior to each ceremony. Please read the information listed below for important instructions and logistics for those faculty who will participate in the commencement ceremony.

**Winter 2018 Graduation Ceremony is Thursday, December 20th, 2018.**

Ceremony I - 9:30am

Behavioral, Social and Health Sciences  
Education  
Engineering, Computing and Applied Sciences

Ceremony II - 1:30pm

Agriculture, Forestry and Life Sciences  
Architecture, Arts and Humanities  
Business  
Science

**Faculty Reception: Coliseum Club, LittleJohn Coliseum**

Ceremony I – Faculty Reception begins at 8:00am (doors will be open at 7:30am)

Ceremony II – Faculty Reception begins at 12:00pm (doors will be open at 11:30am)

**Important Instructions for Faculty who are participating in the graduation ceremony:** Please read carefully as security procedures have changed.

- Faculty must enter at LittleJohn Coliseum Club VIP Entrance
- Please note that **all participating faculty must have a robe and regalia with them to participate in the procession and to be allowed admittance into the LittleJohn Coliseum Club VIP entrance.**
- Four security magnetometers will be outside VIP doors under a 10x20 tent
- The facility does not allow outside food or drink to be brought into the coliseum and will be enforced at all gates.
- **Clear Bag Policy:** The Clear Bag Policy will be in effect at Graduation at ALL doors, including the Club VIP entrance.
- Follow signs down hall to Coliseum Club for the faculty reception
- 15 minutes prior to start of ceremony, faculty are lined up in 2 even lines and wait for cue from floor – the faculty processional opens the ceremony

- Two Marshals (one for each line) process faculty down either side of center section of Coliseum Club seating faculty from bottom rows up

**Parking Passes must be used to park in the following areas:**

- Avenue of Champions (road behind LJC on south side)
- C-9 Lot (lot across from the Bronze Tiger on the east side of LJC)
- There will not be reserved parking for faculty
- The lot on the north side of the arena will be reserved as ADA parking
- Security will be in place in both locations to check for parking pass beginning at 5:30am
- *For faculty convenience the Provost's Office will provide shuttle service to and from LittleJohn Coliseum. Please note details regarding shuttle service in following section.*

**Shuttle Service to and from LittleJohn Coliseum**

Shuttle service will be provided for faculty. Faculty are encouraged to utilize this service.

**Shuttle Pick-Up & Drop-Off Locations:**

- First stop will be at Library Circle. There is only one bus stop in the circle.
- Second stop will be on McMillan Road in front of the Hendrix building.
- Third stop will be at the entrance of the E-21 lot. This is at the corner of Pi Rho Court and Cherry Road.
- Last stop will be Littlejohn. This stop is located at the corner of Centennial Blvd. and Avenue of Champions.
- The shuttle bus will have "Graduation" on marquis.

A 24 passenger bus will run loops beginning at 7:30am picking up passengers at each stop listed and transporting them to LittleJohn Coliseum (VIP Entrance) and will continue running loops until all guests have arrived. The bus will stage at the loading dock of LittleJohn until the graduation ceremony is over, approximately at 11:00am. The bus will then pick up guests and transport them back to stops listed and pick up guests along this route for the next ceremony, continuing service until all guests have arrived. The bus will stage at the loading dock of LittleJohn until the graduation ceremony is over, approximately at 3:00pm, and transport guests back to drop off locations listed.

**Graduating Student Logistics:**

We understand that this is not ideal, but due to the physical layout of the stadium, students must gather in the practice gym prior to the ceremony. **Only graduates and event staff are admitted into the practice gym.** If you would like to visit with students on graduation day, you will need to make your own arrangements to meet outside of LittleJohn. We thank you for your understanding and adherence to this policy.