Mini-Grant for Service-Learning Course Development
Request for Proposals

DUE: All applications will be reviewed as they are received

Award Amount, Use and Grant Period:
Funds for service-learning/community-based research course development grants are state funds and are subject to all state guidelines. Funds awarded must be expended within the fiscal year.

Funds may be used for the following:

• Support of graduate or undergraduate participation in the proposed project. This excludes thesis or dissertation work, and should outline the roles/responsibilities of the student(s) in the project and how their work will contribute to their learning experience.

• Travel required for project implementation or travel to professional meetings/workshops to present/publicize work in service-learning or course development.

• General supplies, materials, services, personnel required for project (no computers and/or equipment).

Course development funds should not be used for summer salaries or for matching funds for external grant support when such a match is required.

Grant Selection:
Proposals will be reviewed and evaluated according to:

1. Quality: Degree to which service and reflection are integrated into course curricula and not as extra credit or a side project in the class.

2. Community Needs/Engagement: Degree to which service component meets an unmet community need or seeks to address a community issue in partnership with a local community organization.

3. Innovation and Replicability: Degree to which course can be used as a model for successful service-learning course integration in the disciplinary area.

4. Sustainability: Intention to continue course with service learning integrated into the curriculum.

5. Evaluation: Intention to evaluate impact and outcome of use of service-learning as effective pedagogy for students.

Award Notification: Notification will be made as applications are received and reviewed.
APPLICATION

Please e-mail completed application to cathy@clemson.edu or mail to Kathy Woodard, Coordinator, Clemson University Service Alliance, 2063 Barre Hall, Clemson University, 29634

Name: __________________________________________

Department: _______________________________________

College: __________________________________________

Rank: ___Professor ___Assoc. Professor ___Assist. Professor ___Lecturer ___Non-tenure track

Course Offering: How often do you teach this course

___Fall Semester ___Spring Semester ___Both ___Summer Session
___Maymester ___Bi-annually

Please feel free to attach addition sheets to be able to complete this information.

1. Current catalogue description of the course:

2. What learning objectives for this course will be impacted by the service-learning experience and how will the service experience be integrated with them? (150 word maximum)
3. Describe the community need that will be met through the service experiences of the students. (100 words maximum)

4. Briefly describe the organization(s) that you will be partnering with. (30 word maximum) (The Service Alliance is available to assist with this area if needed)

5. Describe the types of service activities that students will be engaged in. (150 words maximum)
6. Reflection on the service activities and how it relates to course objectives is critical for student learning. How will critical reflection be structured? What kinds of assignments, class discussions, group activities will you use to facilitate reflection?

7. Total number of hours of service to be required and justification for why that number was chosen. ___

8. Please outline your proposed budget for the project.


10. What are your plans to disseminate/report the results of service-learning for this course?