

CLUB SPORTS PROGRAM GUIDELINES FOR SUPPLEMENTARY FUNDING

Funds will be budgeted annually as part of the Club Sports Administrative Budget to be used in support of clubs that have met the Standards of Performance for Sport Clubs for the purpose of helping fund special needs.

Areas for possible funding will include the following:

- Repairs to facilities operated by sport clubs.
- Equipment needs of individual clubs (especially when related to the promotion of safety) that are essential to the operation of the club and for which funds from other sources are not available.
- Travel expenses of clubs that advance to regional or national competition.
- Support to help provide for the start-up needs of newly recognized clubs that are not currently funded by Student Government.

Clubs may apply for supplementary funding by completing an Application for Supplementary Club Funding and submitting it to the Club Sports Council for its consideration. The applicant may be asked to meet with the Council to respond to questions and/or provide additional information regarding its funding request, and the Council may seek input on the club's performance as needed from the Director of Club Sports. The applications will be reviewed by the Council and a recommendation made to the Director of Club Sports as to whether the club should be awarded funding and, if the Council so advocates, the amount of funding. The Director of Club Sports has the discretion to accept, turn down, or modify the recommendation as presented.

Awards are to be based on the availability of funds and the following criterion as applicable:

- merit of the need as it relates to the club's purpose and function
- effectiveness of the club in serving Clemson University students
- extent to which the club is a positive representative of the University
- effort demonstrated by the club to raise some of its own funds

Funds awarded to clubs must be accessed according to the guidelines and procedures found in the Club Sports Manual for purchasing supplies or services or seeking reimbursement of approved purchases paid for by a club member or from a club's outside bank account.

CLUB SPORTS PROGRAM APPLICATION FOR SUPPLEMENTARY FUNDING

Name of Club _____

Description of Need: _____

Total Cost _____ * Amount of funding requested _____

* Please show a breakdown of the cost on the back of this form.

How will the club and its members benefit? _____

Club Revenue: (Student Government allocation, membership fees, fundraising activities, etc.)

<u>Source</u>	<u>Amount Budgeted</u>	<u>Current Balance</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Submitted By _____
Club President Date

Reviewed By _____
Club Advisor Date

CLUB SPORTS COUNCIL ACTION

Action Taken: Approved _____ Amount of Funding Awarded _____
 Recommended _____ Amount of Funding Recommended _____
 Denied _____

Comments: _____

_____ Date

ADMINISTRATIVE ACTION

Action Taken: Approved _____ Amount of Funding Awarded _____
 Denied _____

Comments: _____

_____ Date