

# CLEMSON

## STUDENT INVOLVEMENT

### CLEMSON COMMUNITY SERVICE GRANT HOURS REPORT

**To be completed by the student:**

Name: \_\_\_\_\_ **Student ID:** \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of agency/organization served: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

This service site is approved for the Community Service Grant because: (you must check one!)

\_\_\_\_\_ it is in the Volunteer Opportunities database.

\_\_\_\_\_ I turned in a Site Approval form and this site was approved.

\_\_\_\_\_ I received permission to use this site from the Leadership and Civic Engagement office.

Description of activities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Service dates/times: \_\_\_\_\_

\_\_\_\_\_

Total hours for dates and times listed above: \_\_\_\_\_

**To be completed by the site supervisor:**

*I certify that this student completed the community service as described above, and that the work was done voluntarily, and that no compensation was offered in exchange for the service.*

\_\_\_\_\_

signed

\_\_\_\_\_

date

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please return to:

Jennifer Shurley, Leadership and Civic Engagement

Mail: 602 University Union, Clemson, SC 29634-4064

Hand deliver: University Union Information Desk

FAX: 864-656-1200; PHONE: 864-656-0243; Scan and email: [jshurle@clemson.edu](mailto:jshurle@clemson.edu)

Division of Student Affairs