UNIVERISTY HOUSING & DINING MISSION and VISION
University Housing & Dining strives to create supportive and challenging environments that enrich and nourish lives. Further, we seek to be the premier campus community in the country. We believe an intentional residential experience is transformative. Core values of University Housing & Dining encompass: Collaboration, Empowerment, Innovation, Leadership, Learning, Service with a Passion, Social Justice, Sustainability and Teamwork.

As members of the Division of Student Affairs at Clemson, we believe each one of us has the potential to positively impact the world.

POSITION SUMMARY
The Residential Life Graduate Assistant for Residential Learning is a 25 hour per week, full-time graduate student whose primary responsibilities include assessment, Living-Learning Community support and development, residential curriculum training and support. The Graduate Assistant for Residential Learning will work collaboratively with University Housing staff as well as Student Affairs departments and staff and faculty from across campus. The Graduate Assistant for Residential Learning will be challenged to foster and facilitate learning opportunities for residents through the residential living experience. The Graduate Assistant for Residential Learning may also serve as an organization advisor and Housing and University committee member. The Graduate Assistant for Residential Learning reports to the Assistant Director of Residential Learning.

POSITION RESPONSIBILITIES:

Living-Learning Communities
• Assist academic partners and staff in the implementation of Living-Learning Communities
• Communicate regularly with Living-Learning Community staff and faculty
• Work collaboratively with LLC staff in the selection and training of Resident Assistant staff and any Living-Learning staff (peer advisors/tutors)
• Provide research and best practices information for current and new Living-Learning Communities on campus
• Assist the Assistant Director of Residential Learning with general guidance and support for current and developing Living-Learning Communities
• Utilize department provided meal plan to attend appropriate LLC events and collaborate with LLC partners and potential partners

Residence Education
• Assist in the development and implementation of the department’s residential curricula
• Coordinate academic initiatives appropriate to hall or area
• Collaborate with academic and student affairs partners
• Assist Residential Living staff in creating successful academic success programs
• Maintain resources for staff training and development
• Provide training and support for Residential Living staff and collaborative partners regarding Residential Learning initiatives
Assessment

• Work collaboratively with the Ph.D. level Graduate Assistant for Residential Learning on related assessment projects.
• Utilize Student Voice in continued “in-house” assessment and improvement of programs
• Provide support for on-going assessment needs

Staff Supervision

Residential Learning Student Intern

• Assist in the recruitment, screening and selection of candidates for the Student Intern position.
• Assist in staff training and staff development sessions
• Conduct one-on-one meetings with student staff members as needed

ELIGIBILITY

• Applicants must be accepted in one of the University's academic programs to be eligible to receive a graduate assistant position. Preference will be given to students who have applied to and been accepted into the Master of Education – Student Affairs Program by the Graduate School application deadline – priority deadline of February 1st.
• The Graduate Assistant for Residential Learning is expected to show reasonable progress toward obtaining a degree. Dropping to less than 9 hours in fall/spring semester must be approved by the Director of Residential Life.
• The position is a 12 month position.

TERMS OF EMPLOYMENT

• The Graduate Assistant for Residential Learning is hired for a term of employment of one academic year. A Graduate Assistant for Residential Learning may be reappointed from year to year based on his/her past work performance and qualifications as compared to those of new applicants.
• The Graduate Assistant for Residential Learning will be paid beginning with June start date and ending the day after graduation in May.
• No graduate student is eligible to hold more than one full time graduate assistantship during any given semester.
• Prior to April 15, any student who has accepted a graduate assistantship with another University department for the next year but still wishes to apply for a Graduate Assistant for Residential Learning position may do so. After April 15, applications received from students who have already accepted assistantships in other departments will not be considered.
• Graduate Assistant for Residential Learning who are on full assistantships may not be employed by or provide a service to another department or organization outside the University. Graduate Assistant for Residential Learning is allowed to complete practicum or internship requirements for other departments on or off campus with permission of the Associate Director.

REMUNERATION

• Stipend of $10,860, paid in bi-monthly installments.
• Meal Plan: Graduate Assistants will be provided with a meal plan to be utilized as a tool in fulfilling their GA responsibilities.
• Housing: This position has the option to live-on, but is not required to do so. Graduate Assistants are provided a rent-free, furnished apartment or suite. Only a Graduate assistant and their partner and/or children may live with a staff member in accordance with the departments’ live-on agreement.
is only provided during a Graduate Assistant’s term of employment. Utilities, phone service, satellite television and internet service are provided at no charge. Graduate Assistants are responsible for payment of personal long distance telephone charges.

- **Tuition Reduction:** Graduate Assistants who are full-time (9 credit hours) students enrolled in an approved course of graduate study are eligible for a graduate assistant tuition reduction. Anyone dropping below 9 hours will lose his/her right to a fee reduction. RL Graduate Assistants whose fee reduction is withdrawn will be required to reimburse the University. The Office of Graduate Studies, E209 Martin Hall, makes judgments pertaining to these eligibility requirements. RL Graduate Assistants who are full-time (9 credit hours) students enrolled in an approved course of graduate study are also eligible to use a deferred tuition payment plan. Please refer to the Graduate Student Record for further details.

- **Professional Development:** Graduate Assistants are provided funds, when available, for professional development activities as well as on-going professional development activities on and off campus. Encouraged to take advantage of Human Resource courses and webinars offered through department/division.