ALCOHOL AND OTHER DRUGS (AOD) GRADUATE ASSISTANT – HEALTHY CAMPUS

The mission of Healthy Campus is to create a culture and/or environment that fosters health/wellness, safety and sustainability and enables our campus community members to achieve, learn and serve. We will achieve this by providing exemplary:

- Leadership and advocacy for public health policies and structures intended to improve health
- Engaged learning activities; CI teams, internships, class projects
- Networks and partnerships of collaborators to achieve healthy campus objectives
- Population-level interventions

Qualifications: Applicants must be accepted and/or enrolled as a full time Clemson University Graduate Student. This is a 12-month position. Interested students should have a passion for working with initiatives that promote health, wellness, safety and sustainability.

Position Summary: Alcohol and Other Drugs (AOD) graduate assistantship is a 28-hour per week, 12 month position in Healthy Campus. The graduate assistant will assist in the planning, implementation, and evaluation of AOD programs and services. These include but are not limited to the AOD Creative Inquiry team, Clemson Community Coalition, Law Enforcement Summit, Aspire to Be Well program, and a collegiate recovery program.

Terms of Employment:
The Graduate Assistant for Healthy Campus is hired for a term of employment of one academic year (12 months). The Graduate Assistant’s work performance during the first year may allow eligibility for reappointment for a second year.

General Responsibilities:
- Assist in the planning, implementation, and evaluation of the AOD programs and services.
- Assist with Healthy Campus’ Creative Inquiry Team on AOD initiatives.
- Assist in the leadership of the Clemson Community Coalition.
- Serve as the planning chair of an annual Law Enforcement Summit.
- Assist in the implementation of the Aspire program.
- Assist in the development of a collegiate recovery program at Clemson.
- Provide community education, training, public speaking, and group facilitation for topics including, but not limited to: alcohol and other drugs, sexual violence, mental health, suicide prevention, and bystander intervention.
- Represent Healthy Campus at Orientation and programs put on by the Office of New Student and Family Programs or other related events.
- Assist in recruiting, hiring, training, and managing of Healthy Campus volunteers and student staff.
- The Graduate Assistant will need to be flexible on various nights and weekends to assist with presentations, projects, or events sponsored by Healthy Campus.
- Graduate Assistant will be required to attend:
  - Weekly one-on-one meetings with supervisor
  - Weekly departmental meetings
  - Other committees as assigned
- Other duties may be assigned based upon necessity.
ALCOHOL AND OTHER DRUGS (AOD)
GRADUATE ASSISTANT – HEALTHY CAMPUS

Supervisor:
Crystal Burnette, Ph.D.
Coordinator of Alcohol and Other Drug Initiatives
cburnet@clemson.edu
864-656-1141

Current GA contact information:
Malavika Pai
Healthy Campus AOD GA (current)
malavip@clemson.edu

Compensation and Terms:
Stipend of $13,624 over 12 months plus full tuition remission (Approximately $9.72/hour)
Start date: Summer 2 (June 28, 2017)
Hours per week: 28 hours/week
Terms: 12 month position