

Sales & Solicitation Policy

Solicitation on University property is strictly prohibited without authorization from the University Union. Evidence of such authorization shall be displayed at all times while on campus (e.g. copy of Reservation and/or Reservation forms with the University Union logo). Any authorized solicitations are subject to applicable University regulations, and local, state and federal laws. Solicitations may be approved for a specific area on campus or for all pre-approved campus-wide locations. No solicitation shall interfere or conflict with the mission of the University or its occupants. Any profits derived from solicitations on campus must be used for a purpose consistent with University policy and with the purpose of the sponsoring entity.

Regulations

All events must adhere to the 72 hour reservation policy and registered with the Hendrix Student Center Reservation Desk. All solicitations on campus are subject to the following:

- a) Must be authorized in writing to the University Union and Student Center.
- b) Are restricted to approved areas.
- c) May contain only legal materials and/or content.
- d) Free Speech zones are Cox Plaza and Hendrix Plaza only.

Designated times, days and areas: Authorized solicitation may be restricted to certain times of the day, to certain days of the week and to specified locations to preserve privacy, safety and the educational environment of the campus. Several areas have been designated on the campus for authorized solicitation. These areas have been selected so as to accommodate the needs of all persons wishing to solicit. The UU&SC can assist you in finding the proper location for your event.

Door-to-door solicitation is prohibited on campus for any reason.

Solicitation is not allowed under any circumstance in residence halls or academic areas except when it is specifically requested by a resident (residence hall) or authorized employee (classroom or work area) and shall be limited to the resident's room or other approved meeting area (e.g. lounge), or to a specific classroom, office or other departmental facility. Such requests by employees are subject to departmental policy. Any entity so soliciting must be accompanied by the individual making the request.

Solicitation by any person, organization or agency is generally not permitted in any University building. However, solicitation may be authorized in any such building (other than those above) for the following activities:

1. Approved fund-raising activity for a department of the University, or an affiliated entity.
2. Approved fund-raising activity when sponsored and conducted or supervised by the University or affiliated entity.
3. Collection of data for University-sponsored research or for a class.
4. Approved fund-raising activity of a recognized local, state or national charitable organization (e.g. Red Cross).

Vendors must be registered with the Associate Director of Guest Services in the Hendrix Student Center, and must have a completed Vendor Contract on file in the Union, or with the sponsoring recognized student organization/university department. A copy should also be kept with the vendor as proof of registration while on campus.

Athletic Events: Solicitations on the day of an athletic event are not permitted in an area east of Lake Hartwell, west of a line running from Mell Hall, past Tillman Hall to Lee Hall and bounded on the north by Highway 93 and on the south by Perimeter Road, unless so approved in advance by the University Union office and by the Athletic Department.

Amplified sound systems or visual aids: May be used only when authorized and only in areas specifically approved for such. Any reservations between the hours of 8:00 a.m. – 9:00 p.m. Monday – Thursday and 8:00 a.m. – 4:30 p.m. Friday using sound must adhere to the 80 decibel limit. Any event exceeding 80 decibels (at 50 feet from speaker) will be asked to turn sound down. If problem persists, the University Union reserves the right to cancel the event.

Table Guidelines

All solicitation must be tabled and under no circumstance are solicitors allowed to move from behind the table. All signage is restricted to the table only. The University reserves the right to cancel any event for violations to guidelines.

Credit Card Vendors

Clemson University has a preferred agreement with MBNA, and no longer allows other individual credit card solicitation via tabling at any areas controlled by the University Union and Student Center. MBNA must register their event with the information desk prior to arriving on campus.

Free Speech

All constitutionally protected speech will be permitted by the University, within reasonable time, place and manner. No solicitations shall interfere or conflict with the mission of the University or its occupants. The Union's designated Free Speech areas are Hendrix and Cox Plazas. Reservation forms, which are available at the information desks in the Union or Student Center, must be completed 72 hours in advance to reserve these spaces.

Statement of Equity: Nothing in this policy or its regulations is intended to infringe upon any constitutional or other legal rights regarding freedom of speech. This policy and regulations exist to ensure privacy, safety, and educational and work environment of campus occupants. Application of this policy and regulations will be neither arbitrary nor capricious, nor shall they be based on the political content of the solicitation. All constitutionally protected speech will be permitted within the reasonable time, place and manner parameters of this policy and regulations.