Clemson University

Student Assessment of Instructors

Quick Reference for Students – Revised 4/28/2017

A. Evaluations are important and valued by your instructor and Clemson University
   1. Please help the University to improve instruction by providing your carefully considered opinions about the quality of our courses and instructors.
   2. The University level questions allow assessment of all instructors on a standard set of questions. Your answers assist department and University administrators in their evaluation of the quality of instruction and guide the instructor as he/she develops improvements.
   3. If the associated academic department has provided questions, these will focus more narrowly on the discipline and provide a standard assessment within the discipline.
   4. If your instructor has provided questions, these will focus on the specific course and instructor. Your answers will provide specific information about innovations and techniques used in the course and guide your instructor as he/she makes improvements.
   5. Instructors now have the option of having a Mid-Term evaluation if they wish to seek feedback during a course. For these mid-term “surveys”, answers may be available immediately to the instructor for his or her review. The scheduled time when instructors can see the results for evaluations will be posted for each evaluation on the main page as you enter the page to evaluate instructors.

B. Open the Student Assessment of Instructors application
   1. Use this link: http://www.clemson.edu/course_eval/?it=s

C. Select a course to evaluate
   1. All evaluations and mid-term surveys by your instructors will be listed. If you do not see an evaluation or the evaluation is not active after your instructor has asked you to complete the evaluation, please contact your instructor. You may need to revisit this page several times late in the term to complete all evaluations. Some evaluations will be released according to a schedule, and this information is included in your listing to help you plan when to return and complete evaluations. If an instructor will see results before the end of the term, this will be noted in the listing of deployed evaluations.
   2. Click a radio button to select a course/instructor to evaluate, and then click the button at the bottom of the page to open that evaluation.
   3. Answer the questions. If you forget which course/instructor you are evaluating, scroll to the top or bottom of the page to see this information. Your answers are stored in segments before you move to the next segment. If you are interrupted and cannot complete an evaluation, you may return later to begin where you left off.
   4. When you have completed the evaluation, you may mark it as complete or delete the answers and start over. Any evaluations completed will have a line through them to indicate that they are complete and not available for further submissions. If there is a problem with the submission, you will not see the confirmation message and the course will not have a line through it. Please send a message to ETS-L@clemson.edu if there are any problems with a submission.