# ADVISING CENTERS MATRIX

<table>
<thead>
<tr>
<th>College/Division</th>
<th>Advising Model</th>
<th>Function of the Advising Center</th>
<th>Contacts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture, Forestry and Life Sciences</td>
<td>CAFLS Undeclared students are advised within the Student Services Center by professional academic advisors. Within each academic major, 1st year students are advised by professional academic advisor. Once students have completed their 1st year, they may be assigned to a faculty advisor.</td>
<td>Advising services for CAFLS undeclared students and all inquiries regarding change of academic program or shadow majors. General advising services for the College.</td>
<td>See pg. IV-2</td>
</tr>
<tr>
<td>Architecture, Arts and Humanities</td>
<td>All majors: Students advised by a faculty advisor with support from Center professional advisors.</td>
<td>General advising services for the College. Pre-law advising for the College.</td>
<td>See pg. IV-3</td>
</tr>
<tr>
<td>Behavioral, Social and Health Sciences</td>
<td>Nursing, Health Science, Sociology, Political Science, Anthropology, Justice Studies, Psychology, Communication, and Sports Communication: 1st and 2nd year, new transfer and change of major students advised by Center professional advisors. 3rd and 4th year students advised by faculty advisors.</td>
<td>Advising services for 1st and 2nd year students in the College. Center advisors also handle all student inquiries regarding change of academic program.</td>
<td>See pg. IV-5</td>
</tr>
<tr>
<td>Business</td>
<td>Pre-Business: Students are advised by professional academic advisors. Business majors: Students are advised by a faculty or professional academic advisor. Graphic Communication: Students are advised by a professional academic advisor.</td>
<td>Total intake center for all pre-business students. Center advisors also handle all student inquiries regarding change of academic program.</td>
<td>See pg. IV-6</td>
</tr>
<tr>
<td>Education</td>
<td>All majors: 1st and 2nd year students advised by professional advisors. 3rd and 4th year students advised by faculty advisors.</td>
<td>Advising services for 1st and 2nd year students in the College. Center staff also handles all student inquiries regarding change of academic program.</td>
<td>See pg. IV-7</td>
</tr>
<tr>
<td>Engineering, Computing and Applied Sciences</td>
<td>General Engineering: Students advised by professional or faculty advisors until they switch into an engineering major. Engineering majors: Students advised by professional or faculty advisors. Other majors: Students advised by professional or faculty advisors.</td>
<td>Advising services for general engineering students. (No centralized advising center for other CECAS majors.)</td>
<td>See pg. IV-8</td>
</tr>
<tr>
<td>Science</td>
<td>All majors: Students advised by professional or faculty advisors.</td>
<td>Coordinate advising activities for the College and advise Chemistry Freshmen, Pre-professional Health Studies, and Pre-professional Studies-Prepharmacy majors.</td>
<td>See pg. IV-10</td>
</tr>
<tr>
<td>Undergraduate Studies</td>
<td>Students advised by professional advisors in the Academic Success Center.</td>
<td>Advising services for all AAH undeclared students and former students returning.</td>
<td>See pg. IV-4; IV-33</td>
</tr>
</tbody>
</table>

IV-1
## COLLEGE OF AGRICULTURE, FORESTRY, AND LIFE SCIENCES ADVISOR CONTACTS

### LEAD ADVISING CONTACT FOR THE COLLEGE
Katie Black  
HULSE  
656-1534  
F153 P&A

### AGRICULTURE UNDECLARED
Katie Black  
HULSE  
656-1534  
F153 P&A

### AGRIBUSINESS
Christi Leard  
CCAMPB3  
656-4082  
244 McAdams

### AGRICULTURAL EDUCATION
Christi Leard  
CCAMPB3  
656-4082  
244 McAdams

### AGRICULTURAL MECHANIZATION AND BUSINESS
Christi Leard  
CCAMPB3  
656-4082  
244 McAdams  
Hunter Massey  
HMASSEY  
656-4056  
249 McAdams

### ANIMAL AND VETERINARY SCIENCES
Jason Allen  
IA6  
656-3162  
131 P&A  
Glenn Birrenkott  
GBRRNKRT  
656-4019  
140 P&A  
Jim Strickland  
JSTRIC  
656-3138  
130 P&A

### ENVIRONMENTAL AND NATURAL RESOURCES
Amy Sanders  
AMYBS  
656-4840  
265 Lehotsky

### FOOD SCIENCE AND HUMAN NUTRITION
Glenda Brown (Lead Admin)  
GBRWN  
656-5698  
224 P&A  
Sara Cothran (Food Technology)  
SSTANCI  
508-0875  
210 P&A  
Bridgit Corbett (Nutrition)  
BRIDGIC  
656-3397  
219 P&A

### FOREST RESOURCE MANAGEMENT
Amy Sanders  
AMYBS  
656-4840  
265 Lehotsky

### HORTICULTURE
Lisa Flick  
LFLICK  
656-3683  
170 P&A

### PACKAGING SCIENCE
Pat Marcondes  
PATM  
650-5830  
222 P&A  
Tyler Stuettgen  
TSTUETT  
552-0658  
233 P&A

### PLANT AND ENVIRONMENTAL SCIENCES
Lisa Flick  
LFLICK  
656-3683  
170 P&A  
Paula Agudelo  
PAGUDEL  
656-5741  
210 BRC

### TURFGRASS
Lisa Flick  
LFLICK  
656-3683  
170 P&A

### WILDLIFE AND FISHERIES BIOLOGY
Amy Sanders  
AMYBS  
656-4840  
265 Lehotsky
# COLLEGE OF ARCHITECTURE, ARTS, AND HUMANITIES ADVISOR CONTACTS

## LEAD ADVISING CONTACT FOR THE COLLEGE

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessica Martin</td>
<td>JESSICM</td>
<td>656-4485</td>
<td>105 Strode</td>
</tr>
</tbody>
</table>

## ARCHITECTURE

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tim Brown</td>
<td>TB2</td>
<td>656-3914</td>
<td>1-159 Lee</td>
</tr>
<tr>
<td>Michelle McLane</td>
<td>WKING</td>
<td>656-3938</td>
<td>3-129 Lee</td>
</tr>
</tbody>
</table>

## CONSTRUCTION SCIENCE MANAGEMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Office</th>
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</thead>
<tbody>
<tr>
<td>Deborah Anthony*</td>
<td>ADEBORA</td>
<td>656-0181</td>
<td>2-122 Lee</td>
</tr>
<tr>
<td>Mike Jackson</td>
<td>NMJACKS</td>
<td>656-3878</td>
<td>2-123 Lee</td>
</tr>
</tbody>
</table>

## ENGLISH

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
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<tbody>
<tr>
<td>Walt Hunter</td>
<td>HUNTER1</td>
<td>656-3151</td>
<td>805 Strode</td>
</tr>
<tr>
<td>Keri Crist-Wagner</td>
<td>KCRISTW</td>
<td>656-3152</td>
<td>801 Strode</td>
</tr>
</tbody>
</table>

## HISTORY

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Office</th>
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</thead>
<tbody>
<tr>
<td>Amit Bein</td>
<td>ABEIN</td>
<td>656-3153</td>
<td>202 Hardin</td>
</tr>
</tbody>
</table>

## LANDSCAPE ARCHITECTURE

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Matthew Powers*</td>
<td>POWERS8</td>
<td>656-4408</td>
<td>3-116 Lee</td>
</tr>
<tr>
<td>Michelle Marchesse</td>
<td>MARCHES</td>
<td>656-3926</td>
<td>3-112 Lee</td>
</tr>
</tbody>
</table>

## LANGUAGES

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Fitzmaurice (ASL)</td>
<td>SFITZMA</td>
<td>656-3393</td>
<td>320 Daniel</td>
</tr>
<tr>
<td>Yanming An (CHIN)</td>
<td>YANMIND</td>
<td>656-3544</td>
<td>716 Strode</td>
</tr>
<tr>
<td>Joe Mai (FR)</td>
<td>JMAI</td>
<td>656-3242</td>
<td>509 Strode</td>
</tr>
<tr>
<td>Johannes Schmidt (GER)</td>
<td>SCHMIDJ</td>
<td>656-3241</td>
<td>706 Strode</td>
</tr>
<tr>
<td>Luca Barattoni (ITAL)</td>
<td>LBARATT</td>
<td>656-3538</td>
<td>303 Strode</td>
</tr>
<tr>
<td>Jac Takeuchi (JAPN)</td>
<td>JTAKEUC</td>
<td>656-3393</td>
<td>313 Strode</td>
</tr>
<tr>
<td>Allison Whitehouse (SPAN)</td>
<td>AAW3</td>
<td>656-1671</td>
<td>710 Strode</td>
</tr>
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</table>

## LANGUAGE AND INTERNATIONAL HEALTH

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yanhua Zhang (CHIN)</td>
<td>YHZHANG</td>
<td>656-3122</td>
<td>304 Strode</td>
</tr>
<tr>
<td>Allison Hinds (SPAN)</td>
<td>AAW3</td>
<td>656-1671</td>
<td>710 Strode</td>
</tr>
<tr>
<td>Lindsey Kovach (SPAN)</td>
<td>LGILLEN</td>
<td>656-3393</td>
<td>703 Strode</td>
</tr>
<tr>
<td>Kelly Peebles (SPAN)</td>
<td>KPEEBLE</td>
<td>656-3393</td>
<td>504 Strode</td>
</tr>
</tbody>
</table>

## LANGUAGE AND INTERNATIONAL TRADE

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Su-I Chen (CHIN)</td>
<td>SCHEN</td>
<td>656-2852</td>
<td>215 Daniel</td>
</tr>
<tr>
<td>Lindsey Kovach (SPAN)</td>
<td>LGILLEN</td>
<td>656-3393</td>
<td>703 Strode</td>
</tr>
<tr>
<td>Lee Ferrell (GER)</td>
<td>FERRELL</td>
<td>656-3393</td>
<td>501 Strode</td>
</tr>
<tr>
<td>Jac Takeuchi (JAPN)</td>
<td>JTAKEUC</td>
<td>656-3393</td>
<td>313 Strode</td>
</tr>
<tr>
<td>Cathy Robison (SPAN A-G)</td>
<td>CROBISO</td>
<td>656-3421</td>
<td>501 Strode</td>
</tr>
<tr>
<td>Maureen Zamora (SPAN H-R)</td>
<td>MZAMORA</td>
<td>656-3393</td>
<td>316 Daniel</td>
</tr>
<tr>
<td>Daniel Garcia Vievrae (SPAN S-Z)</td>
<td>DDGAXCI</td>
<td>656-3393</td>
<td>215 Daniel</td>
</tr>
</tbody>
</table>

## PAN-AFRICAN STUDIES

<table>
<thead>
<tr>
<th>Name</th>
<th>Contact</th>
<th>Phone</th>
<th>Office</th>
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</thead>
<tbody>
<tr>
<td>Abel Bartley</td>
<td>ABARTLY</td>
<td>656-5372</td>
<td>210 Hardin</td>
</tr>
</tbody>
</table>
### PRODUCTION STUDENTS IN PERFORMING ARTS
David J. Hartmann  
HARTMAD  
656-3043  
221 Brooks

### PHILOSOPHY
Steve Satris  
STEPHEN  
656-2001  
210 Hardin

### RELIGIOUS STUDIES
Benjamin White  
BWHITE5  
656-2001  
126D Hardin

### UNDECLARED
Jessica Owens  
DEAN4  
656-2365  
201 ASC
Ashley Crisp  
CRISP  
656-2363  
202 ASC
Natashia Huff  
NHUFF  
656-1893  
206 ASC
Emma Reabol  
ESR  
656-5429  
200 ASC
Erin Siders  
ESIDERS  
656-2359  
205 ASC

### VISUAL ART
Todd McDonald  
MCDONA5  
656-3881  
2-G28A Lee
Todd Anderson  
TDANDER  
656-3881  
2-G25 Lee
Kathleen Thum  
KTHUM  
656-3881  
2-G28 Lee
Anderson Wrangle  
AWRANGL  
656-3881  
2-140 Lee
Valerie Zimany  
VZIMANY  
656-3881  
2-121 Lee

### WOMEN’S LEADERSHIP
Diane Perpich  
DPERPIC  
656-2001  
220 Hardin

### WORLD CINEMA
Jessica Martin  
JESSICM  
656-4485  
105 Strode
# Lead Advising Contact for the College

Kristin Goodenow  
K R I S T I G  656-5123  
309 Edwards

## Anthropology

T B D  656-3385  
327 Brackett

## Communication

Emma Stephens  
E A S T E P H  656-5506  
309 Edwards

## Health Science

Kristin Goodenow  
K R I S T I G  656-5123  
309 Edwards

## Justice Studies

T B D  656-3385  
327 Brackett

## Nursing

Valerie White Onk  
V W H I T E  656-2651  
309 Edwards  

Adam McFarlane  
A R M C F A R  656-1503  
309 Edwards  

Ellen Chiles  
A C H I L E S  250-8881  
Uni. Center

## Parks, Recreation, & Tourism Management

Stacey Marcus  
S T A C E Y M  656-0371  
309 Edwards

## Political Science

T B D  656-3385  
327 Brackett

## Psychology

Jeff Moore  
J T M O O R E  656-2570  
327 Brackett  

T B D  656-2571  
327 Brackett

## Sociology

T B D  656-3385  
327 Brackett

## Sports Communication

Emma Stephens  
E A S T E P H  656-5506  
309 Edwards
# COLLEGE OF BUSINESS ADVISOR CONTACTS

## Lead Advising Contact for the College

<table>
<thead>
<tr>
<th>Name</th>
<th>Suffix</th>
<th>Phone</th>
<th>Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandy Edge</td>
<td></td>
<td>656-6172</td>
<td>G02 Sirrine</td>
</tr>
</tbody>
</table>

## Pre-Business

<table>
<thead>
<tr>
<th>Name</th>
<th>Suffix</th>
<th>Phone</th>
<th>Office</th>
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</thead>
<tbody>
<tr>
<td>Sandy Edge (Director of Advising Center)</td>
<td></td>
<td>656-6172</td>
<td>G02 Sirrine</td>
</tr>
<tr>
<td>Ed De Iulio</td>
<td></td>
<td>656-6955</td>
<td>G02 Sirrine</td>
</tr>
<tr>
<td>Kristy Lockhart (A-E)</td>
<td></td>
<td>656-6957</td>
<td>G02 Sirrine</td>
</tr>
<tr>
<td>Melonee Yearwood (F-H)</td>
<td></td>
<td>656-3943</td>
<td>G02 Sirrine</td>
</tr>
<tr>
<td>Emily Danuser (I-P)</td>
<td></td>
<td>656-2826</td>
<td>G02 Sirrine</td>
</tr>
<tr>
<td>Suerea Wooten (Q-Z)</td>
<td></td>
<td>656-6956</td>
<td>G02 Sirrine</td>
</tr>
</tbody>
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## Accounting

<table>
<thead>
<tr>
<th>Name</th>
<th>Suffix</th>
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</thead>
<tbody>
<tr>
<td>Mike Mendonca</td>
<td></td>
<td>656-3245</td>
<td>326 Sirrine</td>
</tr>
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## Aerospace Studies

<table>
<thead>
<tr>
<th>Name</th>
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<th>Office</th>
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</thead>
<tbody>
<tr>
<td>Capt. Michael Moore (Freshmen)</td>
<td></td>
<td>656-2800</td>
<td>306A Tillman</td>
</tr>
<tr>
<td>Maj. Brock Lusk (Sophomores)</td>
<td></td>
<td>656-3673</td>
<td>311 Tillman</td>
</tr>
<tr>
<td>Capt. Rachelle Miller (Juniors)</td>
<td></td>
<td>656-3668</td>
<td>309 Tillman</td>
</tr>
<tr>
<td>Col. Keith Balts (Seniors)</td>
<td></td>
<td>656-3254</td>
<td>300 Tillman</td>
</tr>
</tbody>
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## Economics

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Robert Fleck</td>
<td></td>
<td>656-3964</td>
<td>228B Sirrine</td>
</tr>
<tr>
<td>Scott Baier</td>
<td></td>
<td>656-4534</td>
<td>228C Sirrine</td>
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## Financial Management

<table>
<thead>
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<th>Name</th>
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<tbody>
<tr>
<td>Josh Harris</td>
<td></td>
<td>656-2677</td>
<td>318C Sirrine</td>
</tr>
<tr>
<td>Jack Wolf (double degree &amp; Honors)</td>
<td></td>
<td>656-3954</td>
<td>324A Sirrine</td>
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</table>

## Graphic Communications

<table>
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<th>Name</th>
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<tbody>
<tr>
<td>Amanda Menefee</td>
<td></td>
<td>656-3447</td>
<td>G23 Tillman</td>
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## Management

<table>
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<th>Name</th>
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<tbody>
<tr>
<td>Kathy Clark</td>
<td></td>
<td>656-1333</td>
<td>100A4 Sirrine</td>
</tr>
<tr>
<td>Ryan Toole</td>
<td></td>
<td>656-3752</td>
<td>127 Sirrine</td>
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## Marketing

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<th>Name</th>
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<tbody>
<tr>
<td>Carter McElveen</td>
<td></td>
<td>656-5285</td>
<td>349A Sirrine</td>
</tr>
<tr>
<td>Rob Massey</td>
<td></td>
<td>656-1934</td>
<td>252B Sirrine</td>
</tr>
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## Military Leadership

<table>
<thead>
<tr>
<th>Name</th>
<th>Suffix</th>
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<th>Office</th>
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<tbody>
<tr>
<td>LTC Todd Crawford – Seniors/ML IV</td>
<td></td>
<td>656-3107</td>
<td>Johnstone</td>
</tr>
<tr>
<td>CPT Cody Cleland – Juniors/ML III</td>
<td></td>
<td>656-3107</td>
<td>Johnstone</td>
</tr>
<tr>
<td>CPT Vincent Presto – Sophomores/ML II</td>
<td></td>
<td>656-3107</td>
<td>Johnstone</td>
</tr>
<tr>
<td>SFC Spencer Harmon – Freshman/ML I</td>
<td></td>
<td>656-3107</td>
<td>Johnstone</td>
</tr>
<tr>
<td>Freida Ryan</td>
<td></td>
<td>656-3107</td>
<td>Johnstone</td>
</tr>
</tbody>
</table>
## COLLEGE OF EDUCATION ADVISOR CONTACTS

**LEAD ADVISING CONTACT FOR THE COLLEGE**  
Kristin Goodenow  
**KRISTIG**  
656-5123  
309 Edwards

**EDUCATION**  
Jamie Garland  
**JGARLAN**  
656-3180  
105 Tillman  
(Mathematics Teaching, Science Teaching, Special Education, Secondary Education)

Staci Koonce  
**SKOONCE**  
656-0491  
105 Tillman  
(Early Childhood Education, Elementary Education)
COLLEGE OF ENGINEERING, COMPUTING,
AND APPLIED SCIENCES ADVISOR CONTACTS

GENERAL ENGINEERING
Michael Giebner MGIEBNE 656-2541 B08 Holtzendorf
   Director of General Engineering Advising Center
Erica Harper EEHARPE 656-1262 B01 Holtzendorf
   GE Advisor and Developmental Programming Coordinator
Kate Lombard KMLOMBA 656-4096 B01 Holtzendorf
   GE Advisor and Advisor Training Coordinator
Meg Newton NEWTON8 656-4096 B01 Holtzendorf
   GE Advisor and Freshman Orientation Coordinator
Stephanie O’Brien OBRIEN4 656-3088 B01 Holtzendorf
   GE Advisor and Bridge Program Coordinator
Karen Thompson KT 656-2543 B01 Holtzendorf
   CECAS Advisor and Transfer Coordinator

BIOENGINEERING
Tammy Rothell TAMMY 656-0308 302A Rhodes
Ken Webb KWEBB 656-7603 307A Rhodes

BIOSYSTEMS ENGINEERING
Caye Drapcho (Program Coordinator) CDRAPCH 656-0378 441B Brackett
Janet Lee (Student Services Coordinator) JLEE6 656-0470 444 Brackett
Jazmine Taylor JAZMINT 656-3962 440 Brackett

CHEMICAL ENGINEERING
Chris Kitchens CKITCHE 656-2131 130 Earle
Joy Rodatz JRODATZ 656-3055 127 Earle

CIVIL ENGINEERING
Steve Csernak SCSERNA 656-3317 306 Lowry
CJ Bolding CWBOLDI 656-3030 125 Lowry

COMPUTER ENGINEERING
Patty McNulty PMCNULT 656-5291 102B Riggs
Carl Baum BAUMC 656-5928 304 Fluor

COMPUTER INFORMATION SYSTEMS & COMPUTER SCIENCE
Chris Plaue CPLAUE 656-6933 106 McAdams

ELECTRICAL ENGINEERING
Patty McNulty PMCNULT 656-5291 102B Riggs
Carl Baum BAUMC 656-5928 304 Fluor

ENVIRONMENTAL ENGINEERING
David Ladner (Program Coordinator) LADNER 656-5572 431 Brackett
Janet Lee (Student Services Coordinator) JLEE6 656-0470 444 Brackett
Michael Carbailes-Dale MADALE 656-0523 334 Brackett
Kevin Finneran KFT 656-4202 312 BRC
David L. Freedman DFREEDM 656-5566 445B Brackett
Nicole Martinez NMARTI3 656-1984 338 Brackett
Sudeep Popat SOPAT 656-5568 435 Brackett
### GEOLOGY
Alan Coulson (Program Coordinator)  
ACOULSO  
656-1897  
339 Brackett
Janet Lee (Student Services Coordinator)  
JLEE6  
656-0470  
444 Brackett
Mary Kate Fidler  
MFIDLER  
556-8180  
442 Brackett
Alexander Pullen  
APULLEN  
656-5015  
335 Brackett

### INDUSTRIAL ENGINEERING
Monique Williams  
MONIQUW  
656-4785  
118 Freeman
Jess LeCroy  
JPRUSZK  
656-0183  
116 Freeman
Burak Eksioglu  
BURAK  
656-7889  
262 Freeman

### MATERIAL SCIENCE & ENGINEERING
Laura Kinard  
LKINDARD  
656-1512  
160B Sirrine
Marian Kennedy  
MSKENNE  
656-5349  
201B Olin

### MECHANICAL ENGINEERING
Janeen Putman  
JANEEN  
656-3110  
106B Fluor
Janet Bean  
BEANJ  
656-3473  
106E Fluor
Todd Schweisinger  
TODDS  
656-5542  
205 Cook Lab
## COLLEGE OF SCIENCE ADVISOR CONTACTS

### LEAD ADVISING CONTACT FOR THE COLLEGE
Adam Hunter  
HUNTER3  
656-3288  
105 Long

### BIOCHEMISTRY
Alison Starr-Moss  
ASTARR  
656-6877  
158 P&A
Joey Thames  
JTHAMES  
656-0873  
159 P&A

### BIOLOGICAL SCIENCES
Londan Means  
LONDANM  
656-3604  
124 Long

### CHEMISTRY
Dennis Taylor  
DFTAY  
656-2680  
265 Hunter
Kris Coleman  
KCOLEM3  
656-3089  
219 Hunter

### GENETICS
Alison Starr-Moss  
ASTARR  
656-6877  
158 P&A
Joey Thames  
JTHAMES  
656-0873  
159 P&A

### MATHEMATICAL SCIENCES
Leo Rebholz  
UGCMATH  
656-6404  
O102 Martin

### MICROBIOLOGY
Londan Means  
LONDANM  
656-3604  
124 Long

### PHYSICS AND ASTRONOMY
Celeste Hackett  
CHACKET  
656-3418  
118 Kinard
Chad Sosolik  
SOSOLIK  
656-0310  
206 Kinard

### PRE-PROFESSIONAL HEALTH STUDIES
Adam Hunter  
HUNTER3  
656-3288  
105 Long

### PREPHARMACY
Adam Hunter  
HUNTER3  
656-3288  
105 Long
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<td>AAH (Art &amp; Architectural History)</td>
<td>Lori Gugan</td>
<td>LGUGAN</td>
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<td>2-120 Lee</td>
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<tr>
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<td>ACCT (Accounting)</td>
<td>Mike Mendonca</td>
<td>MENDONC</td>
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<td>326 Sirrine</td>
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<td>(Ralph Welton)</td>
<td>EDWLSUR</td>
<td>656-4881</td>
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<td>AGED (Agricultural Education)</td>
<td>Christi Leard</td>
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<td>ANTH (Anthropology)</td>
<td>Jennifer Holland</td>
<td>HOLLAN2</td>
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<td>APEC (Applied Economics)</td>
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<td>ARAB (Arabic)</td>
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<td>ARCH (Architecture)</td>
<td>Timothy Brown</td>
<td>TB2</td>
<td>656-3914</td>
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<td>(Michelle McLane)</td>
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<td>ART (Art)</td>
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<tr>
<td>AS (Aerospace Studies)</td>
<td>Brock Lusk</td>
<td>BROCKL</td>
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ASL (American Sign Language)
Ana Paula Miller  ANA2  656-1670  715 Strode

ASTR (Astronomy)
Rise Sheriff  RISEM  656-3419  118 Kinard
(Amanda Crumpton)  AELLENB  656-0343
(Celeste Hackett)  CHACKET  656-3418

AUD (Audio Technology)
Beth Anne Johnson  ELAMAR  656-3043  221D Brooks
(Sarah Edison)  EDISON  656-1478

AUE (Automotive Engineering)
Spencer Davenport  SDAVEN2  283-7215  CU-ICAR

AVS (Animal and Veterinary Sciences)
Lauren St. Clair  LSRCLAI  656-2143  132 P&A
(Jason Allen)  JA6  656-3162

BCHM (Biochemistry)
Sheryll Alberti  SHERYLB  656-0308  155 P&A
(Beth Schonert)  BCHONE  656-6237

BE (Biosystems Engineering)
Janet Lee  JLEE6  656-0470  444 Brackett

BIOE (BioEngineering)
Tammy Rothell  TAMMY  656-0308  A-302 Rhodes
(Jennifer Hogan)  JRHOGAN  656-0746

BIOL (Biology)
Jackie Van Strien  VANJ  656-0854  132 Long
(London Means)  LONDANM  656-3604

BMOL (Biomolecular Engineering)
Joy Rodatz  JRODATZ  656-3055  127 Earle

BT (Biosystems Technology)
Christi Leard  CCAMPB3  656-4082  224 McAdam

BUS (Business)
Suerea Wooten  SWOOTEN  656-6956  G02 Sirrine
(Ed DeIulio)  EDEIULI  656-6955

CAAH (College of Architecture, Arts, & Humanities)
Keri Crist Wagner  KCRIST  656-3151  801 Strode
(Jan Holmevik)  JHOLMEV

CE (Civil Engineering)
Steve Csernak  SCSERNA  656-3317  306 Lowry
(CJ Bolding)  CWBOLDI  656-3030
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<th>Department</th>
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<tr>
<td>CES (College of Engineering &amp; Science)</td>
<td>Lib Crockett</td>
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<td>(Jessica Pruszko)</td>
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<td>CH (Chemistry)</td>
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<td>COMM (Communication Studies)</td>
<td>Lori Pindar</td>
<td>656-1567</td>
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<td>COOP (Co-Op Education)</td>
<td>Monique Elmore</td>
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<td>(Neil Burton)</td>
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<tr>
<td>CPSC (Computer Science)</td>
<td>Kaley Goodwin</td>
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<td>CRD (Community and Rural Development)</td>
<td>Kimmie Richardson</td>
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<td>CRP (City &amp; Regional Planning)</td>
<td>Jackie Galbreath</td>
<td>656-1527</td>
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<td>CSM (Construction Science and Management)</td>
<td>Deborah Anthony</td>
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<td>CTE (Career &amp; Technology Education)</td>
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<td>CU (Clemson University)</td>
<td>Marsha Roach</td>
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<td>CVT (Cardiovascular Technology)</td>
<td>Angie Wolff</td>
<td>656-5865</td>
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<td>(Rebecca Coffey)</td>
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<td>DANC (Dance)</td>
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<td><strong>DPA (Digital Production Arts)</strong></td>
<td>Kaley Goodwin</td>
<td>KALEYG</td>
<td>656-5403</td>
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<td>(Chris Plaue)</td>
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<td>Timothy Brown</td>
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<td>Ana Paula Miller</td>
<td>ANA2</td>
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<tr>
<td><strong>ECE (Electrical and Computer Engineering)</strong></td>
<td>Courtney Honeycutt</td>
<td>CSTRIMP</td>
<td>656-3947</td>
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<td></td>
<td>(Patty McNulty)</td>
<td>PMCNULT</td>
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<td><strong>ECON (Economics)</strong></td>
<td>Kimberly Richardson</td>
<td>KR2</td>
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<td>(Rob Fleck)</td>
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<td>Julie Jones</td>
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<td>Julie Jones</td>
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<td>(Debi Switzer)</td>
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<td><strong>EDEC (Early Childhood Education)</strong></td>
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<td><strong>EDEL (Elementary Education)</strong></td>
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<td><strong>EDF (Educational Foundations)</strong></td>
<td>Julie Jones</td>
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<td><strong>EDHD (Education Human Development)</strong></td>
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<td>Alison Search</td>
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<td>(Rob Knoeppel)</td>
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IV-14
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<td>Janet Lee</td>
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<td><strong>EG (Engineering Graphics)</strong></td>
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<tr>
<td><strong>ELE (Executive Leadership and Entrepreneurship)</strong></td>
<td>Kathy Clark (Ryan Toole)</td>
<td>KCLARK4</td>
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<td>101 Sirrine</td>
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<td><strong>EM (Engineering Mechanics)</strong></td>
<td>Steve Csernak (Kristi Baker)</td>
<td>SCSERNA</td>
<td>656-3317</td>
<td>306 Lowry</td>
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<td><strong>ENGL (English)</strong></td>
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<td><strong>ENR (Environmental and Natural Resources)</strong></td>
<td>Amy Sanders</td>
<td>AMYBS</td>
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<td><strong>ENT (Entomology)</strong></td>
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<td>Krysten Loudermilk</td>
<td>KHRYNDK</td>
<td>559-4946</td>
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<td><strong>ETOX (Environmental Toxicology)</strong></td>
<td>Jackie Van Strien (Londan Means)</td>
<td>VANJ</td>
<td>656-0854</td>
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IV-15
**FCS (Family and Community Studies)**
Shelli Charles (Mark Small)  
SHELLIC 656-3410  
University Cen.

**FDSC (Food Science)**
Glenda Brown (Kim Collins)  
GBRWN 656-5698  
224 P&A

**FDTH (Food Technology)**
Glenda Brown (Kim Collins)  
GBRWN 656-5698  
224 P&A

**FIN (Finance)**
Josh Harris (Angela Morgan)  
JWHARRI 656-0774  
318 Sirrine

**FNR (Forestry and Natural Resources)**
Amy Sanders  
AMYBS 656-4840  
248 Lehotsky

**FOR (Forestry)**
Amy Sanders  
AMYBS 656-4840  
248 Lehotsky

**FR (French)**
Ana Paula Miller  
ANA2 656-1670  
715 Strode

**GC (Graphic Communications)**
Amanda Menefee (Sam Ingram)  
MENEFEE 656-3447  
G02B Sirrine

**GEN (Genetics)**
Sheryl Alberti (Beth Schonert)  
SHERYLB 656-0308  
155 P&A

**GEOG (Geography)**
Sheri Marcus (Jeannette Carter)  
SSHERI 656-7538  
126B Hardin

**GEOL (Geology)**
Janet Lee  
JLEE6 656-0470  
444 Brackett

**GER (German)**
Ana Paula Miller  
ANA2 656-1670  
715 Strode

**GW (Great Works)**
Keri Crist-Wagner (Aleesa Millet)  
KRISTW 656-3152  
801 Strode

**HCC (Human Centered Computing)**
Kaley Goodwin (Chris Plaue)  
KALEYG 656-5403  
105 McAdams
HCG (Healthcare Genetics)
Kim Finley KFINLEY 656-7382 502 Edwards
(Ellen Chiles) ACHILLES 250-8881

HEHD (Health, Education, and Human Development)
Stacey Marcus STACEYM 656-0371 309 Edwards

HIST (History)
Sheri Marcus SSHERI 656-7538 126B Hardin
(James Burns) BURNSJ 656-5373

HLTH (Health)
Angie Wolff HANGELA 656-5865 505 Edwards
(Rebecca Coffey) COFFEY2 656-5502
(Deborah Falta) FALTAD 656-1627

HON (Honors)
Dana Irvin PARMA 656-9433 180 CORE
(Megan Wong) MAVONG 656-0407

HORT (Horticulture)
Lisa Flick LCFLICK 656-3683 170 P&A

HP (Historic Preservation)
Amanda Tucker ASTUCKE 843-937-9596 701 E. Bay

HRD (Human Resource Development)
Alison Search ALISONP 656-2370 330 Tillman
(Rob Knoeppel) RCK 656-1882

HUM (Humanities)
Keri Crist Wagner KCRIST 656-3151 801 Strode
(Jan Holmevik) JHOLMEV

IE (Industrial Engineering)
Monique Williams MONIQUW 656-4785 118 Freeman
(Jess LeCroy) JPRUSZK 656-0183

INT (Internship)
Troy Nunamaker TNUNAMA 722-2033 316 Hendrix

INTV (International Student Exchange)
Meredith Wilson MFANT 656-0579 E309 Martin

IPM (Integrated Pest Management)
Lisa Flick LCFLICK 656-3683 170 P&A

IS (International Studies)
Meredith Wilson MFANT 656-0579 E309 Martin

ISEP (International Student Exchange Program)
Meredith Wilson MFANT 656-0579 E309 Martin
ITAL (Italian)  
Ana Paula Miller  
AN A2  
656-1670  
715 Strode

JAPN (Japanese)  
Ana Paula Miller  
AN A2  
656-1670  
715 Strode

JUST (Criminal Justice)  
Jennifer Holland  
HOLLAN2  
656-2018  
30D Brackett

LANG (Language)  
Ana Paula Miller  
AN A2  
656-1670  
715 Strode

LARC (Landscape Architecture)  
Michelle Marchesse  
MARCHES  
656-3926  
Lee 3-112  
(Reva Kaufman)  
KREVA  
656-4945

LAW (Law)  
Mike Mendonca  
MENDONC  
656-3245  
326 Sirrine  
(Kathy Glenn)  
GLEN N3  
656-4891  
(Ralph Welton)  
EDWLSUR  
656-4881  
*Until 8/1/2018

LIB (Library)  
Anne Grant  
ANNE1  
656-6079  
3rd floor Cooper

LIH (Language and International Health)  
Ana Paula Miller  
AN A2  
656-1670  
715 Strode

LIT (Language & International Trade)  
Ana Paula Miller  
AN A2  
656-1670  
715 Strode

LS (Leisure Skills)  
Dan Anderson  
DANDER3  
656-4560  
263 Lehotsky  
(Sabrina McCall)  
SABRINA  
656-2708

MATH (Mathematical Sciences)  
Jennifer Van Dyken  
JDYKEN  
656-1519  
O108 Martin

MBA (Master of Business Administration)  
Jane Layton  
ELAYTON  
656-8175  
1 N. Main St.  
(Athena Russell)  
ATHENA  
656-8182

ME (Mechanical Engineering)  
Janeen Putman  
JANEEN  
656-3110  
102D Fluor  
(Trish Nigro)  
PNIGRO  
656-5902  
(Janet Bean)  
BEANJ  
656-3473

MGT (Management)  
Kathy Clark  
KCLARK4  
656-1333  
101 Sirrine  
(Ryan Toole)  
RTOOLE  
656-3752

MICR (Microbiology)  
Jackie Van Strien  
VANJ  
656-0854  
132 Long  
(London Means)  
LONDANM  
656-3604
<table>
<thead>
<tr>
<th>Program</th>
<th>First Name</th>
<th>Last Name</th>
<th>Extension</th>
<th>Office Location</th>
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<td>MKT (Marketing)</td>
<td>Robert Massey</td>
<td>MASSEY</td>
<td>656-1934</td>
<td>252B Sirrine</td>
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<td></td>
<td>(Charleen Fitzgerald)</td>
<td>CDTIMME</td>
<td>656-1312</td>
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<tr>
<td>ML (Military Leadership)</td>
<td>Lori Jean</td>
<td>LJEAN</td>
<td>656-3107</td>
<td>Johnstone</td>
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<tr>
<td></td>
<td>Frieda Ryan</td>
<td>FRIEDAR</td>
<td>656-3107</td>
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<tr>
<td>MSE (Materials Science and Engineering)</td>
<td>Gary Lickfield</td>
<td>LGARY</td>
<td>656-5964</td>
<td>161 Sirrine</td>
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<tr>
<td>MUSC (Music)</td>
<td>Beth Anne Johnson</td>
<td>ELAMAR</td>
<td>656-3043</td>
<td>221D Brooks</td>
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<tr>
<td></td>
<td>(Sarah Edison)</td>
<td>EDISON</td>
<td>656-1478</td>
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<tr>
<td>NPL (Nonprofit Leadership)</td>
<td>Sabrina McCall</td>
<td>SABRINA</td>
<td>656-2708</td>
<td>267 Lehotsky</td>
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<td>(Alexis Ward)</td>
<td>AWARD7</td>
<td>656-3400</td>
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<tr>
<td>NURS (Nursing)</td>
<td>Kim Finley</td>
<td>KFINLEY</td>
<td>656-7382</td>
<td>502 Edwards</td>
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<tr>
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<td>(Cynthia Mihalchick)</td>
<td>MIHALCH</td>
<td>250-6702</td>
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<tr>
<td>NURS (Nursing) University Center Greenville</td>
<td>Ellen Chiles</td>
<td>KFINLEY</td>
<td>250-8881</td>
<td>Univ. Center</td>
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<tr>
<td>NUTR (Nutrition)</td>
<td>Glenda Brown</td>
<td>GBRWN</td>
<td>656-5698</td>
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<td>(Kim Collins)</td>
<td>KCLLNS</td>
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<tr>
<td>PA (Performing Arts)</td>
<td>Beth Anne Johnson</td>
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<td>221D Brooks</td>
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<td></td>
<td>(Sarah Edison)</td>
<td>EDISON</td>
<td>656-1478</td>
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<tr>
<td>PADM (Public Administration)</td>
<td>Carolyn Benson</td>
<td>CBENSON</td>
<td>656-4463</td>
<td>2021 Barre</td>
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<tr>
<td>PAS (Pan African Studies)</td>
<td>Linda Tindal</td>
<td>LTINDAL</td>
<td>656-1532</td>
<td>127 Hardin</td>
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<tr>
<td></td>
<td>(Sheri Burdette)</td>
<td>SSHERI</td>
<td>656-7538</td>
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<tr>
<td>PDBE (Planning, Design, and the Built Environment)</td>
<td>Connie Robinson</td>
<td>CORNELR</td>
<td>656-3260</td>
<td>2-118 Lee</td>
</tr>
<tr>
<td>PDP (Planning, Development, and Preservation)</td>
<td>Jackie Galbreath</td>
<td>JGALBRE</td>
<td>656-1527</td>
<td>3-113 Lee</td>
</tr>
<tr>
<td></td>
<td>(Reva Kaufman)</td>
<td>KREVA</td>
<td>656-4945</td>
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<tr>
<td>PES (Plant and Environmental Sciences)</td>
<td>Lisa Flick</td>
<td>LCFLICK</td>
<td>656-3683</td>
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<tr>
<td>Department</td>
<td>Instructor 1</td>
<td>Instructor 2</td>
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<tr>
<td>PHIL (Philosophy)</td>
<td>Barbara Hamberg</td>
<td></td>
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<tr>
<td>PHSC (Physical Science)</td>
<td>Janet Lee</td>
<td></td>
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<tr>
<td>PHYS (Physics)</td>
<td>Rise Sheriff, (Amanda Crumpton, Celeste Hackett)</td>
<td>RISEM, AELLENB, CHACKET</td>
<td>656-3419</td>
<td>118 Kinard</td>
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<tr>
<td>PKSC (Packaging Science)</td>
<td>Glenda Brown, (Kim Collins)</td>
<td>GBRWN, KCLLNS</td>
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<tr>
<td>PLPA (Plant Pathology)</td>
<td>Lisa Flick</td>
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<tr>
<td>PLPH (Plant Physiology)</td>
<td>Lisa Flick</td>
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<td>PORT (Portugese)</td>
<td>Ana Paula Miller</td>
<td></td>
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<td>715 Strode</td>
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<tr>
<td>POSC (Political Science)</td>
<td>Angie Guido, (Adam Warber)</td>
<td>NANGELA, AWARDBER</td>
<td>656-3233</td>
<td>232 Brackett</td>
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<td>POST (Policy Studies)</td>
<td>Carolyn Benson</td>
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<td>2021 Barre</td>
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<tr>
<td>PRTM (Parks, Recreation, and Tourism)</td>
<td>Sabrina McCall, (Alexis Ward)</td>
<td>SABRINA, AWARD7</td>
<td>656-2708</td>
<td>267 Lehotsky</td>
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<tr>
<td>PSYC (Psychology)</td>
<td>Cindy Pury, (Jeff Moore)</td>
<td>CPURYE, JTMOORE</td>
<td>656-7876</td>
<td>418 Brackett</td>
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<tr>
<td>RCID (Rhetoric, Communication, and Information Design)</td>
<td>Barbara Ramirez</td>
<td>BJRAM</td>
<td>656-0751</td>
<td>Daniel Studio</td>
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<tr>
<td>RED (Real Estate Development)</td>
<td>Amy M. Herrick</td>
<td>MATTHE3</td>
<td>656-4257</td>
<td>1 N. Main</td>
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<tr>
<td>REL (Religion)</td>
<td>Barbara Hamberg</td>
<td>BHAMBER</td>
<td>656-2584</td>
<td>126D Hardin</td>
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<td>RS (Rural Sociology)</td>
<td>Jennifer Holland</td>
<td>HOLLAN2</td>
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<td>30D Brackett</td>
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<tr>
<td>RUS (Russian)</td>
<td>Ana Paula Miller</td>
<td>ANA2</td>
<td>656-1670</td>
<td>715 Strode</td>
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<td>Program</td>
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<tr>
<td>SAP (Study Abroad Program)</td>
<td>Yuki Hirose</td>
<td>JKIHARA</td>
<td>656-2457</td>
<td>E301 Brackett</td>
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<tr>
<td>SOC (Sociology)</td>
<td>Jennifer Holland</td>
<td>HOLLAN2</td>
<td>656-2018</td>
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<tr>
<td>SPAN (Spanish)</td>
<td>Ana Paula Miller</td>
<td>ANA2</td>
<td>656-1670</td>
<td>715 Strode</td>
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<tr>
<td>STAT (Statistics)</td>
<td>Jennifer Van Dyken</td>
<td>JDYKEN</td>
<td>656-1519</td>
<td>O108 Martin</td>
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<tr>
<td>STS (Science and Technology in Society)</td>
<td>Pam Mack</td>
<td>PAMMACK</td>
<td>710-3203</td>
<td>B06 Hardin</td>
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<tr>
<td>THEA (Theatre)</td>
<td>Beth Anne Johnson</td>
<td>ELAMAR</td>
<td>656-3043</td>
<td>221D Brooks</td>
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<tr>
<td>(Sarah Edison)</td>
<td></td>
<td>EDISON</td>
<td>656-1478</td>
<td></td>
</tr>
<tr>
<td>TSAP (Transient Study Abroad Program)</td>
<td>Meredith Wilson</td>
<td>MFANT</td>
<td>656-0579</td>
<td>E309 Martin</td>
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<tr>
<td>WFB (Wildlife and Fisheries Biology)</td>
<td>Amy Sanders</td>
<td>AMYBS</td>
<td>656-4840</td>
<td>248 Lehotsky</td>
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<tr>
<td>WS (Women’s Studies)</td>
<td>Linda Tindal</td>
<td>LTINDAL</td>
<td>656-1532</td>
<td>127 Hardin</td>
</tr>
<tr>
<td>YDP (Youth Development Programs)</td>
<td>Alexis Ward</td>
<td>AWARD7</td>
<td>656-3400</td>
<td>263 Lehotsky</td>
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CALHOUN HONORS COLLEGE

CONTACT:
Katie Maxwell, Director of Advising and Recruiting, BOWER2, 656-5512
*Students may also reach an Honors Advisor at: honorsadvising@clemson.edu

FRESHMAN ORIENTATION INFORMATION

Honors Orientation Sessions

<table>
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<th>Session</th>
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<td>1</td>
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<td>June 18-19</td>
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<td>June 20-21</td>
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<td>June 27-28</td>
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<td>July 2-3</td>
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Registering for Honors Courses

Honors courses are open only to those students who have been invited to and have accepted membership in the Calhoun Honors College. Students having difficulty registering for honors courses should be referred to the Calhoun Honors College office. Students have the option to take an honors section of a course or an honors seminar. Honors students must register for at least one honors course per semester to stay in good standing with the Honors College.

HON Seminars

- 1000-level HON seminars are for freshman honors students only. These courses are limited to approximately 20 students per class.
- 2000-level HON seminars are for all honors students.
- A listing of HON courses can be found on pg. IV-25.

ACADEMIC PROGRAMS

In addition to regularly taking honors courses and maintaining a 3.4 GPA, honors students are expected to set their sights on meeting the requirements of the following two academic programs, General Honors and Departmental Honors. Students also have the option of pursuing Interdisciplinary Honors instead of Departmental Honors.

General Honors

General Honors is designed to go along with General Education requirements and be completed in the freshman and sophomore years. However, these courses may be taken at any time during the student’s undergraduate career. The purpose of General Honors is to broaden students’ intellectual perspectives. General Honors does not have to be completed prior to a student pursuing Departmental Honors. To be awarded General Honors, the following requirements must be satisfied:

1. Completion of a minimum of 18 credit hours from three or more groups (see below)**; and at least three hours from three or more subjects (e.g., ENGL, MATH);
   Group A – Composition and Communication
   Group B – Science, Mathematics, & Engineering
   Group C – Arts and Humanities
   Group D – Social Science
Group E – Cross Cultural Awareness
Group F – Science and Technology in Society
Group G – Other
2. A cumulative grade point average of 3.4 or higher on all coursework taken at Clemson (non-honors as well as honors courses).
3. A grade of A or B in all courses taken to fulfill the requirements of General Honors.
4. Completion of all University requirements for graduation.

**If a student uses an English (ENGL) course or courses to satisfy the requirement for a group A course, he or she cannot use an English (ENGL) course or courses to satisfy the group C requirement.

Departmental Honors
The purpose of Departmental Honors is to provide honors students with the opportunity to do advanced, in-depth study, research or project within their academic program. Specific requirements are set by the student’s department and are detailed in the Honors Student Handbook. Normally, a student completes Departmental Honors in the junior and senior years.

Interdisciplinary Honors
The purpose of Interdisciplinary Honors is to provide honors students a unique opportunity to do advanced, in-depth study and/or research that combines at least two academic disciplines. Specific requirements are determined by an agreement with a faculty member in one of the academic departments, who will serve as the Interdisciplinary Honors advisor, and approved by the Director of the Honors College. Students interested in Interdisciplinary Honors must speak with an Honors advisor prior to beginning the process by contacting honorsadvising@clemson.edu.

ACADEMIC POLICIES AND REQUIREMENTS

Regular Enrollment in Honors Courses
Members of the Honors College must take and complete at least one honors course each fall and spring semester. Any and all exceptions to this policy must have the prior, written permission of the Calhoun Honors College staff.

Dropping Honors Courses
Honors students should select their honors courses wisely. If the student’s schedule includes only one honors course, dropping that course will result in removal from the Calhoun Honors College.

Minimum Grade Point Average
Members of the Calhoun Honors College must maintain a cumulative 3.4 GPA or higher. Should a student’s cumulative GPA fall between a 2.8 and a 3.4, she/he will be placed on honors probation and will have one semester to return to honors good academic standing. If at the end of the probationary semester the cumulative GPA remains below 3.4, s/he will lose all privileges of membership. If, at any time, an honors student’s cumulative GPA falls below a 2.8, s/he will be removed from the Honors College.

Earning Honors Credit
Students receive honors credit by earning a grade of A or B in honors courses (except in limited circumstances in which courses are offered pass/fail). A course may not be taken for honors credit unless it has been approved as an honors course by the appropriate curriculum committees and the Calhoun Honors College committee.
**Advanced Placement, International Baccalaureate, and Transfer Credit**

Credits earned through the College Board’s Advanced Placement (AP) Program and International Baccalaureate (IB) count for regular (non-honors) credit and cannot be used to exempt requirements for the Honors College.

**Honors Contracts**

On a limited basis, students may earn honors credit for a 3000- or 4000-level course by means of an honors contract. The purpose of such contracts is to enable students to experience the educational enrichment that typifies honors courses, and to explore topics in greater depth than is normally possible in a regular undergraduate course. Students are not eligible to use an Honors Contract their first semester at Clemson. Contact the Honors College for details.
### FALL 2018 HONORS SEMINARS

<table>
<thead>
<tr>
<th>Course and Professor</th>
<th>General Education Requirement</th>
<th>Course</th>
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</table>
| “Young Adult Literature”  
*Professor Rachelle Savitz* | Literature | HON 1900 section 1 |
| “Europe and Shadow of World War II”  
*Professor Stephanie Barczewksi* | Social Science | HON 1920 section 1 |
| “Diplomacy in Crisis”  
*Professor Vladimir Matci* | Cross Cultural Awareness | HON 1930 section 1 |
| “Who Decides What’s Cool?”  
*Professor Amanda Fine* | Social Science | HON 2020 section 1 |
| “Wisdom of the Moderns”  
*Professor Colin Pearce* | Social Science | HON 2020 section 3 |
| “Religion, Cults, and Secret Societies”  
*Professor Peter Cohen* | Non-Literature | HON 2030 section 2 |
| “Architecture: Ideas & Practice”  
*Professor Timothy Brown* | Elective | HON 2050 section 1 |
| “University-Industry Connection”  
*Professor Yuri Freeman* | Elective | HON 2050 section 3 |
| “Entrepreneurship”  
*Professor John Hannon* | Elective | HON 2050 section 5 |
| “Clemson Experimental Forest”  
*Professor Knight Cox* | Science & Technology in Society | HON 2060 section 1 |
| “Puzzles and Paradoxes”  
*Professor Marilyn Reba* | Science & Technology in Society | HON 2060 section 3 |
| “French Conversation Group”  
*Professor Kenneth Widgren* | Cross Cultural Awareness | HON 2090 section 1 |
| “Public Role of Private Wealth”  
*Professor Maribel Morey* | Social Science | HON 2200 section 1 |
| “Environmental Law and Policy”  
*Professor Lawrence Watson* | Social Science | HON 2200 section 2 |
| “2018 Elections”  
*Professor Jeff Fine* | Social Science | HON 2200 section 3 |
| “Frankenstein at 200”  
*Professor Melissa Makala* | Literature | HON 2210 section 1 |
| “Imaginary Friends in Fiction”  
*Professor April Pelt* | Literature | HON 2210 sections 2 and 4 |

*Restricted Seminars*

<table>
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<tr>
<th>Course and Professor</th>
<th>General Education Requirement</th>
<th>Course</th>
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</table>
| “NSP First-Year Seminar”  
*Professor Sarah Winslow* | Social Science  
*National Scholars* | HON 1920 section 2 |
| “World of Ideas”  
*Professor William Lasser* | Social Science  
*Global Policy Scholars* | HON 2020 section 2 |

Refer to the Honors College web page for an up to date list of Honors seminars including course descriptions-  
[https://www.clemson.edu/cuhonors/current-students/seminars-%20fall%202018.html](https://www.clemson.edu/cuhonors/current-students/seminars-%20fall%202018.html)
HEALTH PROFESSIONS ADVISING

CONTACT
CUHEALTHPROF, 656-4154, www.clemson.edu/prehealth

FRESHMAN ORIENTATION INFORMATION
Interest sessions will be held for students interested in pursuing careers in healthcare at freshman orientation at 4:30 pm and 5:05 pm on the following dates: 6/11, 6/13, 6/18, 6/20, 6/25, 6/27, 7/2, 7/9, 7/11, 7/16.

GET STUDENTS CONNECTED
Students can request enrollment in the Health Professions Community within Canvas by completing the form here: http://tinyurl.com/CUhealthCANVAS.
INTERNATIONAL STUDENT POLICIES AND SERVICES

CONTACT INFORMATION:

- Immigration Status
  - International Services: 656-3614, is@clemson.edu
- International students studying in the U.S. on an exchange/study abroad program
  - Mandy Prorok, 656-2750, mprorok@clemson.edu
- International Student Programming/Life
  - Student Affairs, 656-3691
- International Graduate Admissions: 656-3195, gradapp@clemson.edu
- International Undergraduate Admissions
  - Zemily Gilbert, 656-2288, zmgilbr@clemson.edu
- International Hiring and Employment
  - Pablo Unda, 656-5591, pund@clemson.edu

http://www.clemson.edu/campus-life/campus-services/international/

REGULATIONS APPLYING TO INTERNATIONAL STUDENTS

There are many immigration regulations that apply specifically to international students. These regulations can, at times, differ from or add to existing Clemson policies. Below is a primer on need-to-know regulations for international students. Note: All forms referenced below can be found at http://www.clemson.edu/campuslife/campus-services/international/forms.html. If a student has any question about maintenance of status or the appropriate form to complete, International Services should be contacted at 108 Long Hall or is@clemson.edu.

1. FINANCIAL SUPPORT DOCUMENTATION (Undergraduate and graduate students)
   All incoming undergraduate international students will be required to provide proof of financial support for their studies in the U.S. Most will be required to show immediate access to fluid funds for their first year of studies, though some will be required to show proof of support for the duration of their academic program. Financial support can come from a variety of sources (e.g. – self, family, government, loans), provided the proof of support is no more than six months old.

2. ASSISTANTSHIPS (Graduate students only)
   If a student is offered an assistantship or the financial support provided by the assistantship changes, the student will need to submit a copy of the offer letter to International Services. If the student has any changes in scholarship funding, personal financial support, etc., the student will need to submit a new IS-50 Financial Certification form through the Istart Student Portal (istart.app.clemson.edu). When offering assistantships to international students, it can be useful to refer to the IS-50 form to see the minimum required funding for one year of study. Any information relating to financial support will be explicitly stated in the student’s Form I-20 or Form DS-2019 (certificate of eligibility for F-1/J-1).

3. CHECK-IN (ARRIVAL) (Undergraduate and graduate students)
   When students first arrive in the U.S., they are required to complete an online check-in process with International Services through the Istart Student Portal (istart.app.clemson.edu). This should be one of the first actions a student completes upon arrival in the United States. After completing the international student online check-in process, students with assistantships will need to meet with Clemson University's Human Resources department in the Administrative Services Building to complete the new employee paperwork. New students are also required to attend the new international student orientation. Students can find information regarding orientation within the Arrival Guide at https://www.clemson.edu/campus-
For additional information regarding orientation, please contact International Services at is@clemson.edu.

4. COURSE ENROLLMENT/WITHDRAWAL (Undergraduate and graduate students)
Students must be enrolled as a full-time student (a minimum of twelve (12) credits for undergraduate students or nine (9) credits for graduate students) each semester. There are a limited number of reasons that allow a student to reduce his/her course load. If a student wishes to withdraw from a course at some point during the semester, prior authorization is required. Student visa holders may request an authorization for a reduction of course load by submitting an IS-125 Request for Reduced Course Load in the Istart student portal (istart.app.clemson.edu). It is recommended that students submit the request prior to the first date of classes for the academic term and no later than 15 days after the start of classes for the term. If approved, the RCL will be submitted into the U.S. Immigration and Customs Enforcement’s database, the Student and Exchange Visitor Information System (SEVIS), at the time that students are registered in SEVIS for the semester. When a student is in his/her final semester (even if it is in the summer), the student must be enrolled in at least one credit hour.

5. MAJOR OR ACADEMIC LEVEL CHANGE (Undergraduate and graduate students)
If a student would like to change majors or academic level, the student must submit an IS-120 Request to Amend Form I-20 via the Istart student portal (istart.app.clemson.edu) within 10 days of the change. This change will be reflected in SEVIS and the student will be issued a new I-20 form.

6. ONLINE PROGRAMS AND COURSES (Undergraduate and graduate students)
If a student would like to change majors or academic level, the student must submit an IS-120 Request to Amend Form I-20 via the Istart student portal (istart.app.clemson.edu) within 10 days of the change. This change will be reflected in SEVIS and the student will be issued a new I-20 form.

7. INTERNSHIP PROGRAM/CO-OPERATIVE EDUCATION (Undergraduate and graduate students)
If a student is interested in participating in a co-op or internship program, he/she must first secure a training position for the practical training opportunity and then apply for Curriculum Practical Training (CPT) through the International Services office. The student must submit the IS-130 Request for CPT Authorization form in the Istart Student portal (istart.app.clemson.edu) and submit all required documents to International Services for approval. Please note that the student must be authorized for CPT before he/she can begin a co-op/intern program.

8. STUDY ABROAD (OUTSIDE OF THE U.S.) (Undergraduate and graduate students)
If an international student wants to study abroad in a country other than the U.S., he/she must make an appointment with an International Services advisor to discuss his/her plans. The student must also follow the Clemson University policies for study abroad programs in order to maintain international student status.

9. PROGRAM END DATE (Undergraduate and graduate students)
When a student completes all of his/her required coursework (including thesis/dissertation work), the student’s program (from the perspective of the Federal Government) has ended even if the student has not met Clemson’s graduation deadline for that given semester. The end date of the I-20 is based on when all required coursework and research will be completed (not the student’s graduation date).

10. TRANSFER-OUT STUDENT (Undergraduate and graduate students)
If a student decides to transfer from Clemson to another academic institution in the U.S., the student will need to submit a request within the Istart student portal (istart.app.clemson.edu) to transfer out the SEVIS record, along with a copy of the acceptance letter to the U.S. institution to which the student will be
transferring. This action must be taken before the transfer-in institution can issue any immigration documents to the student.

11. TRANSFER-IN STUDENTS (*Graduate students only*)
If a department wants to accept a student to Clemson who is currently studying at another academic institution in the U.S., the student will need to submit Request to Transfer-In in the Istart Student portal (istart.app.clemson.edu). This action must be completed before International Services can issue any immigration documents to the incoming student.

**INTERNATIONAL TAXATION**
The University does not prepare personal income tax returns. Students should contact a certified public accountant for assistance. For questions concerning W2 forms, students should email payroll@clemson.edu and include the student XID number in the email. For questions regarding 1098 forms (tuition and fees), email stdfinserv@clemson.edu and include the student XID number in the email.
VETERAN AND MILITARY-CONNECTED STUDENTS

CONTACT

- VA Certifying Official (Academic Advising resource)
  Jennifer Elliott, 102 Sikes Hall, (864) 656-5280, elliot3@clemson.edu,
  http://www.registrar.clemson.edu/html/veteran.htm
- Military and Veteran Engagement (Student Affairs resource)
  Brennan Beck, 902 University Union (864) 656-0515, bjbeck@clemson.edu
- Clemson Student Veteran Center (Vet Center)
  107/108 Vickery Hall, (864) 656-2982, veteran@clemson.edu

TERMINOLOGY

- Veteran: any student who has formally served in the U.S. military as active duty, reserve or National Guard.
- Military-connected student: any student currently serving in the US military on active duty, Reserves, or National Guard; OR any dependent (spouse or child) who is associated to a service member.

VETERAN (VA) BENEFITS
The provisions of the GI Bill offer educational benefits to veterans. The passage of the Post 9/11 amendments extends the benefits by allowing the veteran to pass them along to a dependent. VA educational benefits have VERY strict rules in curriculum planning to ensure the funds are appropriately supporting the student’s persistence to graduation. Not every veteran enrolled at Clemson is on a VA Benefit, and the benefits can be different for each student since they are service-related. It is important to get to know your student on a personal level as their academic interests affect their benefits. The VA Certifying official is an academic advisor with the expertise on how the student’s curriculum fits with their educational benefits. The student should consult with both the college academic advisor and VA Certifying official to properly monitor their academic planning.

VETERAN ORIENTATION
Orientation sessions will be held Tuesday, August 21, 2018 for the fall term; and Tuesday January 8, 2019 for the spring term. Veteran orientation is open to any undergraduate or graduate student; the orientation will focus on specific programs and services related to the student veteran transition experience.

GREEN ZONE TRAINING
Training is available throughout the year to learn more about enrolled veterans and how you can support this population. For more information about attending GreenZone training, please contact the Vet Center. The Vet Center is supported and operated by Student Transitions and Family Programs.
HELPFUL QUESTIONS TO ASK VA BENEFICIARIES DURING AN ACADEMIC ADVISING SESSION

Asking these questions and providing the following responses may impact the student’s ability to receive the financial educational benefit.

1. **In order to receive full-time benefits, have you registered for 12 credit hours that meet a degree requirement?** See the credit hour use chart on page IV-32 for VA benefits.

2. **Are at least 51% of your credit hours in a classroom (versus online)?** The VA requires that a majority of classes must meet in-person and not online. If a student is enrolled in too many online courses, the student could see a reduction in some of the benefits (specifically, the housing stipend).

3. **Did you complete the online Veterans Certification Request Form** ([registrar.clemson.edu/html/veteran.htm](http://registrar.clemson.edu/html/veteran.htm)) **after you registered for the upcoming term?** Students are required to complete this form each term. The VA Certifying official, Jennifer Elliott, notifies students each term to complete the form.

4. **Do you plan to register for summer sessions?** If so, the student should be cautious in using VA educational benefits. To maximize the benefit use, refer to the credit hour use chart on page IV-32.

5. **Do you plan to register for Study Abroad?** If so, the student needs to consult the Study Abroad office and the VA certifying official, Jennifer Elliott, to see what will be covered by VA educational benefits. Third-party study abroad providers are not eligible for VA benefits.

6. **Are you tracking the number of months and the percentage of benefits for which you qualify?** Students should plan their course work to maximize their eligibility for VA educational benefits. Refer to the letter the student receives each semester from the VA.

7. **Have you lived overseas and experienced living in a different culture?** If so, the student may consider taking IS 1010 to fulfill the cross-cultural awareness general education requirement. See [clemson.edu/studyabroad/academics.html](http://clemson.edu/studyabroad/academics.html) and [stuaff.clemson.edu/forms/index.php?code=Gx9qtvUH7co8v7m](http://stuaff.clemson.edu/forms/index.php?code=Gx9qtvUH7co8v7m) for details.

8. **Do you have other questions?** Contact Jennifer Elliott, VA Certifying Official or the Vet Center.

USING THE iROAR REPORT GENERATOR TO ACCESS STUDENT VETERAN IDENTIFYING INFORMATION

1. Go to the Registration Coordinator Portal, click on the iROAR Report Generator.
2. Click on iROAR Reports (left button).
4. Select from the term, major, and level you wish to search, then click View Report.
5. The report will then populate. The report can also be downloaded into an Excel file.

There are four report headings related to Veterans and VA benefits.

- In the first column, a student can be classified as a Veteran or Dependent.
- The second column defines the type of VA benefits the student is receiving.
- The third column shows VA certification hours (if the student is full-time (12 hours)).
- The fourth column shows the VA certificate date (when the student started receiving VA benefits).

See the next page for a sample of the report table.
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<td>Dependant</td>
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Credit Hours for VA Benefits

**Semester (16 Weeks)**

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<th>Student Status</th>
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<th>1/2-Time</th>
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<td>Undergraduate</td>
<td>12</td>
<td>9-11</td>
<td>6-8</td>
<td>4-5</td>
<td>1-3</td>
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<tr>
<td>Graduate - Masters</td>
<td>9</td>
<td>6-8</td>
<td>5</td>
<td>3-4</td>
<td>1-2</td>
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<tr>
<td>Graduate - Ph.D.</td>
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<td>6-8</td>
<td>5</td>
<td>3-4</td>
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**Long Summer (12 Weeks)**

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<tr>
<td>Undergraduate</td>
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<td>6</td>
<td>4</td>
<td>3</td>
<td>1-2</td>
</tr>
<tr>
<td>Graduate - Masters</td>
<td>6</td>
<td>4-5</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>Graduate - Ph.D.</td>
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<td>4-5</td>
<td>3</td>
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<td>1</td>
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**Half Term—First or Second (8 Weeks Fall or Spring/6 Weeks Summer)**

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**Ministers (4 Weeks)**

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<th>1/4-Time</th>
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</thead>
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<tr>
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</tbody>
</table>
FORMER UNDERGRADUATE STUDENTS RE-ENROLLING

APPLICATION CONTACT: Registrar’s Office, 102 Sikes Hall, 656-2171
http://www.registrar.clemson.edu/html/formerStu.htm

ADVISING CONTACTS:
   Ashley Crisp | CRISP, 656-2363
   Jessica Owens | DEAN4, 656-2365

TERMINOLOGY
Undergraduate students who previously were regularly enrolled at Clemson as a degree-seeking student (not as a special or transient student) but who are not currently enrolled at Clemson are classified as a former student.

APPLICATION PROCESS, DEADLINES, AND FEE
Former students wishing to re-enroll at Clemson as a continuing degree-seeking student or non-degree student must apply for re-admission. The Undergraduate Application for Re-Admission is available for the summer and fall terms at http://www.registrar.clemson.edu/html/formerStu.htm. The application deadlines are as follows:
   Summer | July 15, 2018
   Fall | August 24, 2018

The Undergraduate Application for Re-Admission fee is $25.00. Online instructions for payment are provided in the application. Acceptance letters will be emailed to returning students to the email address entered on the application.

READMISSION AND ADVISING
The following text summarizes the information and instructions provided to former students re-enrolling at Clemson. If you are a former student continuing your studies, you will be readmitted into your previous major but in the current catalog year. Senior students—students with 90+ hours—are readmitted into the major AND catalog year they were in when they last attended. Former students returning whose major has been discontinued will return in a non-degree status and must change to a degree-granting program.

After readmission and prior to enrolling in courses, all undergraduate former students returning must meet with an advisor in the Academic Success Center (ASC). Advising appointments are made on a first come, first served basis. If you are considering taking a course over the summer, you are encouraged to meet with an advisor early. Course registration activity will not be permitted unless you meet with an ASC advisor.
STUDENT ACCESSIBILITY SERVICES

CONTACT: Margaret Camp, Director, MMCAMP, 656-6848
WEBSITE: www.clemson.edu/academics/studentaccess
PHYSICAL LOCATION: The Academic Success Center building, Suite 239

Student Accessibility Services (SAS) coordinates the provision of equivalent access and accommodations for students with physical, psychological, mobility, medical/health, attention and learning disabilities as well as those with temporary injuries and needs.

DETERMINATION OF ACCOMMODATIONS
Accommodations are 1) based on the nature of the need and the academic environment, 2) determined on a case-by-case basis, and 3) individualized, solution-focused, and confidential. Accommodations are substantiated through civil rights legislation; specifically Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, as amended.

CONSULTATIONS WITH STUDENTS
Students are welcomed and encouraged to consult with SAS staff as early as possible in the semester, including prior to the start of classes. Documentation of a disability or need for access may be requested or required. Students can contact SAS at (864) 656-6848 or studentaccess@lists.clemson.edu.

During Orientation, please direct students to visit the SAS office at a time that does NOT conflict with Orientation programming. We offer extended hours during Orientation sessions to accommodate these needs.

If a student discloses a disability to you:

- DO NOT accept confidential disability documentation from any student, parent, or outside entity. This information should be routed directly to the SAS office. Do not offer to take the documentation to our office or send it via email or intra-campus mail. Students should follow the instructions on our website to upload or otherwise provide confidential documentation to our office.

- If navigating and traversing campus between classes is a disability-related consideration, the student may need to build additional travel time between classes into their schedule. It may help to have a visual reference available, such as a campus map, so that students can better grasp the distance and travel time necessary between classes.

- If a student is eligible for extended test time as an accommodation, this should be taken into account when arranging their schedule of classes. Back-to-back classes make accommodated testing more challenging -- something to consider when designing a class schedule.

PRIORITY REGISTRATION
Priority Registration as an accommodation does not apply to incoming freshmen – students registering for classes for the first time register at the same time as all other students. Please refer any student who feels they do not have access to the courses they need due to a disability directly to our office. Students do not receive priority registration (the ability to register in the first round of students who register) just because they are registered with SAS. If the student has a disability-related need that warrants this accommodation, such as the need to avoid classes at a certain time of day due to a medication regimen, the need to schedule around chemotherapy treatments, a hearing impairment that means the student hears certain voices more clearly, the use of a wheelchair that requires more travel time between classes, etc., that needs to be discussed when the student has their Welcome Meeting with staff at SAS. Please refer students who feel their disability warrants Priority Registration directly to our office.


**COURSE SUBSTITUTIONS**

In rare circumstances, a course substitution may be a reasonable accommodation for a student who has a diagnosed disability related to functions necessary for a course, particularly in foreign language or math. Eligibility is determined through the SAS office, and we will initiate a form that includes signatures indicating approval from the student’s advisor, major department chair, and the chair of the department in which the course is taught. Course substitutions are not provided for classes in public speaking. Please refer students with questions regarding course substitutions to our office. Clemson does not waive any course requirements.

**REDUCED COURSE LOAD WITH FULL-TIME ACADEMIC STATUS**

In rare situations, a student may be approved to take a reduced course load (less than 12 credit hours in a semester) while maintaining full-time academic status with the university, based on disability-related needs. The student must be approved for this accommodation through the SAS office, and the form includes signatures from their advisor, major department chair, and the Associate Dean for Curriculum in Undergraduate Studies, among others. The process and form must be completed within the first 30 calendar days of the semester. Students who are uncertain whether they will be approved for this accommodation should be advised to register for a full course load and then drop class(es) if approved.
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<th>Office</th>
<th>Campus Address</th>
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<td>Academic eligibility</td>
<td>Office of Undergraduate Studies</td>
<td>101 Vickery</td>
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<td>Academic Success Center</td>
<td>ASC</td>
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<td>Career planning and counseling</td>
<td>Center for Career and Professional</td>
<td>316 Hendrix</td>
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<td>Enrolled Student Services http://</td>
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<td>707 University</td>
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<td>316 Hendrix</td>
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<td>Registration Services <a href="http://www">http://www</a>.</td>
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<td>Transcripts</td>
<td>Enrolled Student Services</td>
<td>104 Sikes</td>
<td>656-2173</td>
</tr>
<tr>
<td>Transfer credit evaluation and processing</td>
<td>Office of Admission</td>
<td>105 Sikes</td>
<td>656-2287</td>
</tr>
<tr>
<td>(new students only)</td>
<td><a href="http://www.clemson.edu/admissions/undergraduate/transferring-credits.html">http://www.clemson.edu/admissions/undergraduate/transferring-credits.html</a></td>
<td></td>
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<tr>
<td>Veteran support programs</td>
<td>Student Veteran Resource Center</td>
<td>107/108 Vickery</td>
<td>336-3494</td>
</tr>
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</table>
FACULTY/STAFF GUIDE FOR ASSISTING STUDENTS WITH EMERGENCY AND NON-EMERGENCY NEEDS

RESPONDING TO EMERGENCY SITUATIONS
These are situations in which a student poses a risk of harm to themselves or others in any way. In these cases, contact the Clemson University Police Department (CUPD) immediately by dialing 864-656-2222.

Below is a graphic outlining types of emergencies, examples and the appropriate response(s).

<table>
<thead>
<tr>
<th>TYPE OF EMERGENCY</th>
<th>EXAMPLES</th>
<th>APPROPRIATE RESPONSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical</td>
<td>Assault, injury, illness, death, impairment, incoherent, attempt to harm to self or others</td>
<td>Dial 911 or visit Emergency Room. Call CUPD at 864-656-2222</td>
</tr>
<tr>
<td>Psychological</td>
<td>Suicide, self harm, loss of contact with reality, confused, disoriented, severe distress</td>
<td>Dial 911 or visit Emergency Room, call CAPS at 864-656-2451, call CUPD at 864-656-2222</td>
</tr>
<tr>
<td>Behavioral</td>
<td>Aggressive, bizarre, highly disruptive, threatening, jeopardizes safety, presence of weapon</td>
<td>Call CUPD at 864-656-2222</td>
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</table>

1. Medical Emergencies
In a medical emergency, immediately seeking medical care is the essential first step. For consultation in assessing the situation and responding appropriately, call 911 or the Clemson University Police Department at 864-656-2222.

Examples of medical emergencies may include the following:
- Injury or illness
- Student death (In this event, contact the Clemson University Police Department (CUPD) at 864-656-2222 immediately)
- Any attempt to harm oneself or others
- Significant impairment of normal functioning
- Injuries resulting from a physical assault or any other violent behavior
- Sexual violence or relationship violence
- Unconsciousness or the inability to communicate clearly (incoherent, garbled, slurred speech)
2. Psychological Emergencies
If a psychological emergency occurs during regular business hours, call Counseling and Psychological Services (CAPS) at 864-656-2451 for a consultation in assessing the situation and responding appropriately. If the emergency occurs after business hours, call the Clemson University Police Department (CUPD) at 864-656-2222, and request to speak with the CAPS counselor on call.

Psychological emergencies may include the following signs or symptoms:
- Any threat of harm to oneself or others (verbal, written, or otherwise)
- Confusion or disorientation
- Loss of contact with reality (seeing/hearing things that are not there, paranoia)

3. Behavioral Emergencies
In the event of a behavioral emergency, call the Clemson University Police Department (CUPD) at 864-656-2222 for a consultation in assessing the situation and responding appropriately. CUPD will refer you to Counseling and Psychological Services (CAPS) if CAPS is determined to be the best point of initial contact for consultation or intervention.

Behavioral emergencies may include the following signs or symptoms:
- Any behavior that is out of the norm for the person, the situation or the circumstances could indicate an emergency or that intervention is needed
- Any behavior that seems irrational, abnormal, or out of control
- Highly disruptive behavior
- Aggression that may be verbal and/or physical
- Threatening behavior
- Unusual, odd or strange behavior
- Any behavior that jeopardizes the safety of any one person or group
- Presence of a weapon

RESPONDING TO NON-EMERGENCY SITUATIONS
These are situations that do NOT typically require immediate attention or assistance. The following are considerations to remember when responding to non-emergency situations and student needs:

1. Remember your role and responsibilities because you are not expected to step outside of either of those.
2. Listening is one of the most helpful and powerful things you can do in any situation. Show them you are listening by making eye contact and attentive non-verbal behaviors, like a nod of the head.
3. Be aware of your body language. Make the conscious effort to show your openness to the person by having relaxed posture while facing the person. Be aware of your facial expressions. Have a gentle tone of voice with normal volume.
4. Being honest builds trust and rapport. Admit when you don’t know something.
5. Let them draw from your strength. You remaining calm or at least externally presenting yourself as though you’re calm will help everyone involved.
6. Let them know there are various kinds of resources on campus to help them and you will help connect them to those resources.
7. File a CARE report.
8. Follow up with the student. This shows how much you care and helps reinforce all the help you provided them.

FILING A CARE REPORT
The CARE Network is a program facilitated by the Office of Advocacy and Success and provides electronic and face-to-face care, support, and guidance for students experiencing issues of concern.
The CARE system is an electronic portal that houses this information (using a software system called Maxient), where approved staff and administration can enter, read, and update. This system enables the Office of Advocacy and Success in an integrated approach, to track a student’s well-being, behavior, and University resource support.

The CARE Network, managed through the Office of Advocacy and Success, is an entry point for student services for issues including:
- Academic Concerns
- Adjustment Issues
- Behavioral Concerns
- Career or Graduation
- Death or Grief
- Financial
- Personal Health or Wellness
- Relationships or Student Engagement
- Other Concerns

A CARE report can be filed in one of the following ways
1. File a CARE Report online: [www.clemson.edu/studentaffairs/advocacysuccess](http://www.clemson.edu/studentaffairs/advocacysuccess)
   Use of the online form is the best method for submitting a CARE Report. If there are any issues, you can contact the Office of Advocacy and Success at 864-656-0935 during business hours.

2. Use the CARE Network QR code

Staff will review and determine the appropriate next steps for all CARE reports within one (1) business day. However, CARE reports are not reviewed outside of business hours (Monday – Friday 8:00 a.m. – 4:30 p.m.) or during holiday breaks.

Staff will follow up with persons who submit CARE reports only when additional information is needed. If you have questions about a report you filed, please call the Office of Advocacy and Success at 864-656-0935 during business hours.

**REMEMBER**
Emergency situations require immediate attention or assistance. If, in any manner, a student poses a risk of harm to themselves or others, it is an emergency. Filing a CARE report is NOT an appropriate first step. Instead, immediately call the Clemson University Police Department (CUPD) at 864-656-2222 or call 911.