

Frances Finance
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864-000-0000
LinkedIn URL

EDUCATION

Bachelor of Science in Financial Management

Clemson University

Minor: (if applicable)

Spring 20xx

Clemson, SC

GPA: 3.4/4.0

PROFESSIONAL EXPERIENCE

Wealth Management Intern

Powers Bank

- Assisted in processing payroll for 12 employees
- Prepared weekly financial reports with top bank managers

Fall 20xx

Clemson, SC

Intern

Powers Bond Rating Agency

- Managed and responded to customer and vendor inquiries to ensure consistent follow through to resolve questions and concerns
- Served as a mentor for four new interns in the office's international internship program

Summer 20xx

Chicago, IL

OTHER WORK EXPERIENCE

Restaurant Server

Powers Bar and Grill

- Processed check, cash, and credit card payments at high-volume restaurant
- Established monthly team bonding events to improve trust and employee satisfaction

Summer 20xx

Chicago, IL

CAMPUS INVOLVEMENT

Vice President

Women in Business Club

- Serve on Executive Board that supports over 100 students
- Created and manage multiple campus outreach efforts on behalf of Women in Business Club

Spring 20xx - Present

Member

Wall Street South Investment Club

- Managed a hypothetical stock with a portfolio that gained 30% over two semesters
- Compiled research and prepared reports to analyze the growth of stocks

Fall 20xx - Spring 20xx

TECHNICAL SKILLS

Tableau

Financial Modeling

Bloomberg

Python

