



**DEPARTMENT OF THE AIR FORCE  
AIR EDUCATION AND TRAINING COMMAND**

19 July 2024

MEMORANDUM FOR CADET \_\_\_\_\_

FIRST M. LAST

FROM: AFROTC DET 770

SUBJECT: Request and Consent for Release of Student Records

1. In compliance with PL 93-389, "Family Educational Rights and Privacy Act," your consent is required to permit the educational institution or AFROTC Detachment 770 in which you are/were enrolled to release official copies of your transcripts of grades and/or other student records, files, or data that are a part of your student records to Department of Defense (DOD) agencies, as may be required by such agencies.

2. It is mutually understood that the purposes of this request for official copies of student records is necessary for AFROTC screening and evaluation of its present and potential cadet members and those cadets commissioned or disenrolled from the AFROTC program. It is further understood that the privacy of the information collected by means of this request will be maintained in accordance with the Privacy Act of 1974 and the Freedom of Information Act, and the information will be used for official AFROTC evaluation.

//SIGNED//

CHRISTOPHER J. KISER, Col, USAF  
Commander

1<sup>st</sup> Ind, Cadet \_\_\_\_\_

MEMORANDUM FOR AFROTC DET 770

I have read and understand your request for official copies of my school records. I hereby voluntarily consent to the release of such official records as you may require in your above-stated request. I therefore authorize appropriate school officials or detachment personnel to release to the above signed requester, her successor, or to the appropriate DOD agency any and all official records, files, and data for their use as requested above.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature  
(only if student is under the age of 18)