

Digital Job Search Resources

External Resources

LinkedIn

- Use LinkedIn to make connections, post your experiences, and search for jobs and internships

Indeed

- Use Indeed to search for jobs, research companies, and find salaries

CareerShift

- CareerShift aggregates job postings across multiple job boards
- Register using your Clemson email

Going Global

- Going Global is an international internship search platform

Standing Out in the Job Search

- Be intellectually **curious!** Ask questions about **the company** and positions available
- Quantify your experiences on your resume
- Customize your resume and cover letter based on the job or internship

Clemson Resources

Business JobLink

- See postings for jobs and internships specifically for Clemson Business students

Office of Career Engagement

- Resources related to resumes, interviews, networking, business skills, and more
- Make appointments to have your resume and cover letters reviewed

Steps to Help Start Your Search

- Step 1: Know yourself
 - Make a list of possible job titles and fields
- Step 2: Have an idea of where you want to work
 - Look at geographic areas, potential employers, and have a system to keep track of job search information
- Step 3: Get ready for the search
 - Register with suggested sites, prepare resumes, cover letters, and reference sheets
 - Develop a 30-second elevator pitch
- Step 4: Start searching
 - Regularly check websites
 - Follow up on every job lead

Another Note About LinkedIn

When looking at a company on LinkedIn, take a look at who from your connections or school works at that company. That is a great way to make an inside connection.