

Frances Finance

FrancesFinance@clemsion.edu

864-000-0000

LinkedIn URL

EDUCATION

Bachelor of Science in Financial Management

Clemson University - Wilbur O. and Ann Powers College of Business

Minor: (if applicable)

Spring 20xx

Clemson, SC

GPA: 3.4/4.0

RELEVANT EXPERIENCE

Wealth Management Intern

Powers Bank

Fall 20xx

Clemson, SC

- Processed payroll for 12 employees, ensuring accurate wage calculations, tax deductions, and compliance with financial regulations, improving efficiency and reducing payroll errors
- Researched industry trends and financial products, providing wealth managers with market insights to develop tailored investment strategies and improve client satisfaction

Financial Management Intern

Powers Bond Rating Agency

Summer 20xx

Chicago, IL

- Compiled credit reports analyzing financial data, risk factors, and industry trends, aiding analysts in delivering accurate and timely ratings to clients
- Mentored four interns in the international internship program, guiding them through financial analysis and company processes, accelerating their onboarding and improving team efficiency

OTHER WORK EXPERIENCE

Restaurant Server

Powers Bar and Grill

Summer 20xx

Chicago, IL

- Managed check, cash, and credit card transactions in a high-volume restaurant, ensuring accuracy, efficiency, and minimal discrepancies to enhance operations and customer satisfaction
- Organized monthly team-building events, fostering trust and enhancing employee satisfaction

CAMPUS INVOLVEMENT

Vice President

Women in Business Club

Spring 20xx - Present

- Serve on Executive Board supporting over 100 students through leadership initiatives and strategic outreach
- Develop campus outreach initiative for the Women in Business Club, increasing engagement and membership

Member

Wall Street South Investment Club

Fall 20xx - Spring 20xx

- Managed a simulated stock portfolio, achieving a 30% gain over two semesters
- Conducted stock market research and prepared analytical reports on investment growth

TECHNICAL SKILLS

Tableau

Financial Modeling

Bloomberg Terminal

Python