Frances Finance

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EDUCATION

Bachelor of Science in Financial Management

Spring 20xx Clemson, SC

Clemson University - Wilbur O. and Ann Powers College of Business Minor: (if applicable)

GPA: 3.4/4.0

RELEVANT EXPERIENCE

Wealth Management Intern

Fall 20xx

Powers Bank Clemson, SC

- Processed payroll for 12 employees, ensuring accurate wage calculations, tax deductions, and compliance with financial regulations, improving efficiency and reducing payroll errors
- Researched industry trends and financial products, providing wealth managers with market insights to develop tailored investment strategies and improve client satisfaction

Financial Management Intern

Summer 20xx

Powers Bond Rating Agency

Chicago, IL

- Compiled credit reports analyzing financial data, risk factors, and industry trends, aiding analysts in delivering accurate and timely ratings to clients
- Mentored four interns in the international internship program, guiding them through financial analysis and company processes, accelerating their onboarding and improving team efficiency

OTHER WORK EXPERIENCE

Restaurant Server

Summer 20xx

Powers Bar and Grill

Chicago, IL

- Managed check, cash, and credit card transactions in a high-volume restaurant, ensuring accuracy, efficiency, and minimal discrepancies to enhance operations and customer satisfaction
- Organized monthly team-building events, fostering trust and enhancing employee satisfaction

CAMPUS INVOLVEMENT

Vice President

Member

Spring 20xx - Present

Women in Business Club

- Serve on Executive Board supporting over 100 students through leadership initiatives and strategic outreach
- Develop campus outreach initiative for the Women in Business Club, increasing engagement and membership

Wall Street South Investment Club

Fall 20xx - Spring 20xx

- Managed a simulated stock portfolio, achieving a 30% gain over two semesters
- Conducted stock market research and prepared analytical reports on investment growth

TECHNICAL SKILLS

Tableau Financial Modeling Bloomberg Terminal Python