

FACULTY RESEARCH DEVELOPMENT PROGRAM (FRDP)

Program Rationale

The Faculty Research Development Program was established to foster the development of nationally or internationally peer-reviewed scholarly and/or creative work. The program seeks to advance the College as a community of nationally recognized scholars, researchers, designers and creative artists.

In this grant cycle, AY 2022-23, the CAAH Faculty Research Development Program will fund two programs:

1. **Faculty Research Grants** – grants for travel, equipment, summer support (please see below for description), and other expenses related to research activities.
2. **Collaborative Research Grants** – grants for travel, equipment, summer support and other expenses supporting research activities in collaboration with faculty co-investigators from outside CAAH. Funds may be requested for non-Clemson employee(s), but only with justification that Clemson employee(s) are not available. Encouraged are proposals for speculative, exploratory pilot projects serving as the basis for future, collaborative research endeavors that are potentially transformative for the participating investigators and their discipline.

Research proposals up to \$5,000 for individual grants and \$20,000 for collaborative grants will be reviewed. Grant funding distribution is contingent on the number and quality of proposals received.

The grant cycle for this program is July 1, 2022 – June 15, 2023

**Note that summer support may include funding for student research assistants as well as faculty summer pay. If the grant is to be used for faculty salary, the proposal must demonstrate that at least 75% of the workload for the project requires completion during the summer months. Also note that summer funding for faculty will be taxed as income.

Submittal Schedule

Jan. 20, 2022	Associate Dean of Research (ADR) forwards RFP to CAAH faculty
Feb. 25, 2022	Faculty submit proposal to Department Chairs for review
Mar. 4, 2022	Department chairs forward proposals ADR Newman (caahresearch@clermson.edu)
Mar. 9, 2022	ADR forwards recommended proposals to CAAH Research Committee for review and ranking
Apr. 11, 2022	CAAH Research Committee sends recommendations to ADR
Apr. 18, 2022	Faculty and Chairs are notified of proposals funded

Eligibility

In order to be eligible for a Faculty Research Development Program award, a faculty member must meet the following criteria:

1. PI and co-investigators must be tenured or on tenure-track.
2. The PI's focus of tenure must be at least 50% in the College of Architecture, Arts and Humanities.

3. The proposal must have established a clear research agenda and demonstrated the potential to advance the PI's stature within his or her discipline.
4. The proposal must be approved by the department chair prior to submission.

Guidelines for Proposal Development

Proposal narratives must follow the FRDP proposal format ([attached](#)), and must be accompanied by a 2-page-maximum curriculum vitae of each participating investigator. The proposal **must** include the following sections:

1. **Proposal Narrative:** Should describe the work to be supported by the grant, the purpose of the project and how it connects to the faculty member's broader research and scholarly interests and their discipline.
2. **Expected Outcomes:** Under this sub-heading, describe the expected outcome(s) of your project, including but not limited to peer-reviewed publication(s), exhibition(s), performance(s), design/creative artifact(s) and/or student involvement.
3. **Timeline:** State a timeline for the project, from beginning to completion.
4. **Detailed Budget:** Provide an itemized budget, stating amounts budgeted for travel, equipment, etc., as well as a statement of any matching funds secured and their sources. If this grant is to be used in conjunction with other sources of support, indicate on the budget and state clearly whether these funds have been secured or are anticipated.
 - a. **Expenditure Exclusions:** Note while preparing a budget, please exclude items covered by department funds. Examples are Office Furniture or Equipment, Computers and/or Printers, Personal Technology Devices, Laboratory Renovations or Upgrades, Tuition Remission and Facilities and Administration costs. Travel will be reviewed based on COVID restrictions.

Required Attachments:

1. **Curriculum Vitae:** Provide a current two-page vitae for all participating investigators.
2. **Current and Pending Support:** Provide a list of all current and pending support for each investigator. A fillable form can be found [here](#).
3. **Report:** If the applicant has received a grant from the Faculty Research Development Program in the past, they must also submit that grant's [research outcomes report](#). A fillable form can be found on the [research website](#).

Review Process

The CAAH Awards Committee will make recommendations for final decision by the Dean.

Proposals will be evaluated based on the following criteria:

1. Feasibility, clarity, and specificity of the proposed project and its significance to the discipline/profession.
2. Potential for the project outcome(s) to be submitted for peer-review at the national/international level, and/or to advance the faculty member's stature within his or her discipline. Acceptable outcome(s) include books, book chapters, journal articles, gallery

exhibits, performances, peer-reviewed conference paper presentations, peer-reviewed artifacts, design competition submittals, or proposals developed to seek research funding from external sources. This list is non-exhaustive.

3. Feasibility, clarity, and specificity of the proposed project budget (applicable to research and collaborative proposals).

Submission Guidelines

All submissions must follow the FRDP proposal format ([attached](#)) and be in the form of a single PDF file; sent to your department chair with the appropriate subject heading: **FRDP RESEARCH GRANT-(PI NAMES) or FRDP COLLABORATIVE GRANT- (PI NAMES)**. Separate proposals must be submitted for each program application. No other submission mechanism or format will be accepted

Outcome Assessment & Required Reporting

The faculty member must submit a [report](#) to the Associate Dean for Research and Academic Affairs detailing the status of the project by July 31, 2023. This report should be emailed to caahresearch@clemsun.edu. Failure to submit an activity report or to produce acceptable outcomes will jeopardize eligibility for future funding through this program. *All funding for this round must be spent by no later than June 15, 2023. This time frame requires that all research trips be completed, and funds expended in time to be processed by the end of the fiscal year, June 30, 2023.*



Faculty Research Development Program

Proposal Title:

Program (please check one): Research Collaborative

Principal Investigator (PI) name:

PI's email address:

Primary Participants (for Collaborative Research Grants)

Name	Department & College Affiliation	Relevant Research Areas

Proposal

1. Proposal Narrative. *Describe the work to be supported by the grant, the purpose of the project, and how it connects to the faculty member's broader research and scholarly interests in the discipline. (6000-character limit)*

2. Expected Outcomes. *Describe the expected outcome(s) of your project including but not limited to peer-reviewed publication(s) and exhibition(s), performance(s), design/creative artifact(s) and/or student involvement. (2000-character limit)*

3. Timeline. *State a timeline for the project, from beginning to completion. (1000-character limit)*

4. Detailed Budget. *For the **research grant and collaborative research program**, provide an itemized budget, stating amounts budgeted for travel, equipment, etc., as well as a statement of any matching funds secured and their sources.*

5. Summer Funding (faculty). *If including in your budget summer support in the form of (taxed) summer pay for faculty, please specify which aspects of the project will be completed during the summer.*