



SYLLABUS

ARCH 4160 Field Studies in Architecture and Related Arts

LARC 3190 Off-Campus Field Study

Charles E. Daniel Center

3 credit hours

Meets Thursdays, unless otherwise noted, and will include two (2) long trips approximately ten (10) days in length, and one (1) independent study travel period of approximately ten (10) days in length.

There will also be two long trips of approximately ten days each, and one independent study travel period of approximately ten days.

See semester calendar for details.

Course Modality:

In-person, with synchronous online instruction via zoom as needed to accommodate remote Professor-in-Residence, pedagogical goals and/or unforeseen circumstances. Meetings via zoom can be accessed here:

<https://clemson.zoom.us/j/96749965296?pwd=WDZrYncyWHE4WTdRNnlCUXhkbWh4Zz09>

Instructional Cohort:

Professors	email	phone
George Schafer, PIR	gschafe@clemson.edu	+01.704.562.9100
Giuditta Poletti, Instructor	giuditta.poletti@gmail.com	+39.339.761.0940

office hours: by appointment

Course Descriptions

ARCH 4160, Field Study in Architecture and Related Arts:

Documentation and analysis of architectural structures observed during European travels in graphic and written form.

LARCH 3190 Off Campus Field Study:

Intensive study of place in an off-campus setting as context for design. Numerous class trips to significant sites in the area of the off-campus programs. Bus trips to distant sites are also planned.

Value Statement

As a requisite part of the study-abroad program, the field studies course provides an immersive cultural and historical architectural experience that is immeasurable in importance and ability to broaden one's understanding of architecture, context, and history. This course introduces students to important sites in Italy and provides a limited amount of self-directed independent travel to study Italian or other European sites of personal interest. While study travel trips will include many renowned constructions, an equal number of everyday locations will be observed and experienced. Various locations in Genova and on the Ligurian coast are to be visited which should serve to indoctrinate students in terms of daily life in Italy. This experience will stand in stark contrast to what is typically found 'stateside'. Navigating throughout Italy, including Genova and the immediate neighborhood of the villa (Castelletto), it is anticipated that each student will form resonant memories. There will also be two, longer, structured study-travel trips scheduled for the semester. The first will be to Roma and Firenze, and the second will be to Venezia, Vicenza, Verona, Marseilles, Nice, Cap Martin, Siena and Arezzo.

This course operates within the understanding that it is impossible to travel to every location of historical importance within Italy. It is, however, important to take time to slow down, witness, document, and absorb places for a rich experience. Therefore, a limited range of locations (particularly on longer travel durations) is necessary. The class will serve to document the individual student's movement throughout all locations included on the travel itineraries. Evidence of this will be principally in the form of the sketchbook, photography, and written notation that will be included in the sketchbook and/or travel log. The sketchbook serves as a personal investigation into the nature of drawing. It serves as a tool to allow each student to build his/her acuity or observational skills. The objective of the sketchbook is to build greater *visual literacy*, evidenced through drawing and graphic analysis. Keeping your drawings in a bound journal creates a record of this period in your life and development as a student of architecture.

NAAB Student Performance Criteria

The School of Architecture's educational mission is guided by the National Architectural Accrediting Board's Conditions and Program & Student Criteria. This course will focus on the following NAAB Criteria as a learning framework:

PC.4 History and Theory—How the program ensures that students understand the histories and theories of architecture and urbanism, framed by diverse social, cultural, economic, and political forces, nationally and globally.

PC.8 Social Equity and Inclusion—How the program furthers and deepens students' understanding of diverse cultural and social contexts and helps them translate that understanding into built environments that equitably support and include people of different backgrounds, resources, and abilities.

Prerequisites

Junior standing.

Course Materials

REQUIRED:

- Laptop with graphic/desktop publishing software (Adobe Suite including Acrobat, Photoshop, Illustrator & InDesign) and word processing/presentation software (Office Suite including Word, Excel and Powerpoint).
- Camera
- Standard studio sketching, drawing and modeling materials and supplies.
- Readings - TBD in concert with natural progression and development of the studio topic.

Learning Environment

Learning and Studio Culture

The Learning Culture Policy presents guidelines for working together in the School of Architecture and the paired statements on Learning Culture and Studio Culture are the clearest descriptions of how this studio is formulated. The design studio itself is a design project - faculty and students are partners in the collaboration and we teach one another. See

<http://www.clemson.edu/caah/departments/architecture/about/policies.html>

House Rules

Studio etiquette in the Daniel Center should follow "Lee Hall Complex Rules," which indicate that students shall not spray paint or use spray glue indoors, and shall not spray any exterior surfaces, including grass and plants. Students shall not otherwise damage buildings or facilities and may be fined for doing so. Students shall maintain cleanliness, dispose of their waste properly, and shall remove all belongings after final exams and/or final reviews. See the Lee Hall Complex Rules handout for details.

Course Communications

Please check your clemson.edu email address at least once a day for potential messages dealing with this course. The studio and instructors, as per CU policy, will only utilize your clemson.edu email address. We will be using Box for posting material, references, and for milestone submittals, and Miro or other work-sharing virtual spaces where useful for our ongoing collaborative research and communication. Canvas will be used solely for the Notification of Absence module. The studio may also decide collectively to utilize alternate platforms for sharing work and messaging.

Digital Distractions

Electronic devices and a wide variety of software applications are part of our standard studio toolset, but they are to be used only in clear and direct support of the studio work task at hand. Texting, posting, phoning, gaming, and watching videos are not appropriate in the studio environment. Except as part of the studio workflow.

Technical Failure Policies

Loss of your digital work or failure to manage output are unacceptable excuses for failures to present or submit required presentation material. Learn how to print/plot from all relevant apps and back-up your work to some location other than your own on-board hard-drive. Save often, back-up often.

Assessment of Student Performance and Grading Policies

Your final course grade will be based on an evaluation of the quality of the final work as submitted, and the quality of effort put forth over the entire semester. Particular attention will be given to your engagement with discourse, documentation (sketching and photographing) and synthesis of your field studies experiences.

Evaluation Criteria/Milestones:

25% Active Participation & Engagement

- Attendance
- Timeliness
- Curiosity
- Attentiveness
- Courtesy / Helpfulness
- Questioning

50% Drawing / Sketchbook

- May include detailed drawings, sketches, perspectives, section-elevations, details and/or diagrams.
- 5 sketches (minimum) per travel experience (9 day trips, 2 long trips and 1 independent travel) or 60 total (12x5 = 60 sketches minimum). Each travel day must include significant contribution to the sketchbook, but sketching outside of the trips will be accepted.
- Descriptive title for each drawing.
- Progress monitoring will occur mid-semester (Tuesday, February 28) and at the end of the semester (Thursday, April 27).

25% Digital Journal

- Create a digital presentation of your work and experiences from all field study opportunities.
- Assemble and organize your most meaningful drawings, reflections, writings, photographs, etc.
- You must feature one spread of sketches and one spread of photographs.
- Length is 5 pages total (2 spreads), including a cover sheet.
- The cover sheet must include:
 - A self-portrait, and
 - A brief bio and introduction summarizing your experience in Genova.
- You must use the template (designed by graduate students and any interested undergraduates) provided to ensure uniform size, orientations, fonts, margins and layout.
- Digital submission is due Thursday, April 27, by midnight.

Grade scale:

- | | |
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| F | Failed - indicates the student knows so little of the subject that it must be repeated in order that credit can be received. Student work and/or effort fails to meet the bare minimum course requirements. |
| D | Pass - indicates work below average and unsatisfactory, the lowest passing grade. Below average - weak effort with weak results, very poor but passing. |
| C | Fair - indicates work of average or medium character. Satisfactory but without distinction. All work satisfactorily completed and submitted on time, work shows acceptable levels of engagement and effort, work shows basic understanding of material and methods. Quality of work and quality of effort aligns with the overall studio average. The student has no more than two unexcused absences. |
| B | Good - indicates work that is definitely above average, though not of the highest quality. |

Work of very good quality, energy, and involvement. The work surpasses the stated project requirements and expectations and displays higher than average levels of proficiency and engagement. Clearly above the studio average and clearly surpasses the studio's basic requirements. The student has no more than one unexcused absence.

- A Excellent - indicates work of a very high character, the highest grade given. Work of excellent quality, energy, and intense involvement; outstanding work that is clearly superior to the studio average and to the B-level work. Work and effort display unusually high levels of engagement, discipline, insight, curiosity, and ability. **The student has zero unexcused absences.**
- I Incomplete - Incomplete work due to dire and uncontrollable circumstance(s) that have strictly prohibited the work from being completed. Any situation responsible for consideration of granting an "I" must be done in accordance with University regulations.

Assessment of student performance will be an ongoing discussion throughout the semester between students and instructors. Periodically, students will be asked to critically assess their own performance relative to effort and execution, and be prepared to engage with instructors in an honest dialogue about their engagement with contexts explored on day trips and long trips.

Class Rolls

Students can use iRoar to add courses through January 18, to drop courses without record through January 25, and to drop with a W grade through March 17, 2023. Students that have not participated in class activities by the second week, after the last day to add a class (January 18), should be removed from the roll using the registration correction form. A student with an excessive number of absences may be withdrawn at the discretion of the course instructor.

Class Attendance

In accordance with the Undergraduate Announcements and Clemson's Academic Regulations each student is expected to attend every class. The field study course is intense, fast paced, and critical to your growth as a designer. You need to be fully immersed and engaged in your experiences we visit together. Attendance during scheduled day trips and long trips is imperative. You will need to be engaged at the start of class, stay in attendance until scheduled activities are over and be working, attentive and engaged. Absences can be excused if: 1) they result from a death in the student's immediate family, 2) they are caused by illness, or 3) they are excused at the discretion of the studio instructor. Arriving late or leaving travel itineraries early will be counted as absences. You are allowed one unexcused absence this semester after which any additional unexcused absences will impact your final grade.

*An unexcused absence is defined at any time you fail to first notify your instructor as to the nature of your absence prior to missing the class, or immediately after if the circumstances dictate that prior notification is impossible. Extracurricular, social activities, and employment reasons **do not** constitute excused absences.*

Late Work Policies

Any and all work must be submitted complete and on time. Turning work in late (without an acceptable reason) is not an option. Failure to submit the final digital journal for grading by the April 28 deadline will result in failure of the course.

Make-up Work Due to Missed Attendance

1. Course instructors must implement fair grading procedures and provide an opportunity to make up missed assignments and examinations that does not unfairly penalize the student. Issuing specific dates by which make up work must be submitted without confirmation from the student could constitute unfair penalization, as students with illnesses or emergency may not always respond in a timely manner. Such make-up work shall be at the same level of difficulty with the missed assignment or examination. Course instructors shall hold all students to the same standard for making up missed assignments or examinations.
2. While course instructors should seek to make reasonable accommodation for a student involved in University-sponsored activities, students should understand that not every course can accommodate absences and that absences do not lessen the need to meet all course objectives.

Notification of Absence

The Notification of Absence module in Canvas allows students to quickly notify instructors (via an email) of an absence from class and provides for the following categories: court attendance, death of immediate family member, illness, illness of family

member, injury, military duty, religious observance, scheduled surgery, university function, unscheduled hospitalization, other anticipated absence, or other unanticipated absence. The notification form requires a brief explanation, dates and times. Based on the dates and times indicated, instructors are automatically selected, but students may decide which instructors will receive the notification. This does not serve as an “excuse” from class. It is a request for an excused absence and students are encouraged to discuss the absence with instructors, as the instructor is the only person who can excuse an absence. If students are unable to report the absence by computer, they may reach the Office of Advocacy and Success via 864.656.0935. Students with excessive absences who need academic or medical assistance can also contact the Office of Advocacy and Success.

Inclement Weather

Any exam that was scheduled at the time of a class cancellation due to inclement weather will be given at the next class meeting unless contacted by the instructor. Any assignments due at the time of a class cancellation due to inclement weather will be due at the next class meeting unless the instructor contacts students. Any extension or postponement of assignments or exams must be granted by the instructor via email or Canvas within 24 hours of the weather-related cancellation.

Policies on Incompletes and Medical Withdrawals

1. Issuing an “Incomplete” grade (I) to a student is an option if a student is unable to complete make-up work in a timely manner due to illness or other issues. An Incomplete indicates that a relatively small part of the semester’s work remains undone. It is not intended for students who are failing a course otherwise. In the event that an Incomplete is appropriate, students will contact instructors in a timely manner so that instructors can provide a reasonable opportunity to complete remaining work. Instructors and students will work together to resolve the Incomplete grade as soon as possible, not to exceed thirty days from the first day of classes in the next scheduled session (excluding summer sessions and regardless of the student’s enrollment status).
2. Sometimes due to illness (including COVID-19 related illness) or other life circumstances, students may not be able to complete academic work for the term and will need to withdraw from all classes. The Division of Undergraduate Studies will process medical withdrawals. Students should contact the Division by sending an email from their Clemson email address to Lisa Traynham at ltrayn@clemson.edu.

Accommodations for Students with Disabilities

Student Accessibility Services coordinates the provision of reasonable accommodations for students with disabilities and students experiencing barriers due to inaccessibility. Accommodations are individualized, flexible, and confidential and are based on the nature of the disability and the academic environment, in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Students are encouraged to consult with the Accessibility Services staff early in the semester, preferably prior to the first day of class. Current documentation of a specific disability from a licensed professional is needed. Additional information or appointments are available from Student Accessibility Services, Suite 239 in the Academic Success Center, 656-6848, studentaccess@lists.clemson.edu. Details on policies and procedures are available at <http://www.clemson.edu/academics/studentaccess/>

Topical Outline and Schedule

Please review the semester schedule, Undergraduate Handbook and the official university academic calendar for drop/add, withdrawals, and other critical dates or deadlines. The semester’s primary design project will be organized as a series of escalating engagements with the topic and with various pin-ups/reviews/critiques. The tentative schedule overview is as follows:

Thursday	19 January	Day Trip - Genova
Thursday	26 January	Day Trip – Milan Historical
Friday/Friday	27 January – 03 February	First Long Trip Roma, Firenze
Thursday	09 February	Day Trip - Genova
Thursday	17 February	Day Trip - Torino
Friday/Sunday	17 February – 26 February	Independent Travel Itinerary designed by each student
Tuesday	28 February	Sketchbook Midterm Assessment
Thursday	02 March	Day Trip – Milan Contemporary

Thursday	09 March
Thursday/Wednesday	16 March – 22 March
Wednesday/Thursday	23 March – 24 March
Monday/Sunday	27 March – 02 April
Thursday	06 April
Thursday/Friday	13 April – 14 April
Thursday	27 April

Day Trip - Pisa
Second Long Trip – Part 1
Venezia, Vicenza, Verona
50th Celebration at the Villa
Second Long Trip – Part 2
Marseilles, Nice, Cap Martin, Siena, Arezzo
Day Trip - Lucca
Day Trip – Como
Sketchbook Final Assessment / Digital Journal Due