

**MASTERS OF LANDSCAPE ARCHITECTURE
GRADUATE STUDENT HANDBOOK
2021-2022**



*Landscape Architecture Program
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Emergency Contacts

Campus Police

Report Security Issues to Campus Police immediately
Report plumbing/flooding or similar problems after hours to campus police
Campus police, local call: 656-2222
Campus police, from university phone: 2222
Campus police, from mobile phone: 864-656-2222 (Save this number in your phone)
Police, Fire, other emergencies: dial 911

Emergency Alerts

See <https://www.clemson.edu/cusafety/operations/warnings.html> to enroll in CU Safe Alerts
OR <http://alerts.clemson.edu/signup-for-text-alerts/>

Hospital Emergency Rooms

See <https://www.clemson.edu/campus-life/student-health/emergency.html>

Lee Hall Building Problems

During the day contact Paul Russell, Matt Powers or Michelle Marchesse
After hours, call Campus Police at 656-2222

Important Links

The University

A-Z University Index
<https://www.clemson.edu/site-index/>

Academic Calendar
http://www.registrar.clemson.edu/html/Acad_Cal.htm

IROAR
<https://iroar.clemson.edu/>

Student Handbook
<http://www.clemson.edu/studentaffairs/student-handbook/index.html>

University Policies
<http://www.clemson.edu/studentaffairs/student-handbook/universitypolicies/>

Michelin Career Center
https://career.sites.clemson.edu/michelin_career_center/

The Graduate School

Graduate School

<https://www.clemson.edu/graduate/>

Graduate School Policies

<https://www.clemson.edu/graduate/students/policies-procedures/index.html>

Graduate Catalog

http://www.registrar.clemson.edu/publicat/catalog/2016_GC/2016_GC.html

Graduate School Staff and Administration

<https://www.clemson.edu/graduate/contact/directory.html>

Current Students

<https://www.clemson.edu/graduate/students/index.html>

International Students

International Services

<https://www.clemson.edu/campus-life/campus-services/international/index.html>

Important Graduate School Forms

<https://www.clemson.edu/graduate/students/forms.html>

GS2 Plan of Study

<https://www.clemson.edu/graduate/students/plan-of-study/index.html>

Graduation

<https://www.registrar.clemson.edu/html/graduation.htm>

Graduation Deadlines

<https://www.clemson.edu/graduate/students/deadlines.html>

Architecture

School of Architecture <http://www.clemson.edu/caah/departments/architecture/>

Landscape Architecture

Landscape Architecture <http://www.clemson.edu/caah/departments/architecture/programs/la/>

How to Use this Handbook

The Masters in Landscape Architecture (MLA) Handbook is intended to familiarize you with the programs' requirements, policies and procedures. This handbook is an overview of the program, admissions requirements, the requirements for degree, and standards of performance. The program expects each student to be familiar with the contents of this handbook. Additional information is available on the Graduate School website.

<https://www.clemson.edu/graduate/>

Program Overview

The Master of Landscape Architecture program was established in 2005 and focuses on the internal strengths of the department--urban and community design, landscape history, ecology and design, and professional design practice.

Clemson MLA graduates have historically had a variety of employment opportunities nationwide. Employment of landscape architects is concentrated in urban and suburban areas throughout the country; although many work in rural and wilderness areas (particularly landscape architects employed by the federal government engaged in the design and management of parks, recreation and natural resource areas). Because the MLA is the terminal degree in the discipline, Clemson graduates will qualify for appointment as faculty in landscape architecture programs throughout North America and, thereby, influence future generations of practitioners.

First Professional MLA

The 3-year first professional degree is designed to provide students with a professional education and an opportunity for research and/or in-depth project work. Because students hold bachelor's degrees from an array of backgrounds it is necessary for them to gain landscape architectural skills. Proficiency courses are focused on the skills learned in practice required for professional accreditation.

The Admissions Committee determines whether new students begin with a rigorous summer experience that provides an in-depth orientation into the profession and discipline. In the first year of the program, students focus on co-requisite proficiency requirements, while beginning with a few important graduate level courses. More graduate level work, project-oriented research connected to a team project, and/or a thesis project is emphasized during the final year. International and study abroad or fluid campus opportunities as well as summer off-campus experiences are optional. Students take 18 credits of co-requisite proficiency coursework, 63 credits of graduate level courses for a total of 81 credits.

Second Professional MLA

The second professional degree in landscape architecture is a two-year program limited to students who hold an accredited professional BLA degree. Second professional degree students will take a minimum of 42 credit hours to earn the degree or approved design studies determined by the admissions committee.. Similar to the first professional degree, second professional degree students can choose to engage in sophisticated team studio projects or complete an individual thesis project in the final semester.

a. Professional Licensure

Professional licensure is obtained by examination through the Council of Landscape Architecture Registration Board. In order to sit for the exam, you must have 1-5 years experience (depending on the state) working under a registered landscape architect. Each state has their own licensure process. You may have to take another section of this exam unique to a particular state in addition to the national test to become registered in a particular state. In addition to the CLARB website, visit the ASLA website at <http://www.asla.org/> for more information

Council of Landscape Architectural Registration Boards (CLARB)

1840 Michael Faraday Drive, Suite 200, Reston, Virginia 20190

Phone: (571) 432-0332

Email: info@clarb.org

Website: www.clarb.org

The L.A.R.E. is a four-part fully computerized examination designed to determine whether applicants for landscape architectural licensure possess sufficient knowledge, skills and abilities to provide services without endangering the health, safety and welfare of the public. It is prepared and scored by CLARB in accordance with all current standards for fairness and quality of licensure exams.

The L.A.R.E. is made up of the following sections:

Section 1: Project and Construction Management

Section 2: Inventory and Analysis

Section 3: Design

Section 4: Grading, Drainage and Construction Documentation

b. Approved Locations

The following are the approved locations for MLA instruction.

Main Campus – Clemson, SC

Fluid Campus Location:

Barcelona, Spain

Charleston, SC

Genoa, Italy

All Landscape Architecture courses are provided in face-to-face lectures, studio courses, and online which includes but is not limited to special lectures, workshops, symposiums, conferences and internships and learning management systems like Canvas.

c. Contact Information:

Chair, School of Architecture

Kate Schwensen

kschwen@clemson.edu

3-126 Lee Hall

864.656.3895

Director of Landscape Architecture and Undergraduate Programs

Matt Powers

powers8@clemson.edu

3-116 Lee Hall

864.656.4408

Director of Graduate Programs, ASLA

Paul Russell

russel5@clemson.edu

3-122 Lee Hall

Student Services/Registration Coordinator & Administrative Assistant

Michelle Marchesse

marches@clemson.edu

3-112 Lee Hall

864.656.3926

Accountant/Fiscal Analyst

Esther Kaufman

estherk@clemson.edu

3-131 Lee Hall

864.656.3896

See Appendix A for a full listing of our faculty and staff

Admission Requirements

a. Clemson University Graduate School Minimum Requirements

Minimum requirements to be considered for admission to graduate study in both tracks of the Landscape Architecture program generally follow those of the Graduate School. (see the Graduate School Announcements at www.registrar.clemson.edu/html/catalogGrad.htm).

Minimum requirements include at least:

- A four-year bachelor's degree from an institution whose scholastic rating is satisfactory to the University;
- High quality of previous academic record;
- Satisfactory scores on the general portion of the Graduate Record Exam (GRE) or other applicable test;

b. Limits of Admission

Application review begins: January 15

Assistantship offers will be made by no later than June 30th prior to fall enrollment.

Program Admission

Admission to the Landscape Architecture program (both tracks) is restricted to applicants whose academic record indicates a high potential to be successful in graduate studies. Admissions is determined by the Landscape Architecture faculty and affirmed by the Graduate School:

Criteria reviewed by faculty may include but are not limited to:

- Statements of interest
- Standardized test scores
- Letters of recommendation
- Previous academic performance
TOEFL scores
- Transcripts
- Portfolio

First Professional MLA Degree Program

To qualify for admission to the three-year First Professional degree students must hold a bachelor's degree in any discipline from an accredited college or university. Students will come from both design and non-design focused backgrounds.

Admission into the program may be based upon but not limited to:

Statement of interest

GRE Scores, verbal, quantitative and writing are required for admission for both the first professional and second professional degree programs

3 letters of recommendation

Academic background and related transcript

A creative portfolio, and work experience

Personal Interview or Skype

International students are expected to have exceptional TOEFL scores complementing the GRE

English language proficiency

International students whose native language is not English are required to submit a satisfactory score on the Test of English as a Foreign Language (TOEFL) or to have completed approved English as a Second Language (ESL) course work from one of Clemson's ESL affiliates. International students who are applying for a graduate assistantship are encouraged to submit scores from the Test of Written English (TWE), which is administered simultaneously with the TOEFL at most locations.

A graduate student whose native language is not English is required by South Carolina state law to pass an English speaking exam (the SPEAK test) before you can be certified to teach as a laboratory teaching assistant. The Clemson English department administers the exam, which is similar in form to the Test of Spoken English administered by ETS. The exam is offered at the start of each semester and once in the summer, and students may take the exam anytime that it is offered. It is expected that you will pass this exam sometime during your first year of study. If you do not pass the exam by the end of the first year of study, you may be asked to leave the program.

When you do pass the English speaking exam, you will be eligible to serve as a teaching assistant. You would then receive the same stipend as all other students who are teaching assistants.

Second Professional MLA Degree Program

To qualify for admission to the second professional degree students in the two-year Second Professional degree must hold a Bachelor of Landscape Architecture degree or equivalent design background. Admission into the program will be based upon the same requirements as the first professional. See above.

c. Academic Advisor

Upon admission to the MLA program and arrival on Clemson University Campus, first year MLA students will work with the Graduate Coordinator as their academic advisor. This academic advisor will help you begin to plan your degree and answer any questions that you may have.

Your academic advisor will continue guiding you in planning your curriculum and guides your research activities and the preparation of your Terminal MLA project.

d. Program Specifics

i. Computer proficiency

The Landscape Architecture program has no formal requirements for computer literacy or competency. However, each graduate student is expected to be proficient in the use of digital computers. Use of computers and competency in various software programs will be necessary in many graduate courses and, in most cases, in both your teaching and research, and it is expected that you will acquire whatever skills are needed to use these resources as they are required. Workshops provided by Clemson Computing and Information Technology (CCIT) are periodically made available to help students who need help to gain this competency.

At a minimum, you should be comfortable using the basic functions of the following software programs:
Competence in a word processing software such as Microsoft Word
Adobe Creative Suites (Photoshop, InDesign, Illustrator)
CAD, GIS (courses will be offered to you to aid in learning these packages).

ii. Geographic Information Systems (GIS) Facilities at Clemson

A Geographic Information System is a methodology for overlaying, integrating, and analyzing geographically referenced data, often assembled from different sources. Five student-computing labs with dedicated GIS workstations are located in Barre, Hardin, and Lehotsky Halls.

Clemson's commitment offers our students the finest in higher educational GIS facilities. Labs at 2-212 Lee Hall and B108 Barre Hall are Planning's primary GIS facilities. These labs have 24-hour access. They contain a "smart classroom" equipped with a video and data projector. Lee will have 15 workstations with 21-inch monitors. The Barre Planning Lab has 14 workstations with 17-inch LCD monitors. Each lab has a color laser printer and network access to Barre's HP DesignJet 36" plotter. The workstations run Windows and use the most current ESRI ArcGIS and ERDAS Imagine software. With this arrangement, students have access to the world's most popular GIS and remote sensing software and latest computer hardware. While connected to the University network, the labs have their own sub network and server where students can access their data from anywhere on campus.

e. Transfer credits

University policy does not allow automatic transfer of graduate credit. Students with graduate credit earned at another institution, in another department at Clemson University, or earned before admission to this program must have prior work evaluated for transfer credit. Requests for transfer credit to the program must be recommended by and approved by the Program Director, the department chair and the dean of the Graduate School. You must make your request in writing for each course or credited activity to be transferred. Each request must be accompanied by an official transcript, catalog description and syllabus or other supporting documentation. Grades earned for courses taken at institutions other than Clemson University will not be included in the student's academic average. All transfer credits must be verified by an official transcript from the institution at which the work was completed. It is your responsibility, not your Major Advisor's or the department's, to request a transcript of transfer credits be sent directly to the Graduate School.

In any case, the number of credit hours that may be transferred from an accredited institution will not be greater than one-third of the graded course work required for a master's degree.

Waiver of requirements

The requirements for achieving a graduate degree in Landscape Architecture as outlined in this handbook are designed to provide a consistent minimum level of performance for all graduate students. At the same time, flexibility is provided to allow for the diverse areas of study and individual strengths of each student. Most of this flexibility is built into the existing requirements.

A course taken at another institution that is equivalent to one of the core courses or other course requirement of your Advisory Committee may be exempted by your demonstration of competency and/or providing evidence of equivalency to your Advisory Committee and the course instructor. A special examination may be offered to meet these requirements. Substitution of a structured core curriculum course requires the concurrence of your Advisory Committee and the Program Coordinator.

Under extreme conditions, you may petition for a waiver of other requirements. Your petition must be made in writing to the Program Director. The department will not grant a waiver except in truly extraordinary circumstances.

Requirements for Degree

Registration

Prior to registration, the Registration Coordinator will provide you with an initial program of study.

Registration is conducted entirely online via iROAR. The Office of Registration Services provides a wealth of information that you may refer to regarding the steps to be taken in the registration process, including a video tutorial of the online system at

<http://media.clemson.edu/iroar/Training/TrainingVideos/Registrar/StudentRegistration/Registration/>.

Additional information on registration can be found through the Registration Services website at www.registrar.clemson.edu/portal/. If you have any further questions, please contact the Program Director (Paul Russell) or the Registration Coordinator (Michelle Marchesse).

Any student pursuing any phase of a graduate program must be registered. See “Maximum/minimum credit loads” under Assistantships/Financial Support for enrollment limits.

Orientation

All graduate students are required to attend the **Graduate School orientation** before classes start in the fall. International students must also attend an International Services orientation which is sponsored by the International Services office. The Landscape Architecture program also holds an orientation at the start of each fall semester which you must attend. The date, time and location of these orientations will be provided to by email no later than three weeks before the start of classes. The Landscape Architecture program orientation is usually on the Tuesday prior to the Wednesday start of classes.

a. Minimum Degree Requirements

Credit Hours Required

Minimum degree requirements for the First Professional MLA Degree

Minimum Degree Requirements for the Master's in Landscape Architecture (First Professional Degree)	
Total hours of course work	81
Core courses required	63
Elective courses required	12
Final Terminal Project or Final Thesis	6 hours
Exams	Final Oral Presentation of Terminal project or Thesis Defense

Minimum degree requirements for the Second Professional MLA Degree

Minimum Degree Requirements for the Master's in Landscape Architecture (2nd Prof. Degree)	
Total hours of course work	42 credit hours minimum

Core courses required	24
Elective courses required	12
Final Terminal Project or Final Thesis	6 hours
Exams	Final Oral Presentation of Terminal Project or Thesis Defense

MLA First Professional Number of credit hours needed are:

Total Number of Hours required 81

Includes: 75+ graduate credit hours

6 undergraduate "co-requisite courses are required but do not count toward the hours of graduate credit required for the degree

A master's degree program in Landscape Architecture shall consist of a minimum of 43 semester hours of graduate credit.

Prerequisite courses are taken concurrently with the graduate level courses but must be completed before receipt of the master's degree.

i. Core courses

LARC 1510 - Basic Design I (if required)

LARC 6280 - LA Computer-Aided Design

LARC 6530 - Key Issues in LA

LARC 6810 - Professional Practice

LARC 8010 - LA Orientation I

LARC 8020 - LA Orientation II

LARC 8140 - Plants in the Landscape

LARC 8150 - Planting Design

LARC 8210 - Research Methods

LARC 8230 - Advanced Community Design Studio

LARC 8300 – History of Landscape Architecture

LARC 8430 - Interdisciplinary Design and Research

LARC 8500 - Graduate Colloquium

LARC 8520 - Advanced Urban Design Studio

LARC 8610 - Design Implementation I

LARC 8620 - Design Implementation II

LARC 8630 – Design Implementation III

LARC 8910 – Thesis OR LARC 8920 - Terminal Project

See a complete listing of courses offered in Landscape Architecture and their descriptions in the Appendix C.

MLA Second Professional Number of credit hours needed are:

Credit hours:

Total Number of Hours required: 42 minimum

Second professional degree students will take a minimum of 42 credit hours to earn the degree. Similar to the first professional degree, second professional degree students can choose to engage in sophisticated team studio projects or complete an individual thesis project in the final semester.

ii. Core Courses

All master's students are required to take all 11 core courses below.

LARC 8130 - Advanced Regional Design and Ecology

LARC 8140 - Plants in the Landscape

LARC 8150 - Planting Design

LARC 8210 - Research Methods

LARC 8520 - Advanced Urban Design Studio

LARC 8430 - Interdisciplinary Design and Research

LARC 8300 – History of LA

LARC 8500 - Graduate Colloquium

LARC 8610 - Design Implementation I

LARC 8620 - Design Implementation II

LARC 8630 – Design Implementation III (optional)

LARC 8910 - Thesis - OR -

LARC 8920 - Terminal Project

See a complete listing of courses offered in Landscape Architecture and their descriptions in the Appendix C.

Schedule of courses

The following table shows the rotation schedule for graduate courses in the Landscape Architecture program. You should schedule any courses you take outside of the discipline around this schedule in order to ensure that you do not miss an opportunity to take a course that is required by the program or your Advisory Committee.

Course Offering Rotation in Landscape Architecture	
LARC 1510 Basic Design 1	Every summer (Minimester-D) (as required)
LARC 8300 History of Landscape Architecture	Every Fall
LARC 8610 Design Implementation I	Every Spring
LARC 8620 Design Implementation II	Every Fall
LARC 8630 Design Implementation III	Every Fall
LARC 6280 LA Computer-Aided Design	Every Spring
LARC 6530 Key Issues in LA	Every Spring
LARC 6810 Professional Practice	Every Spring
LARC 8010 Orientation I	Every Fall
LARC 8020 Orientation II	Every Spring
LARC 8130 Advanced Regional Design/Ecology **	Every Fall
LARC 8210 Research Methods	Every Fall
LARC 8140 Plants in the Landscape	Every Fall
LARC 8150 Planting Design	Every Spring
LARC 8230 Advanced Community Design **	Every Spring
LARC 8430 Interdisciplinary Design and Research	Every Fall
Fluid Studio/Off-Campus	
LARC 8500 Graduate Colloquium	Every Fall
LARC 8520 Advanced Urban Design	Every Spring
LARC 8610 Design Implementation I	Every Fall
LARC 8620 Design Implementation II	Every Spring
LARC 8630 Design Implementation III	Every Fall (optional)
LARC 8920 or LARC 8910 Project or Thesis	Every Spring
HORT 6610 Problems in Landscape Design	Every Spring
Electives	12 credits (1 st prof); 12 credits (2 nd prof)

d. Requirements

Courses outside discipline – *applies to First Professional and Second Professional*

It is expected that a student may choose non-Landscape Architecture courses as part of your plan of study. These decisions are normally made with your Major Advisor and are designed to enhance your understanding of your concentration path. Credit received for graduate-level courses taught by other departments may also be counted toward your degree, provided those courses involve subject matter that is relevant to your degree program. You should consult with and receive approval from your Major Advisor before taking such classes with the intention of having them count toward a graduate Landscape Architecture degree. If you are supported on either a research or teaching assistantship, you must obtain approval from your Major Advisor prior to taking any such class while working toward a graduate Landscape Architecture degree.

Directed studies

Directed study is allowed in special circumstances for students whose records indicate that they are already exceptionally well prepared in specific topics. In order to take a directed study, you must:

- Request LARC 8900 on or before the dates for preregistration for the semester during which you plan to take the directed study.
- Present to the Program Director, in consultation with your prospective instructor, a completed directed study proposal form. To complete the form, you will need the following:
- A typed prospectus of the course, including a description of the topic and the direction or purpose of the study
- A bibliography of both primary and secondary readings expected to be read or consulted during the course.
- A schedule of readings, papers, examinations and conferences (with the understanding that such schedules are subject to occasional alteration).
- A statement made directly from the instructor to the Program Director that clearly indicates the teacher's willingness to direct such a course.

This directed study form may be requested from the Student Services Coordinator in the department and must be returned with both the student and faculty signatures in a timely manner to ensure that you will be added to the class role.

Directed studies should not be used to pursue work that is immediately relevant to your thesis (Use LARC 8910 for that purpose). Directed studies should also not be used when a similar course is in the catalog.

In some cases, a directed study might best be guided by someone outside the department. In such cases, and only in the event that the proposal itself merits approval, a Landscape Architecture faculty member must serve as liaison for the project. No directed studies credit will be given for courses executed entirely outside the formal supervision of the department.

Approval of directed studies proposals will depend at least in part on the quality of your preceding graduate work. No student whose grade average is below a B+ will be allowed to register for directed studies. Neither will you be allowed to take such a course before having completed at least 24 credit hours of other graduate work in the program exclusive of research hours. Nor will you normally be allowed to take a directed studies course simply to finish out your course work. If directed study does occur during your final semester (or summer session), it must be quite clear that no other course being offered at that time can satisfy your curriculum needs.

Plan of study (GS2)

Your graduate degree curriculum should be planned very early in your program, and the graduate degree curriculum form (form GS2) should be filed by the time you have completed about nine credit hours. Filing the form early in your program limits the possibility of confusion between you and your advisor on graduation requirements and timelines. In any case, you must file online a GS2 with the Graduate School no later than the last day of classes of the term before the term in which you plan to graduate (see Graduate School deadlines here www.grad.clemson.edu/forms/GeneralForms.php).

The GS2 represents the formulation of an individual student's curriculum as approved by your Advisory Committee. It must adhere to Graduate School as well as departmental policies. Courses in excess of those required for the degree should not be listed on the GS2. Any questions concerning undergraduate deficiencies, transfer of graduate credit from other institutions, special program requirements, etc., should be resolved before the GS2 is submitted.

Advisory Committee approval of your plan of study is indicated by their signatures on the GS2.

www.grad.clemson.edu/forms/GeneralForms.php.

You must complete any class listed on your GS2 before graduation; if you fail to do so, you must file a revised GS2. Prior to graduation, you may revise your degree curriculum as needed subject to the necessary Advisory Committee and dean approvals. In extremely rare situations, it may be necessary to change committee membership. In either case, you must submit a revised GS2.

iii. Thesis / Terminal Project requirements

To complete the Landscape Architecture degree in either the First Professional degree or Second Professional degree track, you will choose to complete either the thesis option LARC 8910 or Terminal Project LARC 8920. A determining factor in deciding between the two may be your goals. *For instance, if you wish to enter a PhD program in an area related to Landscape Architecture you will probably wish to write a research-based thesis since this is the preference of many doctoral programs.*

Please see the following link for a Thesis overview and information on formatting guidelines and online submission.

<https://www.clemson.edu/graduate/students/theses-and-dissertations/index.html>

Terminal Project final deliverables shall be determined by the instructor of record and outlined in the course syllabus. Adjustments or modifications to final deliverable will be reviewed on a case by case basis and shall be approved by the instructor of record and graduate coordinator. Landscape Architecture requires each student submit a digital copy (PDF format) of the Final Terminal Project deliverables prior to completion of the GS-2 routing.

Terminal Project Pre-requirements

- 1 consenting Committee Chair and 2 Committee Members – Submit GS2 Committee Selection in IROAR
- Approved Proposal by the Committee and Program Director
- LARC 8500 must be taken prior to LARC 8910 to prepare Thesis paper or LARC 8920 Terminal Project

Please see the Graduate School Policy handbooks for the details of forming or modifying your committee. Terminal Project GS2 Committee Selection will be routed through the course instructor, graduate program director and Landscape Architecture Program Director.

<https://www.clemson.edu/graduate/students/policies-procedures/index.html>

The Landscape Architecture program requires that each student complete and pass an oral examination before your Advisory Committee prior to graduation if you are pursuing the Thesis option.

If you pursue the Terminal Project option, you will be required to present your final project findings to the Landscape Architecture faculty. MLA Terminal Projects will be reviewed by landscape architecture faculty members at intervals determined by the course instructor.

Your studio professor may ask that you produce a written document.

Students will list their final defense place and time on the graduate school's Defense Calendar at <https://www.clemson.edu/graduate/calendar/index.html>

Terminal Project Studio (required for both thesis and terminal project option)

You must complete your final presentation at least three weeks prior to graduation. We recommend that you set the schedule for the exam(s) with your Advisory Committee as early in your final semester as possible, to ensure their availability and your completion of the requirement. The final date for this examination is established each semester by the Graduate School. This final presentation is conducted by your Course Instructor, but all faculty members are invited to participate.

The Course Instructor will notify the Graduate School, program faculty and other students in the program of the time and place of the final presentations at least ten days prior to the scheduled time.

This final oral presentation demands a broad and penetrating interpretation of your research project.

iv. Time required/limit

Failure to meet program and Graduate School deadlines given is grounds for suspension of your stipend.

<https://www.clemson.edu/graduate/students/deadlines.html>

Earlier completion is encouraged.

- For the First Professional Degree track, the department considers six academic semesters plus the completion of the required summer basic design studios sufficient time in which to obtain a master's degree.
- For the Second Professional Degree track, the department considers four academic semesters plus one summer sufficient time in which to obtain a master's degree.
- See the Graduate School Announcements for Graduate School policy on time limits for completing your graduate program <http://www.registrar.clemson.edu/html/catalogGrad.htm>

v. Residency requirement

See the link for details on <https://www.clemson.edu/financial-aid/residency/> OR the Graduate School Policy Handbook at https://www.clemson.edu/graduate/files/pdfs/gs_policy_handbook.pdf

vi. Foreign language requirement

The Landscape Architecture Program does not have a foreign language requirement.

vii. Sample Timetable of Student Progress

See Appendix B

viii. Internships/field placement

While not required in the program, an internship can be a valuable opportunity for both educational enrichment and financial assistance.

Previous employers and business contacts are often helpful in locating opportunities. Numerous websites provide information about potential internship sites. Also, the Program Director or other faculty have access to information about local and regional organizations that have expressed interest in hosting interns from our program or who have done so in the past.

d. Requirements

Final Check-Out/Exit Interview

When you leave the University due to graduation or any other reason, you must do the following pertaining to the department:

- Turn in all keys to Michelle Marchesse (Lee Hall, 3-112)
- Be sure to return all equipment and supplies..
- Be sure that any portion of the office/studio/classrooms that you occupied is clean and ready for another occupant. Please leave these areas in the condition you would have liked to have found it originally.
- Return all borrowed materials (books, journals, etc.) to their appropriate location.
- Inform the Program Director that you are leaving and have complied with all regulations, and schedule an exit interview.
- Complete the program Graduate Student Exit Interview online survey.
- Complete an interview with the program coordinator.

Standards of Performance | Course Grading

a. Annual Review of Progress

b. Maintaining academic standing

A graduate student must maintain a minimum overall average of B (3.0) for all courses taken. If at any time you fail to satisfy this requirement, you will be automatically placed on probation for one semester during which time you will not be eligible for financial aid/assistantship. You are permitted only one probationary semester during the entire course of your graduate program. In addition, a failing grade (D or F) in a course in your major area may be cause for dismissal regardless of your overall average.

Grading and Grade Point Average

The Graduate Program in Landscape Architecture follows the University structure for awarding final course plus/minus grades.

For graduate students, this is an A, A-, B+, B, B-, C+, C, C-, F letter grading system for final grades. There are no D grades. Work below C- is considered unacceptable and failing F.

See <http://www.clemson.edu/graduate/students/policies-procedures/index.html>.

Your instructors may specify their own grading rubric and will award grades based on their judgment. The following letter grade guidelines may be useful for reference for design work and other courses:

A, A- Excellent

The work reflects significant depth of understanding of the assignments, to their full potential. The problems have been both fully developed and communicated exceedingly well graphically, three dimensionally and orally. The work illustrates a mastery of comprehension and application of the concepts covered. This means outstanding work exceeding project expectations, exceptional. The student has worked diligently throughout the entire semester, has consistently been prepared for studio with new work, and has completed all assignments throughout the semester with excellence and on time.

B+, B, B- Very Good to Good

The student has exceeded the minimum requirements of the assignment, and has shown an above average understanding of its intent and focus. The work demonstrates thorough exploration, development, and execution, including good craftsmanship. All design work is communicated exceedingly well graphically; three dimensionally and orally shows a good standard of craftsmanship. This means above-average work. The student has worked diligently throughout the entire semester, has been prepared for studio with new work at most class sessions, and has completed assignments throughout the semester at a high level in a timely manner.

C+, C, C- Average to Mediocre

The minimum requirements of the assignment have been met. The work lacks depth of understanding or development. The overall product exhibits little imagination or innovation, or does not provoke comment. The student has not worked diligently throughout the entire semester, has not been prepared for studio with new work at most class meetings, and has not completed assignments throughout the semester at a high level. Assignments have been late. Design work meets the requirements of the assignments and problems have been solved adequately, but the solutions lack depth of complete understanding and development. The work is not communicated well graphically, three dimensionally, orally, and shows a lack of craftsmanship. The overall work demonstrates skills appropriate for this level. This means average, acceptable work.

F Poor or Unacceptable

The work has not met minimum requirements. The work is incomplete and/or poorly portrayed. The solutions to problems evidence a lack of understanding and skills appropriate to this level, and a general lack of effort in fulfilling assignments. This means unacceptable work and the student must repeat course to get credit.

I (Incomplete) The work is incomplete due to extraordinary circumstance

An I can only be given to a student for work that is incomplete due to dire and uncontrollable circumstance(s) that have strictly prohibited the work from being completed, such as an extended medical condition. Any situation responsible for consideration of granting an I must be fully documented by the student and approved by the instructor. Completion of incomplete work must be done in accordance with University regulations; not completing work on time may result in an F grade. For the Graduate School policy on incomplete grades, see <http://www.clemson.edu/graduate/students/policies-procedures/index.html>

Grade point average quality points will be assigned as follows:

- A: 4.00
- A-: 3.66
- B+: 3.34
- B: 3.00
- B-: 2.66
- C+: 2.34
- C: 2.00
- C-: 1.66
- F: 0.00

Minimum Performance Expectations

Graduate students must maintain a minimum grade point average (GPA) of 3.0.

A minimum grade of C in all courses must be earned for the course to apply toward a degree. No credit will be earned for courses in which a student receives less than a C-.

If a student receives a failing grade in a required course, and if the student is not dismissed from the program (see below), the student's graduation will be delayed by one year, as most required courses are offered only once per year.

See <http://www.clemson.edu/graduate/students/policies-procedures/index.html>.

Academic Probation and Dismissal

A graduate student must maintain a minimum overall grade point average (GPA) of 3.0 for all courses taken.

If at any time you fail to satisfy this requirement, you will be placed on academic probation or dismissed from the program. In addition, a failing grade in a course in your major area may be cause for dismissal regardless of your overall average. It is possible for a student to be dismissed from the program after one semester of poor performance.

If placed on academic probation, you will no longer be eligible for a departmental assistantship and may no longer be eligible for financial aid. Since a primary factor in the award of an assistantship is academic performance, academic probation is grounds for the retraction of an assistantship. Poor academic performance

is also an indication that a student will not benefit academically from the additional work of an assistantship, irrespective of financial needs.

For more information regarding the grounds for and procedures regarding dismissal, see <http://www.clemson.edu/graduate/students/policies-procedures/index.html>.

FERPA

FERPA stands for the Family Educational Rights and Privacy Act. It is a federal law that indicates how records of enrolled and formerly enrolled students must be handled. For information of what FERPA is, what rights are accorded, and what is covered by the regulations, see the Registrar's website, www.registrar.clemson.edu/FERPA. One aspect to be aware of is that if you ask a faculty member to provide a job reference or other academic reference, such as for a scholarship or award, the faculty should request from you a written release to disclose the related academic information.

Academic and Personal Issues

Make an appointment to speak with your Advisor or Program Director to discuss academic or personal issues/problems. They can offer you advice about conflicts with students or instructors, and dissatisfaction with courses or program structures; and they can help or guide you to resources or strategies for dealing with personal issues affecting your academic work.

Continuous Enrollment

All graduate students in the program are expected to maintain continuous enrollment. Note that you must meet minimum enrollment requirements to be eligible for financial aid, and only students who are enrolled are eligible to use University facilities, university supported insurance and medical care, and other services.

Students failing to maintain continuous enrollment (excluding summer terms) must apply to the Graduate School for re-entry and obtain approval from their department. Graduate students who do not maintain continuous enrollment are subject to the requirements in effect at the time you return.

Enrollment on a Pass/Fail basis

The only graduate courses that may be taken on a pass/fail basis are thesis and dissertation research and a small number of unstructured courses in which the pass/fail grading system appears in the course description.

Withdrawing from courses

As a graduate student in the Master of Landscape Architecture program, you will be permitted to drop courses in which you are enrolled only in exceptional cases and with the prior approval of the Program Coordinator, your Major Advisor and the course instructor. If you drop a course when you have an assistantship, and your course load drops below nine credit hours, your assistantship may be revoked for that semester.

Repeating a course

Under some circumstances, graduate students may repeat courses in which they received an F. It is recommended that you repeat a course if you receive a C or less in any course required as a part of the degree program. If you repeat a course for which you received a grade of F, you do not receive additional credit. The grades from the two courses are averaged; the F is not dropped.

Leave of Absence.

In order to remain in compliance with the continuous enrollment requirement, you must request, and have approved, an official leave from your program of study and the Graduate School should you need to stop your studies temporarily (up to one year). This action must take place timely, and must be approved prior to your leave. The policy and procedure for students can be read at Leave of absence: https://www.clemson.edu/graduate/files/pdfs/gc_policy_handbook.pdf#page=54.

Dismissal for Failure to Comply.

Students who fail to maintain continuous enrollment, or secure an approved leave of absence, will be dismissed from the Graduate School without further notice. Students dismissed from the Graduate School for failure to maintain continuous enrollment, or failure to secure an official leave of absence, will be required to submit new applications for consideration of readmission. All documentation required for new applicants, and the prevailing application fee, will be required. Readmission is not guaranteed.

Withdrawing from the program/University

If for any reason you decide to withdraw from the program, inform your Major Advisor, then the Program Director, who will inform you of the of the procedures to be followed to officially withdraw from the University. Failure to follow the procedures may result in your owing tuition and other fees to the University. This applies to both domestic and international students. If you are receiving a graduate assistantship, ??

c. Professionalism

The awarding of an advanced degree does not merely attest to completion of academic requirements in courses, seminars and research activities, but also to the acquisition of acceptable professional standards, including standards of ethics (see the University's Academic Integrity Policy http://www.clemson.edu/studentaffairs/student-handbook/universypolicies/academic_integrity.html and the American Society of Landscape Architect's <https://www.asla.org/ContentDetail.aspx?id=4276&RMenuId=8&PageTitle=Leadership>) Violations of professional standards may result in disciplinary action, including dismissal from the program.

Anti-Harassment and Non-Discrimination Policy.

<https://www.clemson.edu/campus-life/campus-services/access/anti-harassment-policy.html>.

Alcohol and Drug Use Policies

<http://www.clemson.edu/studentaffairs/student-handbook/universypolicies/alcohol-and-other-drugs-policies.html>

Drugs

The use, possession, distribution or dispensation of illegal drugs is strictly prohibited. Violation could result in your dismissal from the University.

Alcohol

Alcoholic beverages are prohibited for any activity held in any College of Architecture, Arts, and Humanities facility including any Lee Hall classrooms or studio, the Courtyard, Gallery, and Gunnin Library.

Smoking

We are smoke free campus.

Lee Hall House Rules

INTRODUCTION

Lee Hall is a large building, but not so large that it does not require cooperation from all participants in order to accommodate all its occupants. This building provides learning spaces for five related disciplines; Art, Architecture, Landscape Architecture, Planning, and Construction Science. We all need to work together to produce the safest and best possible learning environment for everyone.

COMMON SENSE

- Clean up after yourself.
- Put things back where you found them.
- Don't take, use or move things that do not belong to you.
- Use headphones, others may not like your music.
- Use the deep work sink for cleaning up paints, etc. Do not use the bathroom and kitchen sinks for these purposes.

REVIEW SPACES

Public review spaces are located along the north and south glazed walls of Lee 3. There are sign-up sheets available for the reserve of these spaces. Some spaces are reserved through staff calendars. Please leave the chairs and benches in these areas for that purpose. Also, return the review spaces to a condition ready for the next review to occur. **No desks in these areas.**

END OF SEMESTER: STUDIOS will be completely cleaned of all unwanted materials and belongings and all furniture will be returned to its proper location. **No grades will be submitted until this is completed.**

PROHIBITIONS (per the CU Fire Marshall and OSHA, fines may be assessed for infractions)

- No space heaters. No hot water kettles or electrical appliances, i.e. coffee pot, microwave, frig, etc.
- Please use compact fluorescent or LED task lighting at your desk.
- No ungrounded, unprotected power strips. Minimum 14 AWG and 15 amp breaker with surge protection.
- No extension cords. Electrical devices can only be plugged directly into an outlet or a surge protected power strip as above.
- No power chords stretched across the floor causing a tripping hazard.
- No "daisy chaining" power strips; No multiple "cube" taps; No 3-prong adapters.
- No skateboards or skates or bicycles inside the building. Use one of the bike racks around the building. "Roll" outside.
- No moving the desks into the review spaces or the egress access areas.
- No blocking the exit access, exit (inside) or the exit discharges (outside).
- No blocking exterior doors open.
- No blocking fan-coil units or HVAC supply/return registers.
- No hanging anything from the ceilings.

- No spray paint, spray-fix or spray adhesive anywhere inside or outside of Lee Hall. **Spray-painted projects will receive failing grades.**

FURNITURE

EVERY student enrolled in a studio course is provided with a desk and a task chair. Keep track of your desk chair. It tends to travel.

There are more chairs in Lee Hall than there are occupants. They might not be located where you want them, so please return all the chairs to their appropriate places when you are finished with an activity. This will help to alleviate the “stealing” of chairs from other locations to fulfill these functions.

- Black side chairs with red “buttons” are for review spaces in Lee 2, A and B.
- Tan side chairs and benches are for the review spaces in Lee 3.
- Black side chairs are for seminar rooms and offices in Lee 3.
- Black rolling task chairs are for student workstations in Lee 3.

No beds, couches, hammocks, lounge chairs or other furniture from home are allowed in Lee Hall. Go home to sleep.

No **DOGS** allowed + No Alcohol allowed.

SHARED RESOURCES, such as flat-screen monitors, need to be returned to secure locations, where others can find them.

SPACE USE/OCCUPANCY

Only students who are officially registered and have paid the appropriate fees may attend classes and occupy Lee Hall studios, labs and classrooms for more than short visits. See “Space Use Policy”.

LEAVE THE PLACE BETTER THAN YOU FOUND IT

CLEMSON SCHOOL OF ARCHITECTURE SPACE (STUDIO, LAB AND CLASSROOM) USE POLICY

POLICY

In Clemson’s School of Architecture, the use of classroom space, including studio space and labs/shops, is limited to students registered for a course assigned to that classroom space. Students may seek approval of short-term exceptions to this policy from the instructor of the course, the lab/shop manager, or the School’s Director, to support coursework and/or research that requires a studio desk, space, or shop access, including working to complete a grade of Incomplete to fulfill the requirements of a course.

SUPPORTING REGULATIONS

Clemson University Academic Regulations. Enrollment: “Only students who are officially registered and have paid the appropriate fees may attend classes.”

Clemson University Facility Use Policy. Non-Publicly Available Facilities: “Use of these Facilities shall be restricted to activities related to the education, research and service missions of the University. Unless otherwise specified, the following are Non-Publicly Available Facilities:

- All Facilities not identified in Appendix A. (Note: No academic buildings are included in Appendix A.)”

RATIONALE

Enrolled students in the programs of the School of Architecture at all locations, (Clemson, Charleston, Genoa and Barcelona), have the privilege of having a desk in their design studio classroom reserved solely for their use, and have access to specialized fabrication facilities. This generous space provision, supported by tuition and lab fees, and typical of architecture, landscape architecture, preservation and urban design education, supports the engaged, collaborative learning of studio-based education, and provides an environment that is modeled after the professional practice environment. In Clemson’s School of Architecture, studio-based education encourages project-based pedagogy, collaboration, respect, engagement, critique, assessment, balance, discourse and dissemination. Our programs have unique strengths in multi-disciplinary co-learning, service learning, material exploration, and design innovation.

Architecture has developed Learning Culture and Studio Culture policies as required by its NAAB accreditation, and as clear statements of values that cross our disciplines. Faculty and students share responsibility for stewarding the studio learning culture. In order to maintain and enrich this culture and education, and **to ensure a good and fair working environment for all enrolled students, the studio space is the domain of only those students officially enrolled in the course that is assigned to the space.** Students assigned to the space can and should consider it space for their educational use 24/7.

The shared semi-public spaces of the school’s educational facilities, (circulation spaces and review spaces), bring many non-School of Architecture people through the school’s primary learning spaces. The school welcomes these visitors (including community members, “clients”, outside collaborators, family members, football tailgaters, alumni, other Clemson students and other guests) for short visits, but also reserves the right to protect its primary learning environments for their primary purpose, the education of its enrolled students.

Other associated policies, regarding facilities and culture, include: Learning Culture Policy, Studio Culture Statement, Lee House Rules III, all available at <http://www.clemson.edu/caah/departments/architecture/about/policies.html>

Assistantships

Description of assistance available

Graduate assistantships are available in teaching, research and program administration. Graduate teaching assistantships include graders, laboratory assistants/instructors and teachers of record. These may be in the form of ¼-time (10 hours per week) ½-time (20 hours per week) appointments. Graduate research assistantships are generally made by individual faculty members to conduct research on specific projects. These may also be either ¼-time, ½-time, appointments. Assistantships are provided on a semester- to - semester or a one year basis. *Assistantships are not guaranteed from one year to another.* Students must reapply annually for available assistantships.

Your responsibilities and details of your financial support are included in your official offer letter/contract from the Program Director or Graduate Program Director. This contract requires your signature indicating your acceptance of the terms. (Teaching assistants will receive a separate communication with more detail as to their specific assignments, such as course sections, etc.) To maintain your assistantship, you must complete the duties in a satisfactory manner and make satisfactory progress toward your degree.

Assistantship funding

The Landscape Architecture program uses different sources for funding graduate students: State of South Carolina monies, and funds from contracts, grants and donations. Students supported by state funds normally are assigned teaching assistant duties while those supported by research contract funds are assigned research duties. All assistantships may be subject to time limits as described below (depending upon the degree being pursued) and are contingent upon your satisfactory performance and progress toward the degree.

Assistantships contracts can be renewed on a semester-to-semester basis or annually each year. The same time limit applies to fellowships awarded to master's students by the department. Continuation of assistantships and fellowships are not guaranteed, and are contingent upon satisfactory academic performance, continued availability of funding, as well as satisfactory performance of assigned duties associated with the assistantship.

All research contract- and grant-supported graduate assistantships are subject to continued funding by the contracting agency. If a research contract or grant is terminated before you have completed your degree program, the department will endeavor (on an individual basis) to provide financial support to allow continuation of your program. This might involve teaching assistant responsibilities, where appropriate. The foregoing statement should not be construed as an assurance of funding. You are expected to complete your degree program in a timely fashion.

All graduate students holding a teaching, research or graduate assistantship appointment at Clemson University shall be compensated based on the compensation rates scheduled by the Graduate School and the University. https://www.clemson.edu/graduate/files/pdfs/PolicyHandbook_2019-20.pdf

Minimum enrollment

A minimum enrollment is required for appointment as a graduate assistant. During the academic year, the minimum enrollment is **nine** semester hours for all graduate assistants. Minimum enrollment in the summer sessions is three semester hours per session. Undergraduate credits may be included in the minimum provided they are relevant to your degree program and required by your Advisory Committee. Credits in GS 799 may be included in the minimum in unusual cases cleared in advance with the Graduate School.

An assistantship may be withdrawn at any time for failure to maintain satisfactory enrollment status.

Appendix A Faculty and Staff

Lara Browning Lecturer

Office: 3-108 Lee Hall
Phone: (423)737-3517
Email: lara2@clemson.edu

Education:
MLA, University of GA

Courses: Landscape Plants, Planting Design, Regional Design and Ecology

Research Interests:

Hyejung Chang Assistant Professor

Office: 3-120 Lee Hall
Phone: (505)506-1236
Email: hyejunc@clemson.edu

Education:
Ph.D., North Carolina State

Courses: Key Issues, Research Methods

Research Interests: Landscape Aesthetics, Ethics, Typology and Place-making.

Robert R. Hewitt, ASLA, RLA, Associate Professor

Office: 2-139 Lee Hall
Phone: (864)656-6698
Email: hewitt@clemson.edu

Education:

B.A., University of California, Davis, 1976
B.S.L.A., University of California, Davis, 1993
M.L.A., University of California, Berkeley, 1996
M.C.P., University of California, Berkeley, 1996

Courses: Design studios, Healthcare studio & seminar, LA Technology I & III, Directed studies

Research Interests: Health/design, History/theory, International education

Hala F. Nassar, Ph.D.

Professor

Office: 3-104 Lee Hall
Phone: (864)656-2499
Email: hnassar@clemson.edu

Education:

B.S., Ain Shams University, Cairo, Egypt
M.S., Ain Shams University, Cairo, Egypt
M.A.G., The Pennsylvania State University
PH.D., Ain Shams University, Cairo, Egypt

Courses: Community design and urban design studios, Landscape Architecture History, Directed Studies and Topical seminars, and Research Methods

Research Interests: Historic and Cultural landscapes, Islamic garden tradition and International education

Mary Padua, MLA, Ph.D.

Professor

Office: 3-109 Lee Hall
Phone: (864) 656-3084
Email: mqpadua@clemson.edu

Education:

PhD, University of Edinburgh

Courses: Terminal Project Studio

Research Interests: Adaptive strategies and the meaning of place, Modernity in Asia, and Salutogenic design

Matthew N. Powers, ASLA, MLA, Ph.D.

Associate Professor

Office: 3-116 Lee Hall
Phone: (864)656-4408
Email: powers8@clemson.edu

Education:
PhD, Virginia Tech
MLA, Virginia Tech
Bachelor of Science in Landscape Architecture, West Virginia University
Courses: Key Issues in Landscape Architecture, Thesis Studio, Design Fundamentals

Research Interests: Design Education and Landscape Manipulatives

Paul Russell, ASLA, MLA
Associate Professor

Office: 3-122 Lee Hall
Phone: (864)656-2473
Email: russel5@clemson.edu

Education:
B.S., University of Tennessee, 2001
M.L.A., Louisiana State University, 2005

Courses: Design Implementation I, II, and III, Interdisciplinary Design

Research Interests: Community Design and Landscape Performance/Materials Investigation

Thomas Schurch, ASLA, Ph.D., MLA, AB
Professor

Office: 2-311 Lee Hall
Phone: (864) 656-1527
Email: tschurc@clemson.edu

Education:

Ph.D. in Urban Design and planning, University of Washington;
MLA, California State Polytechnic University, Pomona;
AB, United States International University, Dropmore Park, Buckinghamshire, U.K.

Courses: Graduate Seminar I

Research Interests: Sustainable urban landscapes; meaning in built environments; urban design; urban form

Staff

Michelle Marchesse,

Administrative Assistant & Student Services Coordinator

Office: 3-112 Lee Hall

Phone: (864)656-3926

Email: marches@clemson.edu

Education:

B.A, Clemson University, 1984

MLA(Masters in Librarianship), University of South Carolina, 1985

Esther Kauffman

Accountant / Fiscal Analyst

Office: 3-131 Lee Hall

Phone: (864)656-3896

Email: estherk@clemson.edu

Education:

A.D. Business with Accounting Major

Appendix B

Sample Timetable(s) of student progress

The following table lays out a typical progression through the Landscape Architecture program.

A Sample Master's Program of Study—First Professional Degree track	
Pre Year 1—Summer	Take 1 design principles course
Year 1 – 1st Semester	Take 3 core courses & one elective, attend seminars and other program events
Year 1 – 2nd Semester	Take 4 core courses; attend seminars and other program events. Consider Minimester or summer work experience
Year 2—1st Semester	Take 4 core courses, attend seminars and other program events
Year 2—2nd Semester	Take 2 core courses and 2 electives, attend seminars and other program events, and begin contemplating focus topic for final studio or thesis. Approach advisor/committee with thesis proposal if decide to pursue thesis option.
Year 3—1st Semester	File GS2 form. Take 2 core courses and 1 elective, attend seminars and other program events; begin research culminating in final studio or thesis option
Year 3—2nd Semester	Take 1 core course and 1 elective, attend seminars and other program events, present and defend final studio project or thesis

A Sample Master's Program of Study—Second Professional Degree track	
Year 1 – 1st Semester	Take 3 core courses, attend seminars and other program events
Year 1 – 2nd Semester	Take 1 core course and 2 electives, attend seminars and other program events; begin contemplating focus topic for final studio or thesis. Approach advisor/committee with thesis proposal if decide to pursue thesis option.
Year 2—1st Semester	File GS2 form. Take 2 core courses, attend seminars and other program events; begin research culminating in final studio or thesis option
Year 2—2nd Semester	Take 1 core course and 1 elective, attend seminars, present and defend final studio project or thesis

Checklist/worksheet of requirements

Use the following checklist to track your completion of program requirements.

Checklist for Master's Students in Landscape Architecture			
What	When to Complete	How/Who	Date Completed
Prepare plan of study	Beginning of the first semester	In consultation with your Advisor	Second year first week
File plan of study form (GS2)	Beginning of your second semester	Form GS2	Second year first week
First Professional Minimum of 67 credit hours completed	Within six calendar years prior to graduation		Second year second semester
Second Professional Minimum of 42 credit hours completed	Within six calendar years prior to graduation		Second year second semester
Apply for diploma	Beginning of final semester	You fill out online via IROAR	Second year January
Order cap and gown	Beginning of final semester	You order through bookstore	Second Year March
Final Examination/Presentation for Thesis or Final Studio option	At least 3 weeks prior to graduation	Major Advisor files GS7 with Graduate School	Final Presentations Mid April
Submit your manuscript to Graduate School for formatting review—if doing a thesis	At least 2 weeks prior to graduation (earlier is better)		
All formatting revisions completed, approval of manuscript by Graduate School (thesis option only)	At least one week prior to graduation	Via email and website; the manuscript review office will notify you of any revisions required and how to submit them	

* See specific deadline dates for Graduate School forms at www.grad.clemson.edu/Deadlines.php.

Appendix C

Course Descriptions

LARC 1510 Basic Design I 3(3)

Further investigations into design fundamentals through 2-D and 3-D application of basic systems and development of attitudes essential to the creative design process.

Prerequisite: landscape architecture major

LARC 6050 Urban Genesis and Form 3(3)

Exploration of urban forms and developments within their historic context through off-campus, on-site lectures and exposure to historic cities and sites. Students visit historic and contemporary cities and analyze those places through readings and direct observations

Prerequisite: Consent of instructor

LARC 6230 Environmental Issues in Landscape Architecture 3(3)

Overview of environmental and ecological issues and their relationship to landscape architecture practice and design.

Perquisite: Consent of instructor.

LARC 6280 Computer Aided Design 3(2) **LARC 6281 Computer Aided Design Laboratory 0(2)**

Introduces students to the use of computer technology in the landscape architectural design process. Covers the basics of computer applications used in the industry for conceptualizing, drafting, modeling and graphic communications.

Prerequisite: Landscape architecture major Coreq: LARC 6281

LARC 6330 Historic Preservation in Landscape Architecture 3(3)

Study of historic landscape preservation in a number of contexts, including gardens, vernacular landscapes, parks, cemeteries, and battlefields.

Preq: LARC 4520 or consent of instructor.

LARC 6430 Community Issues in Landscape Architecture 3(3)

In-depth study of issues relevant to community design. Overview of physical design and related social issues.

Prereq: LARC 4520 or consent of instructor

LARC 6530 Key Issues in Landscape Architecture 3(3)

Overview of research in landscape architecture and study of relevant research methods. Students will write a proposal for their own project positioned within the larger context of research in the profession.

Prerequisite: Junior standing

LARC 6810 Landscape Architectural Professional Practice 3(3)

Overview of research in landscape architecture and study of relevant research methods. Students will write a proposal for their own project positioned within the larger context of research in the profession.

Prerequisite: Junior standing

LARC 8010 Landscape Architecture Orientation I 6(3)
LARC 8011 Landscape Architecture Orientation I Laboratory 0(9)

Focused study of design, design theory and design communication. Assigned readings, lectures and discussions link those topics to graduate-level explorations of design intervention in the cultural and natural landscape.

Prerequisite: Students in First Professional MLA program or consent of instructor.

Coreq: LARC 8011

LARC 8020 Landscape Architecture Orientation II 6(3)
LARC 8021 Landscape Architecture Orientation II Laboratory 0(9)

Second-semester course of focused study in design, design theory and design communication. Assigned readings, lectures and discussions link those explorations to graduate-level study in nature, culture and design. Explorations begun in LARC 801 are taken to greater depth and complexity.

Prerequisite: Students in First Professional MLA program or consent of instructor.

Coreq: LARC 8021

LARC 8130 Advanced Regional Design 6(3)
LARC 8131 Advanced Community Design Studio Laboratory 0(9)

Advanced study and analysis of natural and cultural landscapes at the regional scale with an emphasis on South Carolina. Exploration of landscape ecology as an informant to design and application geographic information systems. Each student will also engage in independent research.

Prerequisites: Students in Second Professional MLA, MArch student, or consent of instructor

LARC 8140 Plants in the Landscape 3(3)

Advanced study and analysis of natural and cultural landscapes at the regional scale with an emphasis on South Carolina. Exploration of landscape ecology as an informant to design and application geographic information systems. Each student will also engage in independent research.

Prerequisites: Students in Second Professional MLA, MArch student, or consent of instructor

LARC 8150 Planting Design 3(3)

Advanced study and analysis of natural and cultural landscapes at the regional scale with an emphasis on South Carolina. Exploration of landscape ecology as an informant to design and application geographic information systems. Each student will also engage in independent research.

Prerequisites: Students in Second Professional MLA, MArch student, or consent of instructor

LARC 8210 Research Methods 3(3)

Foundations and procedures of landscape architectural research design and methods. Explores alternate research methodologies and the theory of knowledge regarding foundations, scope and validity.

Prerequisite: LARC 6530

LARC 8230 Advanced Community Design 6(3)
LARC 8231 Advanced Community Design Laboratory 0(9)

Studio focused on the study of communities. Students engage in a series of design explorations culminating in a mixed-use parcel on a large tract. Includes intensive study of growth and change in the contemporary landscape. New development in southeastern U.S. serves as a laboratory.

Prerequisite: LARC 6530 or consent of instructor.

Co-requisite: LARC 8231

LARC 8300 Graduate Seminar I 3(3)

Seminar including reading, writing and discussion on environmental and social/cultural issues in landscape architecture. Course is grounded in an exploration of the history of landscape architectural theory.

Prereq: LARC 8020 or consent of instructor

LARC 8400 Graduate Seminar II 3(3)

Graduate seminar in one of the areas of departmental focus growth and change, health and design, or restoration.

Prereq: LARC 8300 or consent of instructor.

LARC 8430 Interdisciplinary Design and Research 6(3)**LARC 8431 Interdisciplinary Design and Research Laboratory 0(9)**

Students will participate in an interdisciplinary project linked to one of the focus areas in the department: health and design, restoration (environmental or cultural /historical), and growth and change. Each student will identify a personal research project related to the larger team project.

Prerequisite: LARC 6530 or consent of instructor

LARC 8500 Graduate Colloquium 3(3)

A series of lectures and presentations by graduating students, faculty members and guest designers and scholars. Students in the colloquium offer reviews and critiques of the various presentations.

Prerequisite: LARC 8400 or consent of instructor

LARC 8520 Advanced Urban Design 6(1)
LARC 8521 Advanced Urban Design Laboratory 0(10)

Advanced landscape architectural design in the urban context. Students study urban issues and offer design and sustainable management solutions for urban areas. Includes readings and theory component as well as an opportunity to collaborate with architecture students.

Prerequisite: Second Professional Degree Graduate status in Landscape Architecture.

Co-requisite: LARC 8521.

LARC 8530 Advanced Interdisciplinary Design and Research 6(3)
LARC 8531 Advanced Interdisciplinary Design and Research Laboratory 0(9)

A continuation of LARC 8430 with an advanced interdisciplinary project linked to one of the focus areas in the department: health and design, restoration (environmental or cultural /historical), and growth and change. Each student will identify a personal research project related to the larger team project.

Prerequisite: LARC 8430 or consent of instructor

LARC 8610 Design Implementation I 3(3)

Basics of landscape architecture construction, methods and construction documents including site information gathering and analysis, basic site grading and drainage, cut and fill, and principles of storm water management. Explorations in computer and hand graphic techniques used in construction drawings.

LARC 8620 Design Implementation II 3(3)

Advanced study in construction documents and methods including road alignment, complex site grading and storm water management. Exploration of characteristics, strengths, nominal sizes and uses of materials (brick, concrete, stone, wood). Fieldtrips, exercises, and preparation of construction documents. Students gain an understanding of how design ideas are realized in form.

Prerequisite: LARC 8610 or consent of instructor

LARC 8630 Design Implementation III 3(3)

This course focuses on the technical aspects of design and addresses the transitions between schematic design, design development, construction documentation and design implementation (construction). The objectives of the course are to build upon the skill sets from previous coursework, to establish a basic knowledge and understanding of design development, construction documentation and design implementation.

Prerequisite: LARC 8620 or consent of instructor

LARC 8900 Directed Studies 1-6(1-6)

Special topics and independent research in landscape architecture with faculty guidance. May be repeated up to six credits.

Prerequisite: Consent of advisor

LARC 8910 Thesis Project 6(16)

Complex and sophisticated independent project in landscape architectural research and / or advanced design.

Prerequisite: LARC 8430 or consent of instructor

LARC 8920 Terminal Project 6(112)

Complex and sophisticated independent project in landscape architectural research and / or advanced design.

Prerequisite: LARC 8430 or consent of instructor