Kaiser Permanente’s Facilities Planning department is seeking an energetic, highly motivated team member for their internship program. We are looking for individuals who are interested in learning and developing their knowledge about healthcare design and innovation.

This position, in Facilities Planning, is to assist our medical architects and planners who are creating and maintaining planning and design guidelines (i.e. room templates, functional programs, space programs, room data sheets, design criteria, etc.), research in innovation, design excellence, sustainability and alternative delivery development, including, but not limited to other administrative functions; such as reviewing, selecting, and scanning of information. Other duties in support of the planners and architects as assigned.

Hours and days: 40 hours/ week, 8 hours per day. 1 year term.

Experience Requirements: Familiarity with healthcare design and operations. Experience in Microsoft Office (Word, Excel & Powerpoint), Autocad, Revit, InDesign and Illustrator. Database programming is a plus.

Top 3 skills needed to succeed in this position: Research skills, Excellent writing skills and Understanding of hospital and healthcare design and operations

Top 5 daily responsibilities: Research (information gathering), organizing ideas, planning, programming and recording information.

Top 3 personality characteristics: Accountable, Accurate and Enthusiastic

Educational Requirements: Enrolled in a Bachelors program of Architecture or a recent graduate

Location: 1800 Harrison Street, 19th floor, Oakland, CA 94612
If interested, please send your resume to Angelene Baldi angelene.baldi@kp.org