**FINAL EVALUATION OF TURF STUDENT INTERN BY EMPLOYER**

**DEPARTMENT OF PLANT AND ENVIRONMENTAL SCIENCES**

Name of Intern

Name of Employer

Name of Business

Address

Date

Signature

Instructions to Employer: Please check the appropriate box under each category for this trainee. Additional comments are invited whenever appropriate. This form should be completed by the individual who has closest supervision of work assignments. Please return as quickly as possible to **Dr. Haibo Liu (cellular phone: 864-506-6260; e-mail: haiboL@clemson.edu, Turfgrass Internship Coordinator, Department of Plant and Environmental Sciences, E143 Poole Agricultural Center, Box 340319, Clemson University, Clemson, SC 29634-0319.** This form will be used by the student's advisor to help determine the student's final grade.

 I. Work Performance

 Superior work performance Average work output

 Exceeds average work production Low work output

 Comments:

 II. Ability to Get Along With People

 Exceptionally well accepted by customers/ Has some difficulty working with others

 clients, supervisors and peers

 Is poised, courteous, and tactful in Frequently rude and unfriendly

 working with people

 Comments:

 III. Initiative

 Seeks out work to be done Seldom works beyond assigned duties

 Occasionally seeks out more work Attempts to avoid work

 Comments:

 IV. Appearance

 An asset to business Needs improvement

 Usually neat Detrimental to business

 Comments:

 V. Punctuality

 Always on time Occasionally late

 Usually on time Frequently late

 Comments:

*(Over)*

 VI. Attendance

 Never misses work Occasionally absent

 Seldom absent Frequently absent

 Comments:

 VII. Dependability

 Follows direction well Sometimes careless to following instructions

 Usually follows directions Unreliable in following instructions

 Comments:

 VIII. Interest in Work

 Enthusiastic about work Interested in certain phases

 Interested most of the time Lacks interest in work

 Comments:

 IX. Judgement

 Makes sound decisions on the job Lacks good judgement occasionally

 Usually shows sound judgement Lacks good judgement frequently

 Comments:

 X. Cooperation

 Works usually well with others Occasionally uncooperative

 Cooperates well Frequently uncooperative

 Comments:

 XI. Technical Knowledge and Skill Level Possessed by the Student

 Competent in most jobs assigned Capable of performing only minimum number of tasks

 Possesses average competence Lacks competence in almost all areas

 Comments:

 XII. Student Rating

 Excellent Below Average

 Above Average Very Poor

 Average

The student and the employer or supervisor have met and discusses the evaluation of this report.

Date Student Employer

A copy of this report will be included in the student placement file unless the student advises to the contrary.