

Part I. Procedures & Policies:

- Clemson's J-1 Program Number is P-1-02839.
- This transfer-in form must be completed in its entirety for a J-1 exchange visitor to initiate the transfer of his/her J-1 SEVIS record to Clemson University. Once complete, you will submit it, along with the additional DS-2019 request documents, to is@clemson.edu.
- As there can be no gap in J-1 program objectives, please ensure you work with your transfer-out institution, Clemson hosting department, and the [Clemson International Services Office](#) to ensure there is a seamless transition between the two institutions.
- Your J-1 SEVIS record must be released the day immediately following the last day at your previous institution. This release date must align with your start-date at Clemson University.
- Exiting and re-entering the U.S. during your transfer is strongly discouraged.
- Clemson University will not have access to the exchange visitor's J-1 SEVIS record and cannot issue a new DS-2019 form until the transfer release date.
- The exchange visitor must continue pursuing the same program objective started at the prior institution(s).
- Transfer cannot be approved if it will require an extension of program status beyond allowed maximum period.
- The exchange visitor must submit the required [check-in](#) within 15 days of the transfer release date.

Part II. Information about the Transferring J-1 Exchange Visitor *(To be completed by J-1 Scholar)*

Full Name: _____

Email: _____ U.S. Phone Number: _____

U.S. Address: _____

SEVIS ID: N _____ Expected Clemson Start-Date: _____

Please review your original DS-2019 and/or J-1 visa to confirm if you are subject to 212 (e). Select the option that applies to you: _____

Signature: _____ Date: _____

Part III. Transfer-Out Institution Information *(To be completed by A/RO)*

J-1 Program Name & Number: Clemson University (P-1-02839)

Name of Institution: _____

Program Number: _____ Subject Field/CIP Code: _____

Transfer Release Date: _____ Current J-1 Status End-Date: _____

Phone: _____ Email: _____

Contact Person (RO/ARO): _____

Signature of RO/ARO _____ Date: _____

Thank you for your assistance in completing this form to ensure the seamless transfer between J-1 program sponsors. Please email this form to the J-1 scholar and is@clemson.edu once complete. If you have any questions regarding the form, please [contact our office](#).