Digital Imaging Solutions for Business

BACKFILE CONVERSION & DAY-FORWARD SCANNING SERVICES

ON-SITE OR OFF-SITE AT RICOH DOCUMENT PROCESSING CENTRE

- ✓ Paper Files
- ✓ Microfilm & Microfiche
- ✓ Aperture Cards
- ✓ Digital Conversion
- ✓ Indexing
- ✓ Delivery

National network
5 centres with certified
Digital Imaging Specialists

ENTERPRISE CONTENT MANAGEMENT

MOBILE ACCESS AND RETRIEVAL OF INFORMATION

✓ Search ✓ Retrieval ✓ Sharing