

CBSHS DISBURSEMENT CORRECTION FORM



Justification

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FROM (exactly as shown on BSR or query)

[illegible]

TO

[illegible]

NOTE: TOTALS IN BOTH TABLES MUST BE EQUAL FOR THE JOURNAL TO BALANCE

PREPARED BY

Date _____

PROJECT DIRECTOR (if req'd)

Date

UNIT HEAD/DEPT CHAIR

Date

VP/PROVOST if over 120 Days

Date

Business Office Use Only:

Jrnl #:

Date: _____

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