

# The School of Computing Defense Scheduling Form

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Name: \_\_\_\_\_

CUID#: \_\_\_\_\_

Type of Defense:

Time

Date

Directions: Please select the type of arrangement you are scheduling.

- Off-campus remote connection (scheduled two weeks prior to the presentation date)
- McAdams 106 with in-person committee attendance and remote connection for general audience (scheduled one month prior to the presentation date)
- McAdams 106 with remote connection for committee and general audience (scheduled one month prior to the presentation date)

Remote link:

Password:

Once your advisory committee has agreed to the stated arrangements, please list their names below and send the form to Adam Rollins, Graduate Student Coordinator, at [rollin7@clemson.edu](mailto:rollin7@clemson.edu), along with a copy of your title and abstract. The Graduate Student Coordinator will send the form to your committee chair for signature.

<u>Name</u>	<u>Department</u>	<u>Required Signature of the Committee Chair Only*</u>
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_____	_____	_____
Advisor/Committee Chair		

\*Signifies all Committee Members agree to the stated arrangement.

_____	_____	
Committee Member		

_____	_____	
Committee Member		

_____	_____	
Committee Member		

## Graduation Checklist:

- If defending from McAdams 106, e-mail Nathaniel Colvin, [ncolvi@clemson.edu](mailto:ncolvi@clemson.edu) to schedule a dress rehearsal at least 1 week prior to the presentation date.
- Email a copy of your abstract and title to Adam Rollins, [rollin7@clemson.edu](mailto:rollin7@clemson.edu) along with this form.
- Submit your defense to the [Student Defense Calendar](#).
- Submit your written proposal or dissertation to your Advisory Committee at least two weeks prior to the presentation date, unless waived by the Advisory Committee Chair.
- Remind your Committee Chair to complete and submit the [GS7M](#) (if a master's student) or [GS7D](#) (if a doctoral student) to Adam Rollins after your dissertation defense.
- Review the Graduate School's thesis and dissertation directions [here](#).
- Click [here](#) for a list of graduation deadlines.