



342 Computer Court
Anderson, SC 29625-6510
Phone: 864.656.3276
Fax: 864.656.0672

EES WORK ORDER REQUEST

Type of Request: Regular Rush

Submitted By: _____

Faculty Approval: _____

Date Submitted: _____

Requested Date of Completion: _____

Description of Project (attach drawings if appropriate):

Project Number to Charge Supplies Needed for Project: _____

Approval for Supplies Purchase: _____

Date Completed: _____

Signature: _____