



Venue	Capacity	Clemson Users	External Users	Weekends and University Holidays
Atrium	300	\$300 (1-4 hours) \$500 (4+ hours)	\$500 (1-4 hours) \$900 (4+ hours)	\$1,000
Auditorium	187	\$300 (1-4 hours) \$500 (4+ hours)	\$500 (1-4 hours) \$900 (4+ hours)	\$1,000
Each Additional Room	8-40	\$15 per hour	\$30 per hour	\$360
Each Additional Room	41-75	\$25 per hour	\$50 per hour	\$600
External Covered Walkways	45	\$200	\$300	\$300
Rooftop Terrace	300	\$300	\$500	\$1,000
Staffing/Security	-	\$125 per hour	\$125 per hour	\$125 per hour
Media Lights: Day-Of Event	-	\$100 per hour	\$100 per hour	\$100 per hour
Content Design Services	-	\$50 per hour	\$50 per hour	-

There is an Additional Catering surcharge for events:

******The Watt Family Innovation Center is not responsible for scheduling or managing catering for any special event.

Tier 1: Drinks and/or light refreshments (cookies, cheese trays, breakfast pastries) = \$100

Tier 2: Drinks plus lunch or heavy hors d'œuvres (includes box lunches) (no tables or chairs) = \$300

Tier 3: Drinks plus full breakfast, lunch or dinner (cocktail tables or tables and chairs) = \$500

Event Guidelines

Please review the following guidelines before you request space for an event:

- The main contact person for any event must contact the Watt Family Innovation Center Events Coordinator for a brief training on the audio and visual systems a minimum of 7 business days prior to the event date. The Watt Center reserves the right to deny users who do not learn appropriate use of the audiovisual and technology systems.
- Reservation of a Watt Center space includes use of furnishings, audiovisual and technology systems that are normally in that space. The reservation does not include staffing costs or design services for the displays in the space.
- A fee of up to \$125 per hour will be charged for Watt Family Innovation Center technical, non-technical and security staff. The appropriate levels of staffing will be determined by the Watt Center.
- Display of promotional and day-of event content must be planned well in advance. Refer to the Request Media Display page for details on these kinds of requests, request deadlines, and a breakdown of advertising fees for the Media Lights.