

**SCACAA Board Meeting**  
**May 15, 2019**  
**Best Western Plus, Clemson**

**Attendance:** Bryan Smith, Brian Beer, Alana West, Terasa Lott, Morris Warner, Lee Van Vlake, David DeWitt, Ryan Bean, Patricia Whitener, Cassie LeMaster, Lindsey Craig, Zack Snipes, Justin Ballew, Jordan Franklin, Trish DeHond (10:50 AM), Kerrie Roach (10:53)

**Call to Order** – President Bryan Smith called the meeting to order at 10:06 AM.

**Secretary's Report** – Terasa Lott

- Membership - 82 active paying members.
- Minutes from board meeting on February 28 were distributed electronically. Motion approve (Lee), second (Zack), motion carries.

**Treasurer's Report** - Justin Ballew

- Checking \$35,948.89 – These charges will be coming out of this balance soon: Hotel ~5,000, printing \$400, Moe's \$1100, Communication Awards Checks \$1725
- Edward Jones \$12,873.14
- Foundation – still trying to get this from the Foundation
- Motion to accept (Ryan,) second (Morris), motion carries.

**Committee Reports**

- Administrative Skills - Charles Davis – no report
- Ag Issues & Public Relations - Trish DeHond – no report
- Early Career Development - Derrick Phinney – no report
- Teaching & Educational Technologies - Parker Johnson – no report
- Ag Econ & Community Development - Brian Beer – no report
- Agronomy & Pest Management - Jay Crouch – no report
- Animal Science - Amber Starnes – no report
- Hort & Turfgrass - Jordan Franklin – no report
- NR & Aquaculture - Ryan Bean – no report
- Sustainable Ag - Kerrie Roach – no report
- 4-H & Youth - Patricia Whitener – get from Bryan (see attachment).
- Communications - Vicky Bertagnolli – no report
- Professional Excellence - Amy Dabbs – 3 poster submissions (reported by Alana)
- Public Relations – needs to be filled
- Recognition & Awards - Jeff Fellers – no report
- Scholarship - Cassie LeMaster – no report
- Search for Excellence - Alana West – Received two applications in Natural Resources Category
- Life Member - Cory Tanner (provided report via email) – We currently have 70 life members. One life member has deceased since last year: Herman F. Livingston, passed

in May 2018. There are no new life members. I am not aware of any new or impending member retirements.

- Due to some issues with life member notifications for the 2018 AM/PIC, I sent both email invitations and post card invites. Emails went to those with valid email addresses. Post cards were sent to the home address on file for each of the 70 life members. I requested on the post card that they contact me with updates to their contact info. Two life members have responded with corrected contact info. Two other cards were returned as undeliverable, Don White and John Welter. I'm in the process of tracking down those members.
- One conflict that was brought up is that the AM/PIC directly conflicts with the Spring ARCEE (Extension retirees) meeting that is also being held May 15-17 in Clemson.
- NACAA Diversity – Joe Varn – no report
- Nominating - Lee VanVlake
  - Bryan will be past president, Morris president, Alana president elect, Zack has agreed to serve as vice president.
  - All chairs were invited to serve another term
    - Vicky declined to serve as Communications chair. Sarah Scott has agreed to serve.
    - Cory Tanner stepped down as Life Member chair. He suggested Jonathan Croft but Jonathan will be filling the vacant District Director Spot (1 year for ZACK). Matt Burns was also suggested and he accepted.
    - Kim Counts Morganello agreed to serve as Public Relations Chair
- Association Policy - Lee VanVlake – no updates

#### **AM/PIC - Morris Warner**

- Registrations – 93 through Eventbrite (52 Ag Agent, 22 4-H, 10 both, 9 guest) 3 interns and 4 late registrants = Total 100
- Banquet - 85
- Tours - 84
- Social - 117 (includes some retired professionals)
- Costs – close to what was reported at last meeting. Total will be just over 10,000. Dr. Dobbins has agreed to pay for the banquet. Justin is asked to ensure that gets taken care of.

#### **AM/PIC Fundraising - Alana West**

- Updated list of potential sponsors and updated letter to address sponsorship levels.
- Promised 6,900. Waiting on 1,900.

#### **Old Business**

- MOU for SCACAA and SCAE4-HA – Lee apologized for not working on this. He will work with Bryan and Brian to at least get an outline for next year. Morris did some legwork and had a team that included 4-H agents.

- Communications Award Certificate Template – There is a PowerPoint template on Box. Lee asked about re-using an old plaque.
- Public Relations Chair Replacement – taken care of in nominating discussion.
- Diversity Chair Information – National does not have a committee now. We are still waiting for more information from National.
- AM/PIC Report – previously discussed (see above)

## **New Business**

- 2019 NACAA Voting Delegates
  - President, Pres Elect, VP, alt 1 Lee VanVlake, alt 2 Justin Ballew
  - Funding Level for AA/DSA, voting delegates, and national finalists attended NACAA (last year it was \$600 for AA/DSA and \$500 for the other positions)
  - Bylaws says will cover up to all costs for voting delegates. Bryan asks for input. Brian motions to keep at \$600 for AA/DSA and \$500 for other. Second Ryan. Motion carries.
- SC 4-H State Congress request
  - Pam Ardern requested we up our support from \$500 to \$750. Brian motion funding remain at \$500. Morris second. Patricia stated there are changes being made to 4-H Congress to make quality program that is more of a privilege to attend. It could also be considered a recruiting tool and a pool of future Extension employees. Alana asked who are the other sponsors/funding sources. Bryan asked what is the total cost of the event. Patricia will obtain the answers to those questions. She wants to clarify this is an investment. Brian states we are very consistent in funding at the \$500 level. The positive state of our finances is the result of hosting the 2012 National Meeting. Lee relayed that for 3 years in a row, the Association lost approximately \$5,000 a year. Alana asked if there was an outside of the box way to engage more donors such as sending the Aim at Ag statewide fundraiser to the entire listserv and asking agents to distribute. Lee's asks if SCACAA could make a single larger donation and 4-H would determine how it is used. Patricia felt it should be earmarked. Ryan asked where the 4-H Auction funds go. That is for the 4-H Association. Morris asked about the Engineering Challenge finances. Patricia reported that the reason for that ask was the loss of a \$10,000 sponsor. There was discussion about the financial arrangement between SCACAA and SCAE4-HA for the join annual meeting. Alana and Patricia reported about the newly established 4-H Endowment. Vote – motion carries.
- Extension Intern slots for AM/PIC
  - Interns are hired after we close registration. Morris and Bryan discussed holding 5 slots for this purpose. Morris suggests charging regular registration. That would be covered by personal funds or the supervising agent could choose to use generated funds. Lindsey asked about single day registration. Morris reported generally it is full registration or banquet only.

Brian suggests the person running the meeting can handle as he or she sees fit.

- Bryan reports 1 award was not submitted. It was thought to be handled by Alana but actually went to Patricia but she was not aware. There was discussion with the regional chair to see if it could be re-submitted tomorrow. Kerrie reported that she too was unaware that she was responsible for an award. Kerrie moves the Policy Manual be changed that when any position is nominated, the committee requirements including awards are made clear. Second by Cassie. Discussion is that the duties are presented when the person is nominated. Brian indicates the state policy must be altered to reflect national. Chairs should also check the national website for duties. Morris has started a list of awards and the person responsible. These awards didn't used to have state approval before going on to National. Morris suggests that applicants notify the state chair when submitting for an award to be certain chairs are aware in case. Zack suggests and award "cheat sheet". Bryan suggests we take this as point of information and act on it. Brian says this is an addition to policy which can be changed by membership. Vote – motion carries.
- Future Meeting Dates (all 10:00 am – 12:00 noon):
  - Tuesday, June 18, 2019, LPH
  - Thursday, September 26, 2019, LPH
- Adjourn – BryanSmith – Bryan announces SCACAA will pay for board members' lunch. Motion to adjourn (Morris) second (Justin) 11:15 AM. Motion carries.



**South Carolina 4-H & Youth Development Committee Report to**

**South Carolina Association of Agricultural Agents**

**May 15, 2019**

**Patricia A. Whitener, 4-H Agent, Greenville County**

**Updates:**

- **Thank you** in advance to all those agents who will be assisting their 4-H colleagues with County and Regional Summer projects and Day Camps.
- **Upcoming Statewide Programs:**
  - *Sporting Clays Tournament Fundraiser* May 31, 2019; the tournament will be held at the National Wildlife Turkey Federation Palmetto Shooting Complex in Edgefield SC. These funds are used to provide opportunities for South Carolina youth to participate in premier national 4-H events including National 4-H Congress and National 4-H Conference as well as our educational scholarships.
  - *4-H Club Summer Camp* June 16-20 at Camp Long & July 21-25 at Camp Bob Cooper
  - *State 4-H Congress* July 10-13, 2019 on the Clemson University Campus.
  - *Volunteer Symposium* August 10, 2019 at Midlands Tech-Northeast Campus, Columbia, SC
- We would like you all to welcome Rushawnda Olden, Director of Pinckney Leadership Program. She can be contacted by email rolden@clemson.edu or phone at (864)986-1195  
<https://www.clemson.edu/extension/4h/pinckney/>
- Encourage your 4-H Alumni to register online:  
<https://www.clemson.edu/extension/4h/alumni.html>
- A big shout out and *thank you* to the joint SCACAA & SCAE4-HA committee who organized this year's annual conference. Well Done!

**GREENVILLE COUNTY**

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