**Updated End of Pathway Testing Procedures**

Dana Depew will be retired before the execution of our spring testing. Considering that, we have made some adjustments to our procedures for 2025 End of Pathway testing. Please see below for the new procedures for this spring. Please make sure to have your documents submitted by the updated deadline specified in this document!

1. Spring Proctor forms must be submitted by April 16th by 1:00 pm.
2. **Spreadsheets will be sent by Dana to those who submit them. She will be returning those with ALL CTE testing information. You will need to filter and send me ONLY the information for the Agricultural Education testers in your district/school. You can do this by submitting a spreadsheet with only those names. We do NOT require or need student identification numbers if you so you can remove those if it is your policy. I need the following information:**
	1. **School Name**
	2. **County Name**
	3. **Last name of student**
	4. **First name of student**
	5. **Pathway Name- (Horticulture, Environment & Natural Resources, Plant & Animal Systems, or Ag Mech)**
3. This information must be emailed to me by April 16th by 1:00 pm. We cannot make exceptions to this deadline.
4. You will receive usernames and passwords two days prior to testing.
5. You will receive test score, as well as the cut/pass score by the end of the week after make-up testing (May 14, 2025)

Please feel free to contact me with questions regarding these procedures.

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