Clemson University
TENTATIVE Budget Office Timeline
As of November 4 2019

DRAFT

Month	Date	Day	Calendar Year	Event
July	19	Fri.	2019	Process Preliminary FY2018-19 Summer 1 & 2 Student Fee Revenue Allocations
July	25-26	Thu. - Fri.	2019	Board of Trustees (BOT) Meeting
July	31	Wed.	2019	Process Vending Committee allocations
August	30	Fri.	2019	Process F&A allocations
August	30	Fri.	2019	Prelim Fund Balance/Performance Credit Reports (updated for FY2019-20)
September	13	Fri.	2019	Accountability Report - State
September	20	Fri.	2019	FY 2019-20 Governor's Budget Due
September	27	Fri.	2019	Distribute Final Fund Balance/Performance Credit Reports (updated for FY2019-20)
October	10-11	Thu. - Fri.	2019	Board of Trustees (BOT) Meeting
October	18	Fri.	2019	Distribute Fringe Impact Allocation
October	25	Fri.	2019	Request Mid-Year Fund Balance Spending Plan Updates from Budget Centers
October	30	Wed.	2019	COLA Increases Allocation to Business Units
November	8	Fri.	2019	Distribute Merit/Performance Allocation
November	21	Thu.	2019	Process Fall 1 Student Fee Revenue Allocations
November	27	Wed.	2019	Mid-Year Fund Balance Spending Plan Updates are DUE
December	2	Mon.	2019	Execute Load Cash Transfers
December	13	Fri.	2019	Process Budget Adjustments for Fund Balance Spending
January	6	Mon.	2020	Student Fee Submission Begins
January	22	Wed.	2020	Process Fall 2 Student Fee Revenue Allocations
January	27	Mon.	2020	Compensation Planning in Hyperion Begins
January	27-30	Mon.-Thu.	2020	HCP Training -- TBD times and places
February	6-7	Thu. - Fri.	2020	Board of Trustees (BOT) Meeting
February	7	Fri.	2020	Student Fee Submissions Due
February	14	Fri.	2020	Departmental Reorganizations Due to Budget Office
February	14	Fri.	2020	Permanent Amendments Due to Budget Office
February	17	Mon.	2020	FY2020-21 Budget Development in Hyperion Begins
February	17-21	Mon.-Fri.	2020	Budget Development Training -- TBD times and places
February	17-27	Mon. - Thu.	2020	Fee Committee Review of Fee Requests
March	16	Mon.	2020	**TENTATIVE - Present FY2020-21 Student Fee Requests to Executive Leadership Team (ELT)**
April	7	Tue.	2020	Process Spring 1 Student Fee Revenue Allocations
April	10	Fri.	2020	**FY2020-21 Budgets Due**
April	13-30	Mon.-Thu.	2020	Budget Office Review Submitted Budgets and Prepare Restricted Parent LOAD Budgets
April	23-24	Thu. - Fri.	2020	Board of Trustees (BOT) Meeting
May	1-12		2020	Budget Load for Unrestricted Funds, Restricted Funds, and Related Organizations
May	13-15	Wed. - Fri.	2020	Ensure Budget Load is Complete, Correct, Balanced
May	26	Tue.	2020	Process Spring 2 Student Fee Revenue Allocations
May	16-31		2020	Budget Document Preparations
June	1-5	Mon. - Fri.	2020	Budget Document Preparations
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July	17	Fri.	2020	Process Preliminary FY2019-20 Summer 1 & 2 Student Fee Revenue Allocations
July	23-26	Thu. - Sun.	2020	Board of Trustees (BOT) Meeting
July	29	Wed.	2020	Process Vending Committee allocations