



Laboratory & Classroom Infrastructure (L&CI) Policy

Lab & Classroom Infrastructure Fee Allocation Policy Overview

Each semester, 50% of laboratory fees collected by the University are allocated to the Office of the Provost for laboratory & classroom infrastructure (L&CI) projects. Funds are intended to improve the instructional space at the University, including classroom support systems. Projects are selected and prioritized on an annual basis by the Lab & Classroom Review Committee. This committee is led by the Director of Academic Facilities Planning and Operations and comprised of Collegiate Deans. Projects are approved and finalized by the Executive Vice President for Academic Affairs and Provost. Funding is allocated based on anticipated revenue within the year generated. The Laboratory Fee Policy can be found here (*add hyperlink once established*).

Laboratory & Classroom Infrastructure Requests

Each spring, the Office of the Provost requests that each college submit a funding request for L&CI projects. Each college is required to describe the nature of each request, include a cost estimate and rank requested improvements in order of priority. Submitted requests are then compiled and compared against the estimated portion of laboratory fee revenue that will be allocated to the Office of the Provost for the upcoming year. Project requests are reviewed by the Lab & Classroom Infrastructure Review Committee and evaluated based on strategic initiatives, academic program needs, long-term academic facility plans and other capital projects plans of the University.

L&CI project funding is allocated based on the pro rata share of laboratory fee revenue generated by each college in the current year. Office of the Provost specially identified projects will receive initial/priority funding with the remaining balance allocated for college requests.

Use of Laboratory & Classroom Infrastructure Funds

L&CI project funding is restricted to project requests approved annually by the Executive Vice President for Academic Affairs and Provost. Colleges may request the ability to reallocate funding to other L&CI projects if:

- Excess funds remained at the completion of the approved project.
- Prioritization needs of the college changed since the original request was submitted.
- The approved project has been delayed to a later fiscal year or is no longer feasible.

Academic departments and college administration are tasked with the responsibility and oversight of ensuring that L&CI project funding is used in accordance with approved guidelines.

It is expected that L&CI projects will be completed within two fiscal years of initial funding. L&CI projects not completed during this time period will need Executive Vice President for Academic Affairs and Provost Approval to extend the project or return unspent funds. The Office of the Provost will monitor L&CI accounts for compliance with the stated guidelines.

Lab & Classroom Infrastructure Request Review Committee

Director of Academic Facilities Planning and Operations, Phil Landreth
College of Architecture, Arts and Humanities Dean, Dr. Rick Goodstein
College of Agriculture, Forestry and Life Sciences Dean, Dr. Keith Belli
College of Behavioral Sciences and Health Sciences Dean, Dr. Leslie Hossfeld
College of Business Dean, Wendy York, MBA
College of Engineering Dean, Dr. Anand Gramopadhye
College of Education Dean, Dr. George Petersen
College of Science, Dr. Cynthia Young
Executive Vice President for Academic Affairs and Provost, Dr. Robert Jones