



## INSTRUCTIONS FOR GS00 — REQUEST FOR ACADEMIC RENEWAL

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**Instructions for Student:** You may use this form for academic renewal ONLY if both of the following conditions apply:

1. you were dismissed from Clemson University due to GPA deficiency, and
2. you have been away from Clemson University for **at least two** (2) years after your dismissal.

All of the courses from your previous degree will be assigned a grade of “X” and your readmission GPA will be “0”. Please provide your Plan for Success and intended timeline for completion as a part of your personal statement on the Graduate Application.

Approval of this form is *not* a guarantee of admission, but is a guarantee that the program to which you are applying will fully review your application for readmission to the Graduate School. Academic Renewal following dismissal requires a new online application (<https://www.applyweb.com/clemson/index.ftl>) after Form GS00 has been approved.

**Instructions for Program:** This form requires the signature and approval of the program coordinator for the student’s intended program of study. Signing this form only indicates that the program understands the student’s desire to begin anew in graduate studies. Prior to signing this form, the program coordinator and student should discuss the student’s intentions and commitment to graduate study. The student must submit a new application and supporting documents.

Return the completed Form GS00 to the Graduate School, E-108 Martin Hall.

If you are reading a printed copy of this form, or viewing it at a URL that does not include [clemson.edu/graduate](http://clemson.edu/graduate), please go to [www.grad.clemson.edu/graduate/students/forms](http://www.grad.clemson.edu/graduate/students/forms) to ensure that you have the latest version of the form.



THE GRADUATE SCHOOL  
E-106 Martin Hall Clemson, SC 29634-5713  
864.656.4172

Instructions for Form GS00  
Rev. 08/2017

## GS00 — REQUEST FOR ACADEMIC RENEWAL

### 1. STUDENT INFORMATION

Student name: \_\_\_\_\_  
Last name First name MI

Student XID#: \_\_\_\_\_ Student email: \_\_\_\_\_

Student permanent address: \_\_\_\_\_  
 \_\_\_\_\_

### 2. PREVIOUS PROGRAM DETAILS

Term last enrolled: \_\_\_\_\_

Previous program of study: \_\_\_\_\_

### 3. NEW PROGRAM DETAILS

Effective term for readmission under Academic Renewal: \_\_\_\_\_

Enrolling in same program     Enrolling in different program: \_\_\_\_\_

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

Coordinator of program of intended enrollment (print name): \_\_\_\_\_

Program coordinator signature: \_\_\_\_\_ Date: \_\_\_\_\_

### ADMINISTRATIVE ACTION (Sign and pass along in numeric order)

<input type="checkbox"/>	1. Approve readmission (Graduate School associate dean)		
	_____	_____	_____
	Signature	Printed name	Date
<input type="checkbox"/>	2. Reset compliance GPA (Graduate School)		
	_____	_____	_____
	Signature	Printed name	Date
<input type="checkbox"/>	3. Login and scan to Enrolled Student Services, subject "Academic Renewal" (Graduate School)		
	_____	_____	_____
	Signature	Printed name	Date
<input type="checkbox"/>	4. Place statement on transcript (Enrolled Student Services)		
	_____	_____	_____
	Signature	Printed name	Date
<input type="checkbox"/>	5. Reset Banner GPA (Enrolled Student Services)		
	_____	_____	_____
	Signature	Printed name	Date
<input type="checkbox"/>	6. Scan for file; forward to Admissions (Enrolled Student Services)		
	_____	_____	_____
	Signature	Printed name	Date
<input type="checkbox"/>	7. Remove hold (Admissions)		
	_____	_____	_____
	Signature	Printed name	Date

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