

INSTRUCTIONS FOR GS00 — REQUEST FOR ACADEMIC RENEWAL

Instructions for Student: You may use this form for academic renewal *only if both of the following conditions apply*:

1. you were dismissed from Clemson University due to GPA deficiency, and
2. you have been away from Clemson University for **at least two** (2) years after your dismissal.

Approval of this form is *not* a guarantee of admission, but is a guarantee that the program to which you are applying will fully review your application for readmission to the Graduate School. Academic Renewal following dismissal requires a new online application (<https://www.applyweb.com/clemson/index.ftl>) after Form GS00 has been approved.

All of the courses from your previous degree will be assigned a grade of “X” and your readmission GPA will be “0”. Please provide your Plan for Success ([form GSR1](#)) and intended timeline for completion as a part of your personal statement on the Graduate Application.

Instructions for Program: This form requires the signature and approval of the program coordinator for the student’s intended program of study. Signing this form only indicates that the program understands the student’s desire to begin anew in graduate studies. Prior to signing this form, the program coordinator and student should discuss the student’s intentions and commitment to graduate study. The student must submit a new application and supporting documents.

Return the completed Form GS00 to **the Graduate School, E-106 Martin Hall.**



GS00 — REQUEST FOR ACADEMIC RENEWAL

STUDENT INFORMATION

Student name: _____
Last name First name MI

Student XID#: _____ Student email: _____

Student permanent address: _____

PREVIOUS PROGRAM DETAILS

Term last enrolled: _____

Previous program of study: _____

NEW PROGRAM DETAILS

Effective term for readmission under Academic Renewal: _____

Enrolling in same program Enrolling in different program: _____

Student signature: _____ Date: _____

Coordinator of program of intended enrollment (print name): _____

Program coordinator signature: _____ Date: _____

ADMINISTRATIVE ACTION (Sign and pass along in numeric order)

- | | | | |
|--------------------------|--|--------------------|------------|
| <input type="checkbox"/> | 1. Approve readmission (Graduate School associate dean) | | |
| | Signature _____ | Printed name _____ | Date _____ |
| <input type="checkbox"/> | 2. Reset compliance GPA (Graduate School) | | |
| | Signature _____ | Printed name _____ | Date _____ |
| <input type="checkbox"/> | 3. Login and scan to Enrolled Student Services, subject "Academic Renewal" (Graduate School) | | |
| | Signature _____ | Printed name _____ | Date _____ |
| <input type="checkbox"/> | 4. Place statement on transcript (Enrolled Student Services) | | |
| | Signature _____ | Printed name _____ | Date _____ |
| <input type="checkbox"/> | 5. Reset Banner GPA (Enrolled Student Services) | | |
| | Signature _____ | Printed name _____ | Date _____ |
| <input type="checkbox"/> | 6. Scan for file; forward to Admissions (Enrolled Student Services) | | |
| | Signature _____ | Printed name _____ | Date _____ |
| <input type="checkbox"/> | 7. Remove hold (Admissions) | | |
| | Signature _____ | Printed name _____ | Date _____ |

If you are reading a printed copy of this form, or viewing it at a URL that does not include clemsun.edu/graduate, please go to www.grad.clemson.edu/graduate/students/forms to ensure that you have the latest version of the form.

