



INSTRUCTIONS FOR COMPLETING THE GS35
Supplemental Information Form Re: South Carolina Residency

This form must be completed for verification of your residency, if you indicated on your graduate school application that you are a legal resident of South Carolina **and** you have been asked to provide further support. You may find the South Carolina Residence Requirements on the Web at: <http://www.che.sc.gov/StudentServices/Residency/Residency.htm>

Please **DO NOT** submit this form unless:
You have been admitted to Clemson University's Graduate School **and**
You have confirmed your intent to enroll **and**
You have been asked to submit this form for residency verification.

General Instructions

- This form is used to determine residency when supplemental information is required.
- You must submit a copy of your driver's license, vehicle registration for all vehicles in your name, lease agreement for past and current year (if you own your home then a deed or closing statement), copy of your Federal taxes (page 1 and 2) and your SC State taxes (all pages), and any other relevant information along with this form to the address below.
- A full time employment letter may be required if you have lived in and had your license and all vehicles moved to SC for less than a year: **Full time employment letters must be on company letter head and the statement must: 1) verify full-time employment; 2) specify number of hours worked per week; 3) state original date of employment in South Carolina and physical address of the SC facility; 4) specify length or term of employment; if indefinite, please indicate. Regardless of employment status, provide a current verification of year-to-date income totals.
- Annual re-certification is not required as long as your enrollment is continuous.
- Each appropriate item must be completed before your eligibility for in-state tuition can be determined.
- Particular attention will be paid to your residency during the past two years.
- A cover letter may be added if you wish to give further information regarding your residency status.
- Further documentation may be required once this form and your documentation is reviewed.

This completed form must be mailed with all items listed above and any other relevant information to:

**Director of Residency Classification
Clemson University
G-01 Sikes Hall
Clemson, SC 29634-5123**

GS35 - SUPPLEMENTAL INFORMATION FORM RE: SOUTH CAROLINA RESIDENCY

1. Applicant's Name _____
(Last) *(First)* *(Middle)*

2. Clemson Student ID (if you have not been accepted to Clemson do not complete this form): C

3. Telephone _____

4. Date of Birth: _____ Age: _____

4. Permanent Home Address _____
(Street or Box) *(City)* *(State)* *(Zip)*

5. Semester and year you will enroll _____

6. Did your parent(s), guardian(s) or spouse claim you as a dependent on their most recent federal income tax return? Yes No

7. Name(s) of Parent(s), Guardian(s) or Spouse (if over 24 and not married skip to #10) _____

8. Address of Person(s) listed in #7 _____
(Street or Box) *(City)* *(State)* *(Zip)*

9. Have your Parent(s), Guardian(s) or Spouse lived at the above address for the past year? Yes No If No, please give previous address and date of move: (If over 24 and not married skip to #10)
(Street or Box) *(City)* *(State)* *(Zip)* *(Date of Move)*

10. Has the address in #4 become your address during the past year? Yes No If yes, please give previous address and date of move to present address:
(Street or Box) *(City)* *(State)* *(Zip)* *(Date of Move)*

11. Do you have a SC driver's license? Yes No If yes, is this a renewal of a previously issued SC license? _____

12. Do you own a motor vehicle? Yes No If yes, is it registered in South Carolina? Yes No If yes, how many vehicles do you own? _____ (If more than one list them all on the back of this form along with make and mode). If yes, is this registration a renewal of previously issued South Carolina registration? Yes No Was the vehicle recently purchased? Yes No

13. Did you file a Federal Income Tax Return? Yes No Did you file a South Carolina State tax return? Yes No

14. Have you ever been gainfully employed in South Carolina? Yes No If yes, please provide information for your three most recent jobs: (if you are full time employed and been in SC less than a year then a full time letter maybe required, instructions on what the full time letter must state are on the first page) :

EMPLOYER	CITY	POSITION	FROM (Mo/Yr)	TO (Mo/Yr)	P/T or F/T

15. If you answered yes to item #6, provide employment information for those individuals on whom you are financially dependent (parents/guardians/spouse).

EMPLOYER	CITY	POSITION	FROM (Mo/Yr)	TO (Mo/Yr)	P/T or F/T

Student Signature _____ Date _____

Before submitting this form please read the General Instructions page. Submit form along with a copy of your driver's license, vehicle registration for all vehicles in your name, lease agreement for past and current year (if you own your home then a deed or closing statement), copy of your Federal taxes (page 1 and 2) and your SC State taxes (all pages), and any other relevant information to: G-01 Sikes Hall, Clemson University, Clemson, SC 29634-5713.